

CITY OF LOS ANGELES
California

SYLMAR NEIGHBORHOOD COUNCIL

PRESIDENT: Ann Job

VICE PRESIDENTS:

Administration: Diane Valencia

Communications: Kathy Grubert

TREASURER: Alex Guerrero

PUBLIC RELATIONS: Maria Silva



P.O. Box 921023
Sylmar, CA 91392-1023
Telephone: (818) 833-8737

E-mail: Board@SylmarNC.org
Website: www.SylmarNC.org

SYLMAR NEIGHBORHOOD COUNCIL
JOINT EXECUTIVE COMMITTEE AND SPECIAL BOARD MEETING - MINUTES
January 19, 2016; 7:03 PM – 8:26 PM

Sylmar Park Recreation Center, Computer Room – 13109 Borden Avenue, Sylmar, CA 91342

Sylmar Neighborhood Council Meeting Minutes are a summary, not an exact, verbatim, word-for-word transcript of what was said at a Meeting. The only two exceptions are the Motions shown in italics and quotes shown with quotation marks (" ") at the beginning and ending of a word or words. The Minutes are not, nor were they ever meant to be, a comprehensive record of what was said about an issue or project.

1. Call to Order

President Ann Job called the meeting to order at 7:03 PM

2. Roll Call

Roll Call was taken by Ms. Valencia. Present: Ann Job, Diane Valencia, Kathy Grubert

Absent: Alex Guerrero, Maria Silva

SNC Directors present: Kathy Bloom, Pat Rau

Stakeholders present: John Pacheco, Harold Taylor

3. Housekeeping: Sign-In Sheets, Speaker Cards, Recording and Timekeeper

Ms. Valencia explained these items.

4. General Public Comment on matters not appearing on the agenda.

John Pacheco expressed concern about the lack of retail choices for Sylmar stakeholders. Harold Taylor indicated that he too is disappointed that Sylmar seems to not be thought of as worthy of good shopping, retail and dining choices. The Executive Committee invited John and Harold to come to speak on these or other topics during the upcoming January, 2016 General Board meeting during Public Comment. Ms. Job briefly mentioned the SNC election and that there was an opportunity to get more involved by running for a seat on the Board.

5. Discussion and possible action to approve the Minutes of the November 9, 2016 Executive Committee Meeting.

MOTION (by Ms. Job, seconded by Ms. Valencia: The Executive Committee moves to approve the Minutes of the November 9, 2015 Executive Committee meeting.

MOTION PASSED – unanimously by those present.

6. Discussion and possible action relative to obtaining office space for the Sylmar Neighborhood Council.

Ms. Valencia indicated that she had followed up on a sub-let which was just barely over the SNC's boundary, in the city of San Fernando. DONE advised, that per the Brown Act, we must have our office within the City of LA borders. Lucille has researched office space and has not found any appropriate properties. Ms. Valencia will continue to follow-up with the Landlord of the property at Gladstone/Hubbard to see if there are any vacancies in the building which fronts Hubbard, and which space is more appropriately sized and configured for an office, rather than retail space which fills the majority of the shopping center.

7. Discussion and possible action relative to setting up a page on social media site Nextdoor, for the Sylmar Neighborhood Council, and a communication protocol for posting events and other information

Ms. Valencia explained that she had reached out to Nextdoor to find out how to get the SNC set up with their own “agency” account, which would allow us to post community events and related information. Nextdoor has provided access information for an account, so Ms. Valencia suggested that a discussion with the Board takes place. The Committee discussed agendizing this item for the January 28, 2016 General Board Meeting.

8. Discussion and possible action to review the draft agenda for the January 28, 2016 General Board Meeting.

Ms. Valencia presented a rough draft of the agenda for discussion.

Approval of the Minutes for December 17, 2015 Special Board Meeting will be removed since there was no quorum and therefore, no meeting.

Sylmar Sign Committee to be added under Committee Reports

Ms. Job to verify presentation specifics with Dr. Halligan regarding the Lucy Pet Foundation.

The Committee discussed the request to speak by The Food Truck Collective and it was felt that it would be best to have them come speak during Public Comment. Ms. Valencia is not aware of The Food Truck Collective making any specific request for action by the SNC. Ms. Job will contact Omayra to let her know that she is welcome to come speak for up to 2 minutes during Public Comment.

Ms. Job asked that Ms. Valencia add LANCC’s Bylaws wording to the item having to do with designating a delegate from the SNC.

The order of some of the agenda items were moved around, including the placement of the Recess.

Approvals of November and December 2015 MER’s will be split up into two different agenda items.

Ten minutes will be allocated for review and approval of a revised budget.

Ms. Job to provide Election related items prior to posting deadline.

9. Committee Member Comments on subject matters within the committee’s jurisdiction

None

10. Future Agenda Items: Please e-mail the Executive Committee at ExecutiveBoard@SylmarNC.org

11. Closing Remarks, Announcements, Acknowledgements, and Adjournment

Ms. Job moved to adjourn and the motion was seconded by Ms. Valencia. Hearing no objections, Ms. Job adjourned the meeting at 8:26 PM