

CITY OF LOS ANGELES

California



SYLMAR NEIGHBORHOOD COUNCIL

PRESIDENT: Ann Job

VICE PRESIDENTS:

Administration: Diane Valencia

Communications: Kathy Grubert

TREASURER: Patricia Rau

PUBLIC RELATIONS: Maria Silva

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SYLMAR NEIGHBORHOOD COUNCIL MEETING OF THE EXECUTIVE COMMITTEE - MINUTES

May 11, 2015, 7:10 PM – 8:19 PM

Sylmar Park Recreation Center, Computer Room, 13109 Borden Avenue, Sylmar, CA 91342

Sylmar Neighborhood Council Meeting Minutes are a summary, not an exact, verbatim, word-for-word transcript of what was said at a Meeting. The only two exceptions are the Motions shown in italics and quotes shown with quotation marks (“ ”) at the beginning and ending of a word or words. The Minutes are not, nor were they ever meant to be, a comprehensive record of what was said about an issue or project.

1. Call to Order

President Ann Job called the meeting to order at 7:10 PM

2. Roll Call

Roll Call was taken by Ms. Job. Present: Ann Job, Diane Valencia, Kathy Grubert, Patricia Rau, Maria Silva

Absent: None

Stakeholders present: Lucas Valencia, Bonnie Bernard

3. Housekeeping: Sign-In Sheets, Speaker Cards, Recording and Timekeeper

Ms. Job explained Sign-in Sheets and Speaker Cards and will record the meeting.

4. General Public Comment on matters not appearing on the agenda.

None

5. Discussion and possible action to approve the Minutes of the April 13, 2015 Executive Committee Meeting

MOTION (by Ms. Job, seconded by Ms. Rau): The Executive Committee moves to approve the Minutes of the April 13, 2015 Executive Committee meeting.

MOTION PASSED unanimously by those present.

6. Discussion and possible action relative to the possible arrangement of a mid-year Board retreat and/or Board development/training.

DISCUSSION: There was a general discussion regarding the possible format of Board training. Short trainings during Board meetings were discussed, along with holding a full Retreat. Ms. Silva suggested that we provide two Retreat dates, or a “make-up” day for those who are unable to come to the first date. In order to have trainings during Board meetings, approximately 15 minutes of each meeting would need to be set aside for this purpose. That is difficult, given the time needed to get through Board business. The Committee members will consider various topics for training, such as Community Impact Statements, Budgeting, etc.

7. Discussion and possible action to review the draft agenda for the May 28, 2015 General Board Meeting.

DISCUSSION: General discussion of the May General Board Meeting agenda. Ms. Job presented a draft agenda for discussion and the Committee discussed additional agenda items. Due to the number of important and time-sensitive matters which need to come before the Board, it may be necessary to call a Special Meeting. The Committee discussed

various agenda topics such as expanding on Housekeeping announcements at the beginning of the meetings, security for meetings, meeting location options, funding, Board training and compliance, Board member absences, Election Stipulations, open Board seat, Committee structures, and more. At present, and without many agenda items included, which need to be, the meeting is already running past 10 PM. The agenda is to be finalized by 10:00 AM on Friday, May 22, 2015.

8. Committee Member Comments on subject matters within the committee's jurisdiction

None

9. Future Agenda Items: Please e-mail the Executive Committee at ExecutiveBoard@SylmarNC.org

10. Closing Remarks, Announcements, Acknowledgements, and Adjournment

Ms. Job adjourned the meeting at 8:19 PM
