

**CITY OF LOS ANGELES**

California



**SYLMAR NEIGHBORHOOD COUNCIL**

**PRESIDENT:** Christian Rubalcava

**VICE PRESIDENTS:**

Administration: Andres Rubalcava

Communications: Maria Silva

**SECRETARY:** Michelle Underwood

**TREASURER:** George Ortega

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**Sylmar Neighborhood Council  
General Board Meeting – Draft Minutes  
Thursday, August 22, 2019 – 6:30 PM  
Sylmar Charter High School- Spartan Hall  
13050 Borden Ave. Sylmar, Ca. 91342**

Board Member	Roll Call	Funding Vote Eligible*	Category
Acevedo, Brielle	Present	Yes	At-Large
Bloom, Kathy	Present	Yes	CBO
Blose, Cheri	Present	Yes	ER
Cabrera, Hector	Present	Yes	At-Large
Floresta, Lucille	Present (left at?)	Yes	Business
Gonzales, David	Present	Yes	Renter
Lara, Carlos	Present	Yes	Business
Magana, Veronica	Present	Yes	CBO
McMillan, Penelope	Present	Yes	Senior
Montano, Guadalupe	Absent	Yes	Home/Condo
Opperman, Bob	Present	Yes	Home/Condo
Ortega, George	Present	Yes	Recreation
Pacheco, John	Present (arrived at?) (left at?)	Yes	At-Large
Rubalcava, Andres	Present	Yes	Home/Condo
Rubalcava, Christian	Present	Yes	Renter
Silva, Maria	Absent	Yes	Home/Condo
Torres, Karina	Absent	No	Youth
Torres, Maria	Absent	No	At-Large
Underwood, Michelle	Absent	Yes	Business
Velasquez, Jose	Present	Yes	Education
Zelaya, Donald	Present (arrived at ?)	Yes	At-Large
<b>TOTAL: 21</b>	<b>PRESENT 14 , Absent 07</b>		

- 1. Call to Order, Pledge of Allegiance** The meeting was called to order at 6:35PM by Mr. C. Rubalcava. There were 10 stakeholders present. The Pledge of Allegiance was led by Ms. Marti Marshall.
- 2. Roll Call-** Roll Call was called by Mr. C. Rubalcava there were 14 Boardmembers present and quorum (11) was met.

SNC ITEM 2 Roll Call	
Present –14	Absent-07
Acevedo, Bloom, Blose, Cabrera, Floresta, Gonzales, Lara, Magana, McMillan, Opperman, Ortega, A. Rubalcava, C. Rubalcava, Velasquez	Montano, Pacheco Silva, K. Torres, M. Torres, Underwood, Zelaya

**3. Housekeeping and Welcome from Facility Host-** The bathrooms are open and refreshments are in the back.

**4. Public Official and Community Representative Announcements & Presentations:**

- a. Luz Rivas-Brenda Yanez Zamora – Sylmar Field Representative. Ms. Rivas is back in Sacramento. She is working on finishing up her bills for this legislative session and has spent a lot of time focused on the Homeless Crisis and how it is affecting Caltrans. There are problems with homeless encampments, trash, graffiti, torn fencing. Ms. Yanez continues to submit service requests and has seen several things addressed. Community members are welcome to put in service requests also at the Caltrans Website.
  - i. John Holmes- asked about the fire up behind Olive View Hospital. Has the cause been found? Ms. Yanez will look into it.
  - ii. Stakeholder- What about Paxton and Bradley? Ms. Yanez responded that it has been reported, but the homeless returned.
  - iii. Les Eisenman- Feels that the Homeless encampment at Paxton and Bradley is kept pretty clean and they should be supported.
  
- b. Field Deputy, Monica Rodriguez’s office: Juan Solario- The Second to last Movie Night will be held on Friday, August 23, 2019. The Movie is The Incredibles which will be shown at David M. Gonzales Park. The last Movie in the park will be held on Friday, August 30, 2019 at Hansen Dam Aquatic Center. You can watch the movie from the water. The movie shown will be Aquaman. There are fliers in the back. Sylmar Taco Festival will be held on Saturday, September 21, 2019 You will need to R.S.V.P. at SylmarTacoFestival.com. Over 2,000 people have already reserved tickets. There will be a taco eating contest, games, music, activities and a car show. There are fliers in the back. On Monday there was a Back to School breakfast in partnership with North Valley Caring Services. Students received a backpack with supplies and a lunch. These are families that are living in a hotel. Mr. Solario mentioned Council File 19-0050 removing individuals from High Fire Severity Zones. Sylmar Neighborhood Council submitted a Community Impact Statement. It tries to address the complaints from community members. It will be on the Public Safety Agenda next week. Mr. Solario thanked the Sylmar Neighborhood Council for participating in the Great Streets meeting. He also mentioned some of the community partnerships that are being created.
  - i. Armando Stakeholder- spoke about posting agendas at the Library.
  - ii. Semee Park - Department of Neighborhood Empowerment –The Department has a new General Manager Raquel Beltran. The NC Congress is on Saturday, September 28, 2019. Make sure to register.
  
- c. Field Rep. Michelle Vergara, Congressman Tony Cardenas- Absent
- d. Benita Trujillo, Supervisor Sheila Kuehl- Absent

- e. Representative East Valley, Office of Mayor Garcetti – Absent
- f. FD Eveline Bravo-Ayala, Senator Hertzberg’s Office-Absent
- g. FD Jarrod Degonia, County Supervisor Kathryn Barger-Absent
- h. Senior Lead Officers-Absent
- i. FD Esmeralda Marcial, LAUSD District 6 – Absent

**5. Public Comment on non-agenda items within the Board’s subject matter jurisdiction.**

- a. Marti Marshall talked about the 5 documents which were the basis for the Declaration of Independence: 1100 Charter of Liberties, The Magna Carta of 1215, Petition of Right of 1628, The Grand Remonstrance of 1641, and The English Bill of Rights. Foreign influence is the enemy of Liberty. Ms. Marshall also mentioned that September 17<sup>th</sup> is Constitution Day.
- b. John Holmes is concerned that Ms. Rivas is trying to get Proposition 13 repealed or modified.

**6. President and Executive Committee Report** Mr. Rubalcava reported that the Sylmar Neighborhood Council served 400 hotdogs at the last Movies in the Park. Mr. Rubalcava thanked several Boardmembers: Mr. A. Rubalcava, Ms. Acevedo, Mr. Opperman and Mr. Gonzalez for their participation. Community member Mr. Ray Webrig did a community clean-up near the Puck Schools. Ms. McMillan also attended. Mr. Lara and Mr. C. Rubalcava helped the Principal to cut brush that was scratching the cars of parents picking up and dropping off their children from Herrick Avenue Elementary. Mr. Solario is helping to get the branches and debris removed. Mr. Rubalcava also mentioned two newspaper articles mentioning the Sylmar Neighborhood Council. One was in regards to the meeting that was hosted by Mr. Velazquez who is also the Principal at Osceola Elementary. The meeting was in support of the request from Tia Chuchas to get a Great Streets Grant for improvements to San Fernando Road between Polk and Hubbard Street. Mr. A. Rubalcava has been the Board contact on the project. Over 40 surveys were completed. Surveys will also be available at Osceola during Back to School Night. The other news article was about the High Fire Danger Council File. Outreach and social media contacts are growing exponentially.

**Mr. Pacheco arrived at the meeting.**

**7. Committee Announcements and Reports**

- a. **Senior Committee** -Ms. McMillan announced that the first meeting of the committee was held. They created the Mission Statement which focuses on the committee being a watch dog while they work to receive services.
- b. **The Bylaws Committee**- will be starting up in September 2019.
- c. **Government and Community Relations**- will meet in September 2019.
- d. **The Emergency Preparedness Committee**-There is a CERT class graduating tonight. The Board was polled to see which date would be best for a CPR / First Aid training for the Board. The committee will meet at the NC office on September 17, 2019. After the meetings which will be held monthly there will be a training following. Every two months the trainings will be in Spanish. CERT Training will start on January 14, 2020 It runs for eight weeks.
- e. **Equestrian Committee**- is still waiting for approvals for the Equestrian Event. Now a third insurance policy is being required. The committee receives a lot of calls for horses that are hard to see. There may need to be discussions for horses to wear reflectors.

- f. **Public Safety**- report will be deferred until next month.
- g. **Communications**-An update was given on the outreach efforts on social media, posts have reached 12.9 thousand people in the last 28 days. the previous report showed 3,200 on Facebook the number is now at 3,886 people on Facebook. Things that are being promoted are trending.

**Mr. C. Rubalcava moved the meeting to Item 11**

**11. Discussion and possible action on approving an amount not to exceed \$500 from Neighborhood Purpose Grants for the 12th Annual Valley Disaster Preparedness Fair. The NPG application was submitted by the Southern California Preparedness Foundation.**

<b>SNC ITEM 11a. Motion to approve an amount not to exceed \$500 which was amended to read \$300.00 from Neighborhood Purpose Grants and \$300.00 from Outreach for the 12th Annual Valley Disaster Preparedness Fair. Moved: Velazquez Second: A. Rubalcava</b>				
<b>Yes –14</b>	No- 00	<b>Abstain–01</b>	Not Eligible-00	<b>Absent – 06</b>
Acevedo, Bloom, Blose, Cabrera, Floresta, Gonzalez, Lara, Magana, McMillan, Opperman, Ortega, Pacheco, A. Rubalcava, Velazquez	None	C. Rubalcava	None	Montano, Silva, K. Torres, M. Torres, Underwood, Zelaya

Public comment: no comment

**Motion passed**

<b>SNC ITEM 11b. Motion to amend the motion to read \$300.00 for the NPG and \$200.00 from Outreach for the 12th Annual Valley Disaster Preparedness Fair. Moved: Pacheco Second: A. Rubalcava</b>				
<b>Yes –14</b>	No- 00	<b>Abstain–01</b>	Not Eligible-00	<b>Absent – 06</b>
Acevedo, Bloom, Blose, Cabrera, Floresta, Gonzalez, Lara, Magana, McMillan, Opperman, Ortega, Pacheco, A. Rubalcava, Velazquez	None	C. Rubalcava	None	Montano, Silva, K. Torres, M. Torres, Underwood, Zelaya

Public comment: no comment

**Motion passed**

**Mr. C. Rubalcava returned the meeting to Item #8**

**Mr. Pacheco left the meeting**

**8. Discussion and possible action on removing the following Boardmembers consistent with Article V, Section 7 of the Sylmar NC Bylaws. Each removal requires a separate motion, second, and vote. Mr. Rubalcava read the Bylaw Policy for Attendance.**

<b>SNC ITEM 8a Motion to remove Maria Torres from the Sylmar Neighborhood Council. Moved: A. Rubalcava Second: Opperman</b>				
<b>Yes –13</b>	No- 00	<b>Abstain–01</b>	Not Eligible-00	<b>Absent – 07</b>
Acevedo, Bloom, Blose, Cabrera, Floresta, Gonzales, Lara, Magana, McMillan, Opperman, Ortega, A. Rubalcava, Velasquez	None	C. Rubalcava	None	Montano, Pacheco, Silva, K. Torres, M. Torres, Underwood, Zelaya

Public comment: no comment

**Motion passed**

<b>SNC ITEM 8b Motion to remove Karina Torres from the Sylmar Neighborhood Council. Moved: A. Rubalcava Second: Gonzalez</b>				
<b>Yes –13</b>	<b>No- 00</b>	<b>Abstain–01</b>	<b>Not Eligible-00</b>	<b>Absent – 07</b>
Acevedo, Bloom, Blose, Cabrera, Floresta, Gonzales, Lara, Magana, McMillan, Opperman, Ortega, A. Rubalcava, Velasquez	None	C. Rubalcava	None	Montano, Pacheco, Silva, K. Torres, M. Torres, Underwood, Zelaya

Public comment: no comment

**Motion passed**

**Mr. C Rubalcava introduced Chad Durio who he would like to be considered for an open Board Seat in September.**

**Mr. C. Rubalcava moved the meeting to Item #13**

**13. Discussion and possible action on approving a new version of the 2019-2020 Sylmar NC Budget. The new budget reflects 7245.08 in additional rollover funds.**

Public comment: no comment

**Motion passed**

<b>SNC ITEM 13 Motion to approve the new version of the 2019-2020 Sylmar NC Budget Report. Moved: A. Rubalcava Second: Zelaya</b>				
<b>Yes –13</b>	<b>No- 00</b>	<b>Abstain–01</b>	<b>Not Eligible-00</b>	<b>Absent – 07</b>
Acevedo, Bloom, Blose, Cabrera, Floresta, Gonzales, Lara, Magana, McMillan, Opperman, Ortega, A. Rubalcava, Velasquez	None	C. Rubalcava	None	Montano, Pacheco, Silva, K. Torres, M. Torres, Underwood, Zelaya

**Mr. C. Rubalcava Moved the meeting to Item # 12**

**Ms. Floresta left the meeting.**

**12. Discussion and possible action on approving an amount not to exceed \$500 from Neighborhood Purpose Grants for Teen Court, an LAPD Juvenile Diversion Program. The NPG application was submitted by Parents, Educators, and Students in Action (PESA). The Budget Committee recommends the total noted above. This program would directly serve 15 Sylmar Youth and the outreach objective would be 75 stakeholders.** The program focuses on keeping kids out of the Juvenile Justice System. This is done at the High School level with a jury of their peers which makes recommendation on the diversion program. The students in the program are monitored. The funds are used to help keep the kids in school by involving them in extracurricular activities and tutoring. The funds are not used to pay for staff.

**Public comment:**

Les Eisenman- asked how the program was funded besides through the Neighborhood Councils. Some of the money is funded by his personal funds.

**Motion passed**

<b>SNC ITEM 12. Motion to approve an amount not to exceed \$500 from Neighborhood Purpose Grants for Teen Court, an LAPD Juvenile Diversion Program. Moved: Velazquez Second: Lara</b>				
<b>Yes –12</b>	<b>No- 00</b>	<b>Abstain–01</b>	<b>Not Eligible-00</b>	<b>Absent – 08</b>
Acevedo, Bloom, Blose, Cabrera, Gonzalez, Lara, Magana, McMillan, Opperman, Ortega, A. Rubalcava, Velazquez	None	C. Rubalcava	None	Floresta, Montano, Pacheco, Silva, K. Torres, M. Torres, Underwood, Zelaya

Mr. C. Rubalcava moved the Meeting to Item #10  
 Mr. Zelaya joined the meeting

**10. Meet and Greet (15 Minute Break)**

<b>SNC 10. Roll Call</b>	
<b>Present –14</b>	<b>Absent – 07</b>
Acevedo, Bloom, Blose, Cabrera, Gonzalez, Lara, Magana, McMillan, Opperman, Ortega, A. Rubalcava, C. Rubalcava Velazquez, Zelaya	Floresta, Montano, Pacheco, Silva, K. Torres, M. Torres, Underwood

**9. Discussion and Possible Action on approving a letter recommended by the Planning and Land Use Committee related to 12568 N. San Fernando Road; a City-owned property considered for development of affordable housing by Los Angeles Neighborhood Housing Services, Inc. a (501c3) corporation located at 3926 Wilshire Blvd. Suite 200, Los Angeles. Potential plan is a Small Lot Subdivision for 54 For Sale Units some at market others at 80-120% of medium income. The property is zoned RD3-1XL-CPIO. The letter is neither in opposition or support just general comments. There have been no applications submitted. A comment was made that they are adding more homes and ignoring the need for a new fire station.**

Public comment: no comment

**Motion passed**

<b>SNC ITEM 9a. Motion to approve approving a letter as amended recommended by the Planning and Land Use Committee related to 12568 N. San Fernando Road Moved: McMillan Second: Blose</b>				
<b>Yes –14</b>	<b>No- 00</b>	<b>Abstain–00</b>	<b>Not Eligible-00</b>	<b>Absent – 07</b>
Acevedo, Bloom, Blose, Cabrera, Gonzalez, Lara, Magana, McMillan, Opperman, Ortega, A. Rubalcava, C. Rubalcava, Velazquez, Zelaya	None	None	None	Floresta, Montano, Pacheco, Silva, K. Torres, M. Torres, Underwood

Public comment: no comment

**Motion passed**

<b>SNC ITEM 9b. Motion to Amend letter to include a Community Impact Statement for Council File Numbers 05-1397 and 12-0049-S5 Moved: McMillan Second: Velazquez</b>				
<b>Yes –14</b>	<b>No- 00</b>	<b>Abstain–00</b>	<b>Not Eligible-00</b>	<b>Absent – 07</b>
Acevedo, Bloom, Blose, Cabrera, Gonzalez, Lara, Magana, McMillan, Opperman, Ortega, A. Rubalcava, C. Rubalcava, Velazquez, Zelaya	None	None	None	Floresta, Montano, Pacheco, Silva, K. Torres, M. Torres, Underwood

Mr. C. Rubalcava moved the Meeting to Item #14.

**14. Discussion and possible action on approving the July 2019 Monthly Expenditure Report (MER).**

Public comment: no comment

**Motion passed**

<b>SNC ITEM 14. Motion to approve the July 2019 Monthly Expenditure Report. Moved: A. Rubalcava Second: Velazquez</b>				
<b>Yes –14</b>	<b>No- 00</b>	<b>Abstain–00</b>	<b>Not Eligible-00</b>	<b>Absent – 07</b>
Acevedo, Bloom, Blose, Cabrera, Gonzalez, Lara, Magana, McMillan, Opperman, Ortega, A. Rubalcava, C. Rubalcava, Velazquez, Zelaya	None	None	None	Floresta, Montano, Pacheco, Silva, K. Torres, M. Torres, Underwood

**15. Discussion and possible action on approving the June and July 2019 Meeting Minutes. The July minutes will be postponed to the next meeting.**

Public comment: no comment

**Motion passed**

<b>SNC ITEM 15. Motion to approve the June Meeting Minutes. Moved: A. Rubalcava Second: McMillan</b>				
<b>Yes –14</b>	<b>No- 00</b>	<b>Abstain–00</b>	<b>Not Eligible-00</b>	<b>Absent – 07</b>
<b>Acevedo, Bloom, Blose, Cabrera, Gonzalez, Lara, Magana, McMillan, Opperman, Ortega, A. Rubalcava, C. Rubalcava, Velazquez, Zelaya</b>	None	None	None	<b>Floresta, Montano, Pacheco, Silva, K. Torres, M. Torres, Underwood</b>

**16. Board Member Comments and Announcements**

Ms. Mc Millan received unofficial estimates of 281 and 286 for homeless in the community. Last year was 399.

Mr. Zelaya wants to start compiling lists of community groups and meetings.

Mr. Gonzalez asked Boardmembers to send him anything they want posted.

Ms. Acevedo attended a meeting where she was told that two Council Districts had lower homeless numbers. CD7 was one of them.

Ms. Blose said that CD7 announced that August was Equestrian Awareness Month however the Equestrian Committee was never notified. There have many complaints about the AMPM trail. A Homeless woman’s umbrella spooked a horse and threw the rider causing injuries.

**17. Future Agenda Items**

**Write to Executive Board by email at ExecutiveBoard@SylmarNC.org or mail Executive Board c/o Sylmar Neighborhood Council, P.O. Box 921023, Sylmar, CA 91392-10**

**18. Closing Remarks, Acknowledgements, and Adjournment**

**The Meeting was adjourned at 8:33PM (no vote was taken).**

**The Next Sylmar Neighborhood Council Board Meeting Will Be:  
September 26, 2019 at 6:30PM  
Location: Sylmar Charter High School  
13050 Borden Ave. Sylmar, CA 91342**