

CITY OF LOS ANGELES

California



SYLMAR NEIGHBORHOOD COUNCIL

PRESIDENT: Andres Rubalcava

VICE PRESIDENTS:

Administration: Brielle Acevedo

Communications: Donald Zelaya

SECRETARY: vacant

TREASURER: George Ortega

Office: 13521 Hubbard Street
Sylmar, CA 91342

Mailing: P.O. Box 921023

Sylmar, CA 91392-1023

Telephone: (818) 833-8737

E-mail: Board@SylmarNC.org

**Sylmar Neighborhood Council
General Board Meeting –Agenda
Thursday, July 22, 2021 – 6:30 PM**

Zoom Meeting Online: <https://us02web.zoom.us/j/89371968816>

Join by Telephone: Dial (669) 900-6833 to Join the Meeting

Then Enter This Webinar ID: 893 7196 8816 and Press #

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte por correo electrónico board@sylmarnc.org o por telefono 818-833-8737 para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF SYLMAR NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Board must dial (669) 900-6833 and enter 889 5695 6027 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

6:30-6:31

1. Call to Order

6:31-6:32

2. Welcome and Housekeeping

6:32-6:45

3. Roll Call

- | | |
|-------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 6:45-7:05 | 4. Public comment on items not on the agenda. |
| 7:05- 7:20 | 5. Updates from public officials. |
| 7:20-7:35 | 6. Presentation from Cities 4 Peace on community intervention and violence reduction. An example for their work is available at: https://youtu.be/j4NDp_arXMo |
| 7:30-7:45 | 7. Discussion and possible action to approve an NPG not to exceed \$2,883.90 for Community Bridge Housing for community clean ups. See attachment A. |
| 7:45-8:05 | 8. Discussion and possible action to nominate and appoint board members to attend the 2021 Civic University for Neighborhood Councils scheduled on September 9, 23, and 30, 2021. |
| 8:05-8:10 | 9. Discussion and possible action on planning SNC Board retreat and a not to exceed budget of \$500. |
| 8:10-8:25 | 10. Discussion and possible action to approve FY21-22 administrative budget. |
| 8:25-8:30 | 11. Discussion and possible action to approve President’s emergency budget authorization (if emergency is declared). |
| 8:30-8:40 | 12. Discussion and possible action to approve agreement with Web Corner for web services and domain hosting not to exceed \$2,500 for website upgrade and \$99 per month for ongoing service. Proposal is Attachment B. |
| 8:40-8:50 | 13. Discussion and possible action to approve June 2021 Monthly Expenditure Reports (MERs)- Attachment C. |
| 8:50-9:00 | 14. Announcement of Sylmar Neighborhood Council vacancies and application process. Application is Attachment D. |
| 9:00-9:10 | 15. Board Member Updates and Announcements |

9:10

16. Future Agenda Items: Write to Executive Board by email at ExecutiveBoard@SylmarNC.org or mail Executive Board c/o Sylmar Neighborhood Council, P.O. Box 921023, Sylmar, CA 91392-10

9:10-9:15

17. President’s Closing Remarks, Acknowledgement, and Adjournment

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the neighborhood council office, at our website sylmarnc.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Sylmar Executive Board Members: executiveboard@sylmarnc.org

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows: • Our office located at 13521 Hubbard St. Sylmar, CA 91342 • Sylmarnc.org • You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the NC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

| | | | |
|-----|-----------------------------------|------------------------|-----------------------------|
| 6a) | Personnel Related Expenses | Requested of NC | Total Projected Cost |
| | | \$ | \$ |
| | | \$ | \$ |
| | | \$ | \$ |

| | | | |
|-----|---------------------------------------|------------------------|-----------------------------|
| 6b) | Non-Personnel Related Expenses | Requested of NC | Total Projected Cost |
| | | \$ | \$ |
| | | \$ | \$ |
| | | \$ | \$ |

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

| Source of Funding | Amount | Total Projected Cost |
|-------------------|--------|----------------------|
| | \$ | \$ |
| | \$ | \$ |
| | \$ | \$ |

9) What is the TOTAL amount of the grant funding requested with this application: \$ _____

10a) Start date: ___/___/___ 10b) Date Funds Required: ___/___/___ 10c) Expected Completion Date: ___/___/___
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

| Name of NC Board Member | Relationship to Applicant |
|-------------------------|---------------------------|
| | |
| | |
| | |

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

Sylmar Neighborhood Council Development Proposal



The Web Corner, Inc.
15300 Ventura Blvd. Ste. 400
Sherman Oaks, CA 91403

ncsupport@thewebcorner.com
www.TheWebCorner.com
Phone 818-345-7443

Sylmar Neighborhood Council Development Proposal

We appreciate the opportunity develop and maintain a new council website. The Web Corner is excited to have launched our Neighborhood Council SaaS platform which comes with exciting new features that simplify tasks, has a more modern framework and enhanced security.

Originally founded in 2004, the Web Corner has been providing companies, government institutions, nongovernment organizations and individuals reliable services for various purposes. Our services include web design, business development, marketing online, as well as sales assistance.

The Web Corner can create a custom website for the Neighborhood Council and supply full support monthly. We have established a solid reputation with Neighborhood Councils for over 15 years. We also understand the budget and obligations the council needs to fulfill and are fully capable of meeting these needs.

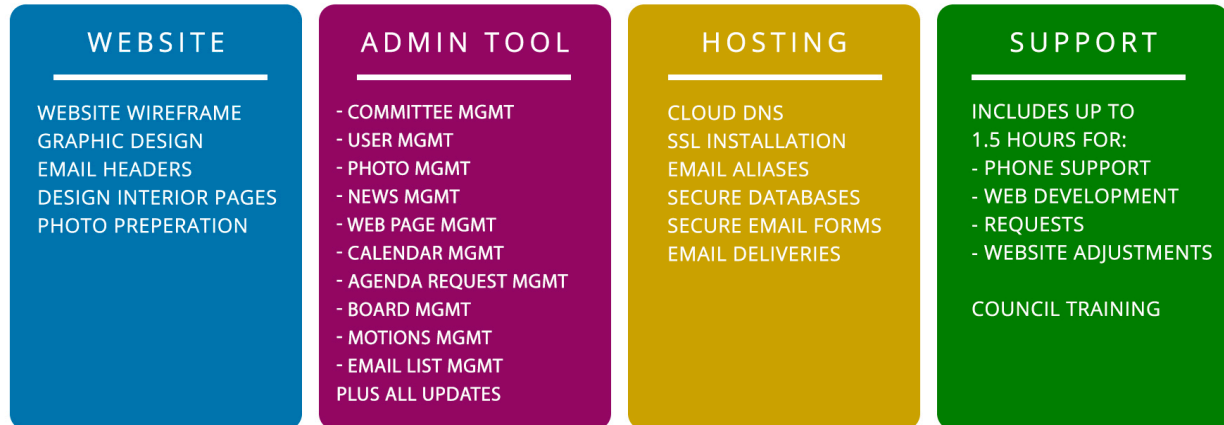
The council will be able to work directly with our team via phone, email, virtual meetings or even in-person meetings. The Web Corner office is located at 15300 Ventura Blvd. Ste. 400. Sherman Oaks, CA 91403.

Thank you for the continued support and opportunity.

Sincerely,

Robert Adams, President
The Web Corner, Inc.
Phone: (818) 345-7443
Email: rob@thewebcorner.com

Neighborhood Council 2.0 SaaS Platform



Setup Cost: \$2,500

Overview:

- Transferring existing data from current website into the new website
- Media preparing and posting of photos and/or videos
- Logo design if needed
- Enhanced Calendar with customized category events
- Funding and Motions features
- Agenda Requests – now available per committee
- Committees overview page and individual committee pages
- About, Resources, Events & News pages
- Board page(s) ability to post board profiles and photos
- Bylaws & financial documents
- Contact form
- Mailing List, Email newsletter collection database

Admin Tool / Capabilities:

- Give individual access to users (Full access to admin or to specific committees).
- Ability to assign users to specific committee's so they can only edit what they are assigned to.
- Ability to showcase committee chairs on their committee pages
- Ability to post calendar items
- Ability to post events/news
- Ability to post Media / Photos / Documents
- Ability to post Board Rules
- Ability to create custom pages
- Ability to control menus and nested menus in the top navigation
- Ability to control homepage slider and logo
- Download Email Newsletter Database to Excel (csv/tab)
- Ability to post Financial Documents
- Drag & Drop photos and documents throughout the administrative tool

Testing & Launch:

- Perform full checklist prior to testing
- Testing with council
- Training (First initial training session is included in the design & setup)
- Approval from Neighborhood Council & Launch

Required Maintenance \$99/ month

- Up to 1.5 hours for; phone support, web development, requests, & website adjustments
- Secure Website Hosting: Service fee to keep the website online in its current state

Optional Email Accounts

- Alias accounts (Forwards to another email): Free
- Standard Email Accounts: \$3.50 each per month
- Exchange Email Accounts: \$13.50 each per month
- Office 365 Email Accounts: \$15 each per month

Additional work exceeding the monthly maintenance time will be billed at our regular hourly rates (see "Additional Pricing" for details)

Additional Pricing

| | |
|------------------------------------------------|------------|
| Website Development - Design Only | \$200/hour |
| Website Development - Programming Only | \$150/hour |
| Website Development - Project Management | \$150/hour |
| Website Development - Production Migration | \$150/hour |
| Website Development - Graphic Design Only | \$150/hour |
| Maintenance - Content Development | \$150/hour |
| Maintenance - Content Website Only | \$150/hour |
| Maintenance - Technical Support | \$150/hour |
| Maintenance - Design | \$150/hour |
| Maintenance - Manual Content Entry Only | \$150/hour |
| Maintenance - Database Administrative Services | \$150/hour |
| Training - Development | \$75/hour |
| Training - Videos | \$75/hour |
| Training - NC Board Members | \$75/hour |
| Training and Documentation | \$75/hour |
| Telephone Support | \$75/hour |

Monthly Expenditure Report



Reporting Month: June 2021

Budget Fiscal Year: 2020-2021

NC Name: Sylmar Neighborhood
Council

| Beginning Balance | Total Spent | Remaining Balance | Outstanding | Commitments | Net Available |
|-------------------|-------------|-------------------|-------------|-------------|---------------|
| \$10739.32 | \$3465.25 | \$7274.07 | \$0.00 | \$0.00 | \$7274.07 |

| Budget Category | Adopted Budget | Total Spent this Month | Unspent Budget Balance | Outstanding | Net Available |
|---------------------------------------|----------------|------------------------|------------------------|-----------------------------------|---------------|
| Office | \$31620.51 | \$3159.53 | \$9524.07 | \$0.00 | \$9524.07 |
| Outreach | | \$305.72 | | \$0.00 | |
| Elections | | \$0.00 | | \$0.00 | |
| Community Improvement Project | \$1750.00 | \$0.00 | \$1750.00 | \$0.00 | \$1750.00 |
| Neighborhood Purpose Grants | \$1000.00 | \$0.00 | \$-4000.00 | \$0.00 | \$-4000.00 |
| Funding Requests Under Review: \$0.00 | | Encumbrances: \$0.00 | | Previous Expenditures: \$23631.19 | |

| # | Vendor | Date | Description | Budget Category | Sub-category | Total |
|---|------------------------------------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|--------------|-----------|
| 1 | THE WEB CORNER, INC | 06/03/2021 | Web corner provides web space for the SNC's web site. | General Operations Expenditure | Outreach | \$297.00 |
| 2 | NUMBERBARN | 06/03/2021 | Number barn provides our SNC phone number for public use. | General Operations Expenditure | Outreach | \$4.36 |
| 3 | SPECTRUM | 06/04/2021 | Spectrum provides Internet for the SNC's office. | General Operations Expenditure | Office | \$212.57 |
| 4 | NUMBERBARN | 06/12/2021 | Number barn provides the SNC's public phone number. | General Operations Expenditure | Outreach | \$4.36 |
| 5 | SAMSCLUB #4824 | 06/19/2021 | Snacks for office and future meetings and events. | General Operations Expenditure | Office | \$116.18 |
| 6 | VONS #2034 | 06/19/2021 | Drinks for office and future meetings and events. | General Operations Expenditure | Office | \$30.78 |
| 7 | Sylmar Plaza Shopping Center, Inc. | 05/27/2021 | Motion to approve Administrative Budget for the Fiscal Year 2020/2021 as required by the Office of the City Clerk. Payment of the rent for the month of June 2021 on the SNC office. | General Operations Expenditure | Office | \$1400.00 |

Attachment C

| | | | | | | |
|------------------|------------------------------------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|--------|------------------|
| 8 | Sylmar Plaza Shopping Center, Inc. | 05/27/2021 | Motion to approve Administrative Budget for the Fiscal Year 2020/2021 as required by the Office of the City Clerk. Payment of the rent for the month of May 2021 on SNC office. | General Operations Expenditure | Office | \$1400.00 |
| Subtotal: | | | | | | \$3465.25 |

| Outstanding Expenditures | | | | | | |
|------------------------------|--------|------|-------------|-----------------|--------------|---------------|
| # | Vendor | Date | Description | Budget Category | Sub-category | Total |
| Subtotal: Outstanding | | | | | | \$0.00 |

Receipts:

numberbarn
Home | 10000

★ Numbers
☎ Dialer
✉ Messages
☰ Call Logs
🚫 Blocking
👤 Account

Billing

Current Activity

Download

| | | | |
|-----------------------|------------------------------|---------------|----------------------------|
| Starting Balance | | \$4.36 | |
| Recurring Charges | | | Account Information |
| 6/12/2021 - 7/12/2021 | (818) 833-8737: Notify | \$4.00 | Kathy Bloom |
| Taxes and Fees (show) | | \$0.36 | P.O. Box 921023 |
| | | | Sylmar, CA 91392 |
| Payments | | | Payment Method |
| 6/3/2021 | Credit card payment XXX79194 | \$-4.36 | Update my credit card |
| 6/12/2021 | Credit card payment XXX79194 | \$-4.36 | |
| Ending Balance | | \$0.00 | |

Back to My Numbers

Billing

Current Activity

Download

Starting Balance

\$4.36

Account Information

Recurring Charges

6/12/2021 - 7/12/2021

(818) 833-8737: Notify

\$4.00

Kathy Bloom

P.O. Box 921023

Taxes and Fees (show)

\$0.36

Sylmar, CA 91392

Payments

6/3/2021

Credit card payment XXX79194

\$-4.36

Payment Method

6/12/2021

Credit card payment XXX79194

\$-4.36

Update my credit card

Ending Balance

\$0.00

S A M ' S C L U B
CLUB MANAGER LAURA HERNANDEZ
(661) 222 - 7408
(661) 222 - 7408

06/19/21 15:39 4082 04824 004 2099

KATHLEEN

| | | |
|-----------|--------------|--------|
| 980176062 | CHZITSNAPD F | 10.98 |
| 980334418 | CNDYPOPVTYPF | 9.98 |
| 980186249 | SP 28 CT F | 12.98 |
| 980272287 | 5OCTCLASS F | 13.98 |
| 599047 | PLANTRS TUBF | 9.98 |
| 980247812 | MM DONUT F | 10.86 |
| 980101300 | KARS 40 CT F | 11.48 |
| 980243299 | MINI OREO VF | 9.98 |
| 87523 | FAMOUS AMOSF | 11.98 |
| 980280354 | PISTACHIOS F | 13.98 |
| | SUBTOTAL | 116.18 |

TOTAL 116.18

MCARD TEND 116.18

MASTERCARD **** * 9194 I 1

APPROVAL # 060496

AID A0000000041010

RAC 1D03FD439099A414

TERMINAL # SC011198

CHANGE DUE 0.00

New! Free shipping for Plus members.
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Visit samsclub.com to see your savings

ITEMS SOLD 10

TC# 1304 1346 0190 9143 1998 4



*** MEMBER COPY ***

VONS

Store 2034 Bir Jeff Hayward
Main (818) 367-1849
13730 Foothill Blvd
SYLMAR CA 91342

GROCERY

| | |
|---------------------|--------|
| SIG SPRK NTR ORANG | 3.49 B |
| CRV SFTDK 12PK TAX | 0.60 B |
| Regular Price | 4.99 |
| Card Savings | 1.60- |
| COCA COLA CLASSIC | 4.99 B |
| CRV SFTDK 12PK TAX | 0.60 B |
| Regular Price | 6.99 |
| Card Savings | 2.00- |
| SPRITE | 4.99 B |
| CRV SFTDK 12PK TAX | 0.60 B |
| Regular Price | 6.99 |
| Card Savings | 2.00- |
| COCA COLA ZERO | 4.99 B |
| CRV SFTDK 12PK TAX | 0.60 B |
| Regular Price | 6.99 |
| Card Savings | 2.00- |
| 2 BTY SANDWICH | 5.54 S |
| CRV SFTDK 2-PRK NTR | 2.40 S |
| Regular Price | 9.98 |
| Card Savings | 4.44- |

| | |
|-------------|-------|
| TAX | 1.98 |
| new BALANCE | 30.78 |

Credit Purchase 06/19/21 16:35
 CARD #
 REF: 30622001270 AUTH: 00047657

PAYMENT AMOUNT 30.78

Mastercard 30.78

CHANGE 0.00
 TOTAL NUMBER OF ITEMS SOLD = 12
 06/19/21 16:35 2034 B 206 6118

As of today, you have accumulated
 1 of 8 toward your FREE
 Regular size Sandwich.

POINTS EARNED TODAY

Base Points 24

TOTAL 24

Points Towards Next Reward 28 of 100

REWARDS AVAILABLE 2

Merchant: The Web Corner, Inc

19509 Ventura Blvd.
Tarzana, CA 91356
US

8183457443

Order Information

Description: Invoice #21893 service for May - July 2021
Order Number: P.O. Number:
Customer ID: Invoice Number:

Billing Information

Kathleen Bloom
Sylmar NC

Shipping Information

Shipping: 0.00
Tax: 0.00
Total: USD 297.00

Payment Information

Date/Time: 03-Jun-2021 15:46:47 MDT
Transaction ID: 42718640253
Transaction Type: Authorization w/ Auto Capture
Transaction Status: Captured/Pending Settlement
Authorization Code: 086811
Payment Method: MasterCard XXXX9194

Spectrum
ENTERPRISE

May 15, 2021
 Invoice Number: 0491426051521
 Account Number: **8448 20 055 0491426**
 Security Code: **4713**
 Service At: 13521 HUBBARD ST
 SYLMAR CA 91342-4419

Contact Us

Questions about your bill or services?

Visit SpectrumBusiness.net or call 1-888-812-2591

Summary

*Service from 05/15/21 through 06/14/21
 details on following pages*

| | |
|-----------------------------------|-----------------|
| Previous Balance | 126.97 |
| Payments Received | 0.00 |
| Adjustments | -42.07 |
| Past Due Balance - Due Now | \$84.90 |
| Spectrum Enterprise Internet™ | 97.98 |
| Spectrum Enterprise Voice™ | 39.99 |
| One-Time Charges | 1.10 |
| Taxes, Fees and Charges | -11.40 |
| Current Charges Due By 06/01/21 | \$127.67 |
| Total Due | \$212.57 |

SPECTRUM ENTERPRISE NEWS

IMPORTANT NOTICE ABOUT YOUR SPECTRUM BUSINESS

VOICE SERVICE: Per a recent resolution issued by the California Public Utilities Commission, small business customers with 5 phone lines or less that are experiencing financial hardship related to COVID-19 are eligible for certain protections, including the ability to defer payments related to phone services only. These protections will be in effect for the duration of the resolution, ending July 16, 2021. To enroll in these protections (which require self-certification of eligibility), call customer service at 1-833-591-1251. For more details, visit SpectrumBusiness.net/CPUC



Attention Enterprise Voice Clients: Our Terms and Conditions have been updated to add a new service (UC over Wireless Internet Backup), add service description and pricing plan information, and make other textual changes. The revised Terms may be found at <https://enterprise.spectrum.com/legal/terms-and-conditions.html>. These updates will not affect your base service price, service level, or contract term, which remain unchanged.

Thank you for choosing Spectrum Enterprise.

We appreciate your prompt payment and value you as a client.

Your Account is past due.

The past due amount is due now. Please pay the total past due amount to avoid further collection activity

Spectrum
ENTERPRISE

4145 S. FALKENBURG RD RIVERVIEW FL 33578-8652
 8448 2000 NO RP 15 05162021 NNNNNYNN 01 000357 0002

SYLMAR NEIGHBORHOOD COUNCIL
 13521 HUBBARD ST
 SYLMAR CA 91342-4419

May 15, 2021

SYLMAR NEIGHBORHOOD COUNCIL

Invoice Number: 0491426051521
 Account Number: 8448 20 055 0491426
 Service At: 13521 HUBBARD ST
 SYLMAR CA 91342-4419

| | |
|--------------------------|-----------------|
| Total Due | \$212.57 |
| Amount you are enclosing | \$ |

Please Remit Payment To:

TIME WARNER CABLE
 PO BOX 60074
 CITY OF INDUSTRY CA 91716-0074



844820055049142600212571

May 15, 2021



Invoice Number: 0491426051521
 Account Number: 8448 20 055 0491426
 Security Code: 4713

Contact Us
 Questions about your bill or services?
 Visit SpectrumBusiness.net or call 1-888-812-2591
 8448 2000 NO RP 15 05162021 NNNNNYNN 01 000357 0002

Charge Details

Previous Balance 126.97

Payments received after 05/15/21 will appear on your next bill.

Adjustments

Sbpp Tax Credits - Adjustment 05/03 -42.07
 Adjustments Total -42.07

Past Due Balance - Due Now \$84.90

Service from 05/15/21 through 06/14/21

Spectrum Enterprise Internet™

Spectrum Internet Plus 119.99
 Service Discount -30.00
 Plus Select Prov 0.00
 Business WiFi 7.99
 Webhosting 0.00
 Domain Name Registration 0.00
 Vanity Email 0.00
 Security Suite 0.00
\$97.98

Spectrum Enterprise Internet™ Total \$97.98

Spectrum Enterprise Voice™

Phone number (747) 500-9482
 Spectrum Business Voice 39.99
\$39.99

For additional call details,
 please visit SpectrumBusiness.net

Spectrum Enterprise Voice™ Total \$39.99

One-Time Charges

Late Fee 05/15 1.10
 One-Time Charges Total \$1.10

Taxes, Fees and Charges

Regulatory Cost Recovery Fee -0.86
 Federal Universal Service Fund -3.47
 State PUC Recovery Fee -0.17
 California Teleconnect Fund Surcharge -0.25
 Universal LifeLine Telephone Svc Program -1.54
 High Cost Fund Surcharge A -0.23
 CASF and High Cost B Surcharge -0.33
 CA Relay Service & Comm. Device Fund -0.16
 Local Utility Users Tax -4.39
 Taxes, Fees and Charges Total -\$11.40

Current Charges Due By 06/01/21 \$127.67
Total Due \$212.57

Billing Information

Tax and Fees - This statement reflects the current taxes and fees for your area (including sales, excise, user taxes, etc.). These taxes and fees may change without notice.

Spectrum Terms and Conditions of Service - In accordance with the Spectrum Business Services Agreement, Spectrum services are billed on a monthly basis. Spectrum does not provide credits for monthly subscription services that are cancelled prior to the end of the current billing month.

Terms & Conditions - Spectrum's detailed standard terms and conditions for service are located at spectrum.com/policies.

Notice - Nonpayment of any portion of your cable television, high-speed data, and/or Digital Phone service could result in disconnection of any of your Spectrum provided services.

Continued on the next page...

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Enrolling is easy, just go to Enterprise.Spectrum.com. Each month, you'll receive a paperless e-bill that you pay online with your choice of payment options.

- Debit Card - Credit Card - Electronic Funds Transfer
- Receive a quick summary of your account at any time
- Access up to 6 months of statements



Payment Options

Pay Online - Visit us at SpectrumBusiness.net/payment to get started today! Your account number and security code are needed to register.

Pay by Phone - Make a payment free of charge using our automated payment option at 1-866-772-4948; and authorize payment directly from your bank account or credit card.

For questions or concerns, please call 1-888-812-2591.



May 15, 2021



Invoice Number: 0491426051521
Account Number: 8448 20 055 0491426
Security Code: 4713

Contact Us
Questions about your bill or services?
Visit **SpectrumBusiness.net** or call **1-888-812-2591**
8448 2000 NO RP 15 05162021 NNNNNYNN 01 000357 0002

Authorization to Convert your Check to an Electronic Funds

Transfer Debit - If your check is returned, you expressly authorize your bank account to be electronically debited for the amount of the check plus any applicable fees. The use of a check for payment is your acknowledgment and acceptance of this policy and its terms and conditions.

Past Due Fee / Late Fee Reminder - A late fee will be assessed for past due charges for service.

Franchise Administrator - City of Los Angeles, Information Technology Agency 200 N Main St, City Hall East, 14th Floor, Los Angeles CA 90012 Telephone and TDD: 3-1-1 One Call To City Hall or <http://www.lacity.org>

Complaint Procedures - You have 60 days from the billing date to register a complaint if you disagree with your charges.



May 15, 2021

Invoice Number: 0491426051521
Account: 8448 20 055 0491426
Security Code: 4713

Sylmar Neighborhood Council



Contact Us

Questions about your bill or services?

Visit SpectrumBusiness.net or call 1-888-812-2591

8448 2000 NO RP 15 05162021 NNNNNYNN 01 000357 0002



Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification (BAC) Form



NC Name: SYLMAR Meeting Date: June 25, 2020
 Budget Fiscal Year: 2019-2020 Agenda Item No: 10

Board Motion and/or Public Benefit Statement (CIP and NPG): **MOTION TO APPROVE 2020-2021 FISCAL YEAR BUDGET AND ADMINISTRATIVE PACKET.**

Method of Payment: (Select One) Check Credit Card Board Member Reimbursement

Vote Count
 Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

| Board Member's First and Last Name | Board Position | Yes | No | Abstain | Absent | Ineligible | Recused |
|------------------------------------|-----------------------|-----|----|---------|--------|------------|---------|
| Brielle Acevedo | At Large | X | | | | | |
| Rex Allen | At Large | X | | | | | |
| Kathy Bloom | Community Based Org | X | | | | | |
| Cheri Blose | Equestrian Rep | | | | X | | |
| Hector Cabrera | At Large | | | | | ✓ | |
| Chad Durio | At Large | | | | | ✓ | |
| Lucille Floresta | Business Rep | | | | X | | |
| David Gonzales | Renter Rep | X | | | | | |
| Carlos Lara | Business Rep | | | | X | | |
| Veronica Magana | Community Based Org | | | | X | | |
| Roxan Nozarlo | At Large | X | | | | | |
| Bob Opperman | Home/Condo Owner Rep | X | | | | | |
| George Ortega | Recreation/Open Space | X | | | | | |
| John Pacheco | At Large | | | | | ✓ | |
| Andres Rubalcava | Home/Condo Owner Rep | X | | | | | |
| Christian Rubalcava | Renter Rep | X | | | | | |
| Maria Silva | Home/Condo Owner Rep | | | | X | | |
| Michelle Underwood | Business Rep | X | | | | | |
| Jose Velasquez | ED Inst Rep | | | | X | | |
| Donald Zelaya | At Large | X | | | | | |
| Motion MICHELLE UNDERWOOD | | | | | | | |
| Second GEORGE ORTEGA | | | | | | | |

Board Quorum: Total: 11 0 0 6 3

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: *George Ortega* Authorized Signature: *Kathy Bloom*
 Print/Type Name: George Ortega Print/Type Name: Kathy Bloom
 Date: 7-3-2020 Date: 7-3-2020

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification (BAC) Form



NC Name: Sylmar NC Meeting Date: 6/25/2020

Budget Fiscal Year: 2019-2020 Agenda Item No: 10A

Board Motion and/or Public Benefit Statement (CIP and NPG):
MOTION TO AMEND MOTION TO APPROVE ITEM 10 BY ALLOCATING \$1000 FROM "MAKE YOUR HORSE COUNT" TO NEIGHBORHOOD PURPOSE GRANTS

Method of Payment: (Select One) Check Credit Card Board Member Reimbursement

Vote Count
 Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

| Board Member's First and Last Name | Board Position | Yes | No | Abstain | Absent | Ineligible | Recused |
|------------------------------------|-----------------------------|--------|----|---------|--------|------------|---------|
| Brielle Acevedo | At-Large | X | | | | | |
| Rex Allen | At-Large | X | | | | | |
| Kathy Bloom | Community Based | X | | | | | |
| Cheri Blose | Equestrian | | | | X | | |
| Hector Cabrera | At-Large | | | | | X | |
| Chad Durio | At-Large | | | | | X | |
| Lucille Floresta | Business | | | | X | | |
| David Gonzalez | Renter | X | | | | | |
| Carlos Lara | Business | | | | X | | |
| Veronica Magana | Community Based | | | | X | | |
| Guadalupe Montano | Home/Condo Owner | | | | | | |
| Roxann Nazario | At-Large | X | | | | | |
| Bob Oppemann | Home/Condo Owner | X | | | | | |
| George Ortega | Recreation/Open Space | X | | | | | |
| John Pacheco | At-Large | | | | | X | |
| Andres Rubalcava | Home/Condo Owner | X | | | | | |
| Christian Rubalcava | Renter | X | | | | | |
| María Silva | Home/Condo Owner | | | | X | | |
| Michelle Underwood | Business | X | | | | | |
| Jose Velasquez | Education | | | | X | | |
| Donald Zelaya | At-Large | X | | | | | |
| Motion by: DONALD ZELAYA | | | | | | | |
| 2nd by: REX ALLEN | | | | | | | |
| Board Quorum: 11 | | Total: | 11 | 0 | 0 | 6 | 3 |

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: *George Ortega* Authorized Signature: *Kathy Bloom*
 Print/Type Name: George Ortega Print/Type Name: Kathy Bloom
 Date: 7-3-20 Date: 7-3-2020

CITY OF LOS ANGELES

California



SYLMAR NEIGHBORHOOD COUNCIL

PRESIDENT: Andres Rubalcava

VICE PRESIDENTS:

Administration: Brielle Acevedo

Communications: Donald Zelaya

SECRETARY: vacant

TREASURER: George Ortega

Office: 13521 Hubbard Street
Sylmar, CA 91342

Mailing: P.O. Box 921023

Sylmar, CA 91392-1023

Telephone: (818) 833-8737

E-mail: Board@SylmarNC.org

**Sylmar Neighborhood Council
Application for Consideration of Appointment**

Name:

Occupation:

Home Address:

City, State, Zip Code:

Home Phone:

Work Address:

City, State, Zip Code:

Work Phone Number:

Mobile Phone Number:

Preferred Email address:

Vacant Board Seat you are applying for:

Stakeholder Qualification – Please provide a brief statement as to how you qualify as a community stakeholder for this Board seat:

(Please also provide documentation that substantiates your status as a Sylmar stakeholder. “Stakeholders” shall be defined as those who live, work or own property in the neighborhood and to those who declare a stake in the neighborhood as a community interest stakeholder, defined as a person who affirms a substantial and ongoing participation within the Neighborhood Council’s boundaries and who may be in a community organization such as, but not limited to, educational, nonprofit and/or religious organizations (Ordinance No. 182830 effective January 26, 2014).)

Please answer the following questions:

- 1. Why do you wish to participate on the SNC Board?**

2. What are your goals for the community?

3. What areas of community service particularly interest you?

4. Do you have any special interests that might conflict with Neighborhood Council responsibilities?

5. Please return this form by email to: Andres.Rubalcava@SylmarNC.org and ExecutiveBoard@SylmarNC.org

If you have any questions, please do not hesitate to call us at (818) 833-8737. Thank you for your interest in the Sylmar Neighborhood Council! Sylmar Neighborhood Council Board Member Application Revised 6-21-21