

CITY OF LOS ANGELES  
CALIFORNIA

**SYLMAR NEIGHBORHOOD COUNCIL**

**PRESIDENT: Ann Job**

**VICE PRESIDENTS:**

**Administration: Diane Valencia**

**Communications: Kathy Grubert**

**TREASURER: Patricia Rau**

**PUBLIC RELATIONS: Maria Silva**



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**SYLMAR NEIGHBORHOOD COUNCIL  
SPECIAL MEETING OF THE EXECUTIVE COMMITTEE - AGENDA  
Wednesday, June 18, 2014, 7:00 p.m. – 8:30 p.m.  
El Cariso Park, Community Room, 13100 Hubbard Street, Sylmar, CA 91342**

The Agenda is posted for public review at: 1) Sylmar Recreation Center, 13109 Borden Ave., Sylmar, CA 91342; 2) Sylmar Branch Library, 14561 Polk St., Sylmar, CA 91342; 3) Mission College, Office of the President posting location, 13356 Eldridge Ave., Sylmar, CA 91342; 4) Roxford Veterinarian Clinic, 13571 Glenoaks Blvd., Sylmar, Ca 91342; and 5) Ross Liquor, 12643 San Fernando Rd.; Agendas may also be found on the SNC website at [www.SylmarNC.org](http://www.SylmarNC.org).

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at the earliest possible time in advance of the Meeting you wish to attend by contacting Diane Valencia at [Diane.Valencia@SylmarNC.org](mailto:Diane.Valencia@SylmarNC.org).

1. **Call to Order** (1)
2. **Roll Call** (1)
3. **Housekeeping:** Sign-in Sheets, Speaker Cards for Agenda items, Recording and Timekeeper (1)
4. **Discussion** related to setting the agenda for the June 26, 2014 General Board Meeting (50)  
Possible additional topics beyond first pass of agenda drafted by Diane:
  - Add Treasurer's Report as recurring item
  - Christian Rubalcava's idea proposed in email of 6/12
  - Creation of additional Committees
  - Scheduling of Anita Cerna for a "Planning 101" presentation
  - Certificates of Appreciations for community members
5. **Discussion** related to review of draft General Board Meeting Minutes from April 30, 2014 and May 22, 2014 (15)
6. **Discussion** of the process of approving the final agendas for SNC Board Meetings by the Executive Committee (3)
7. **Discussion** of the process and timelines for posting Board and Committee agendas (5)
8. **Discussion** of the possible planning of a Board Retreat to provide SNC Board members with training and Board development; identify date range(s), topics, speakers, etc. for discussion and possible Board action (10)
9. **Committee Member Comments** on subject matters within the Committee's jurisdiction (3)
10. **Future Agenda Items:** Please e-mail the Executive Committee at [ExecutiveBoard@SylmarNC.org](mailto:ExecutiveBoard@SylmarNC.org)
11. **Closing Remarks, Announcements, Acknowledgements and Adjournment** (1)

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All Agenda items may include presentations, discussions and actions by the Committee for recommendations to the SNC Board of Directors. The Board of Directors may discuss the recommendations and take action on the item, which could result in a Community Impact Statement to the City and/or a position letter to a City agency.

The Stakeholders may comment on any Agenda item only when the item comes up for discussion. The Committee will determine the length of discussion and comment times. The attending stakeholders may be polled for their opinion on any Agenda item before the Committee takes action for a recommendation to the Board.

Any Committee action may be reconsidered following the Meeting when the original action occurred. A Committee Member makes a Motion for Reconsideration and if approved another vote on the issue takes place based on the reasoning for the reconsideration. The Committee Member must have been on the prevailing side of the action/issue.

Committee Meeting Minutes are available on the SNC website [www.SylmarNC.org](http://www.SylmarNC.org)

(Remove after Wednesday, June 18, 2014)

Approved: AJ & DV