

CITY OF LOS ANGELES

California



SYLMAR NEIGHBORHOOD COUNCIL

PRESIDENT: Ann Job

VICE PRESIDENTS:

Administration: Diane Valencia

Communications: Kathy Grubert

TREASURER: Patricia Rau

PUBLIC RELATIONS: Maria Silva

13517 Hubbard St., Sylmar, CA 91342

Telephone: (818) 833-8737

Fax: (818) 833-8707

E-mail: Board@SylmarNC.org

Website: www.SylmarNC.org

Secretary: David Levin

**SYLMAR NEIGHBORHOOD COUNCIL
GENERAL BOARD MEETING AGENDA**

Thursday, July 24, 2014, 6:30 p.m. – 9:30 p.m.

Concordia Junior/Senior High School, 13570 Eldridge Avenue, Sylmar, CA 91342

The Agenda is posted for public review at the Los Angeles Public Library (Sylmar Branch), 14561 Polk Street, Sylmar, CA 91342 As a courtesy, and as time permits, agendas may be emailed to Stakeholders if requested. Agendas may also be found on the SNC website at www.SylmarNC.org

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the Sylmar Neighborhood Council Vice President of Administration, Diane Valencia by phone at (818) 833-8737 or email to Diane.Valencia@sylmarnc.org

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. Public comment is limited to 2 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Comments from the public on agenda items will only be heard when the respective item is being considered. Comments on other matters, not appearing on the agenda that are within the Board's subject matter jurisdiction, will be heard during the Public Comment on Non-Agended Items period.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed by visiting our website at www.SylmarNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact President Ann Job at Ann.Job@SylmarNC.org.

The below times are only estimates. Items may be addressed in a different order and/or at different times.

6:30 – 6:32 p.m. **1. Call to Order and Pledge of Allegiance (2)**

6:32 – 6:35 p.m. **2. Roll Call – David Levin, Secretary (3)**

6:35 – 6:36 p.m. **3. Housekeeping, Speaker Cards, and Timekeeper – Diane Valencia (1)**

6:36 – 6:38 p.m. **4. Secretary's report – David Levin (2)**

6:38 – 6:41 p.m. **5. Welcome and Announcements by Board Meeting facility Host – Barbara Winslow (3)**

6:41 – 6:46 p.m. **6. Approval of Minutes of the June 26, 2014 General Board Meeting (5)**

6:46 – 6:56 p.m. **7. Public Official and Community Representative Announcements & Presentations (10)**

6:56 – 7:06 p.m. **8. Board Member Community Announcements. (10)**

7:06 – 7:24 p.m. **9. Committee Reports (18)**

Executive Committee (4)

Budget Committee – Patricia Rau (1-2)

Outreach Committee – Maria Silva (1-2)

Equestrian Committee – Cheri Blose (1-2)

Bylaws Committee – Roy Smith (1-2)

Planning & Land Use Committee – (1-2)
Government Affairs & City Services – Christian Rubalcava (1-2)
Ad Hoc Sediment Removal Committee – Kathy Grubert (1-2)

7:24 – 7:34 p.m. **10. Public Comment on Non-Agendized Items within the Board’s subject matter jurisdiction** (10)
Public comments are limited to 2 minutes per speaker. Public speaker cards (forms) are located on the welcome table. Please fill out and submit to the Secretary or President.

Unfinished Business

7:34 – 7:44 p.m. **11. Discussion** of possible future appointments of Board members to City liaison appointments. (10)
Budget Representatives (2)
Department of Water and Power
Department of Public Works
Planning Representative
Transportation
Public Safety
Parks

7:44– 7:59 p.m. **12. Discussion and possible Board action** to approve the proposed amendments to the Sylmar Neighborhood Council Bylaws dated January 26, 2014, as recommended to date by the Bylaws Committee. (Article II – Introduction, section A; Article V – Introduction, Section 1, 2, 4, 5, 6, 7, 8, 9, 10, 11) – **Roy Smith** (15)

7:59 – 8:02 p.m. **13. Discussion and possible Board action** to re-affirm the March 27, 2014, election of Patricia Rau as Treasurer and the appointment of Patricia Rau as card holder/primary signatory and the appointment of Ann Job as second signatory for Sylmar Neighborhood Council funding matters. (3)

8:02 – 8:12 p.m. **14. Recess** (10)

New Business

8:12 – 8:17 p.m. **15. Discussion and possible Board action** to send a letter to Council Member Fuentes requesting his support of City Ordinance 14-0223 in support of a minimum wage for Los Angeles hotel workers. Presentation by Jordan Greenslade. (5)

8:17 – 8:22 p.m. **16. Discussion and possible Board action** to send a letter to Mayor Garcetti and Councilmember Fuentes to request the passage of the “LA Fracking Moratorium” Council File 13-1152-S1, to prohibit fracking within the City of Los Angeles. Presentation by Alexandra Nagy of Food & Water Watch. (5)

8:22 – 8:27 p.m. **17. Discussion and possible Board action** to write a letter to Mayor Garcetti and Councilmember Fuentes asking for their opposition to the Bay Delta Conservation Plan. And further to oppose using rate payer money to pay for the Bay Delta Conservation Plan. Presentation by Alexandra Nagy of Food & Water Watch. (5)

8:27 – 8:32 p.m. **18. Discussion and possible Board action** to appoint a new Board member to the vacant Retail Representative seat. (5)

8:32 – 8:37 p.m. **19. Discussion and possible Board action** to appoint a new Board member to the vacant At Large Representative seat. (5)

8:37 – 8:39 p.m. **20. Discussion and possible Board action** to approve Sylmar Neighborhood Council monthly expenditure report (MER) for July, 2014 (2)

8:39 – 8:44 p.m. **21. Treasurer’s Report** (4)

8:44 – 8:49 p.m. **22. Discussion and possible Board action** to create additional Committee(s) (5)

8:49 – 8:54 p.m. **23. Appointment by the President of Chair(s) for additional committee(s) created, and possible Board Action** to approve any such appointments (5)

8:54 – 9:04 p.m. **24. Discussion and possible Board Action** approve the selection of a web services provider for the creation of a new Sylmar Neighborhood Council website and ongoing website/internet maintenance and related services for Fiscal Year 2014-2015. Presentation by Kathy Grubert (10)

9:04 – 9:19 p.m. **25. Discussion and possible Board Action** to approve the Ad Hoc Sediment Removal Committee's Position Statement, including granting permission for the Committee to use the document to gather local support and enable education and advocacy. Presentation by Kathy Grubert (15)

9:19 – 9:24 p.m. **26. Board Member Comments** - Comments from Board members on matters within the Board's jurisdiction (5)

9:24 – 9:29 p.m. **27. Future Agenda item suggestions from public and Board members.** (5)

Write to Executive Board by email at ExecutiveBoard@SylmarNC.org or mail Executive Board c/o Sylmar Neighborhood Council, 13517 Hubbard St., Sylmar, CA 91342.

The next General Board meeting will be August 28, 2014 at Sylmar High School – Spartan Hall

9:29 – 9:31 p.m. **28. Closing Remarks, Acknowledgements, and Adjournment.** (2)

Grievance Procedure

Any Grievance by a Stakeholder must be submitted in writing to the Board who shall cause the matter to be placed on the agenda for the next regular Council meeting. At that meeting, the Board shall refer the matter to an Ad Hoc Grievance Panel comprised of three (3) Stakeholders randomly selected by the Board from a list of Stakeholders who have expressed an interest in serving from time-to-time on such a Panel. Within two (2) weeks of the Panel's selection, the Board shall coordinate a time and place for the Panel to meet with the person(s) submitting a Grievance to discuss ways in which the dispute may be resolved. Within two (2) weeks following such meeting, a Member of the Panel shall prepare a written report to be forwarded by the Secretary to the Board outlining the Panel's collective recommendations for resolving the Grievance. The Board may receive a copy of the Panel's report and recommendations prior to a Board meeting, but, in accordance with the Brown Act, the matter shall not be discussed among the Board Members until it is heard publicly at the next regular Council meeting.

This Grievance process is intended to address matters involving procedural disputes, such as the Board's failure to comply with Board Rules or these Bylaws. It is not intended to apply to Stakeholders who merely disagree with a position or action taken by the Board at one of its meetings, which Grievances may be aired publicly at Council meetings.

Board Members are not permitted to file a Grievance against another Board Member or against the Council.

Reconsideration of Agenda Items - Bylaws (Article IV)

The Board may reconsider and amend its action on items listed on the Agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall (1) make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the Agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a [Proposed] Action should the motion to reconsider be approved. For a Board Member to submit a motion for reconsideration the Board Member must have previously voted on the prevailing side of the original action taken. If a motion for reconsideration is not made on the date the action was taken, then the Board Member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall be in compliance with the Brown Act.

(Remove after 07-24-14)

Approved by: AJ, DV, PR, KG