

CITY OF LOS ANGELES

California



SYLMAR NEIGHBORHOOD COUNCIL

PRESIDENT: Andres Rubalcava

VICE PRESIDENTS:

Administration: Brielle Acevedo

Communications: Donald Zelaya

SECRETARY: Kathy Bloom

TREASURER: George Ortega

**Office: 13521 Hubbard Street
Sylmar, CA 91342**

Mailing: P.O. Box 921023

Sylmar, CA 91392-1023

Telephone: (818) 833-8737

E-mail: Board@SylmarNC.org

**Sylmar Neighborhood Council
Special Board Meeting –Agenda
Thursday, October 28, 2021 – 6:30 PM**

Zoom Meeting Online: <https://us02web.zoom.us/j/89371968816>

Join by Telephone: Dial (669) 900-6833 to Join the Meeting

Then Enter This Webinar ID: 893 7196 8816 and Press #

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte por correo electrónico board@sylmarnc.org o por telefono 818-833-8737 para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF SYLMAR NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Board must dial (669) 900-6833 and enter 889 5695 6027 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

6:30-6:31

1. Call to Order

6:31-6:32

2. Welcome and Housekeeping

- | | |
|------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 6:32-6:35 | 3. Roll Call |
| 6:35-6:45 | 4. Public comment on items not on the agenda. |
| 6:45-7:05 | 5. Updates from Public officials |
| 7:05-7:20 | 6. Presentation on extreme heat by Gabriel Varela. |
| 7:20-7:35 | 7. Discussion and possible action to approve an NPG not to exceed \$2,000 for North Valley Caring Services to provide Thanksgiving care packages to families living in motels- 2 are located in Sylmar. See attachment A. |
| 7:35-7:45 | 8. Discussion and possible action to approve \$500 for a Sylmar Neighborhood Council holiday event and toy drive benefitting Hope Gardens- Attachment B. |
| 7:45-7:55 | 9. Discussion and possible action to schedule SNC Board retreat (virtual). |
| 7:55-8:00 | 10. Discussion and possible action to approve August and September 2021 Monthly Expenditure Reports (MERs). |
| 8:00-8:10 | 11. Discussion and possible action on Community Impact Statement in support of Council File 21-0773: Wire Basket Trash Receptacles- Attachment C |
| 8:10-8:15 | 12. Presidential appointment of Vacant Board Seats |
| 8:15-8:20 | 13. Announcement of Sylmar Neighborhood Council vacancies and application process. Application is Attachment D. |
| 8:20-8:30 | 14. Board Member Updates and Announcements |
| 8:30-8:35 | 15. Future Agenda Items: Write to Executive Board by email at ExecutiveBoard@SylmarNC.org or mail Executive Board c/o Sylmar Neighborhood Council, P.O. Box 921023, Sylmar, CA 91392-10 |

8:35-8:40

16. President's Closing Remarks, Acknowledgement, and Adjournment

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the neighborhood council office, at our website sylmarnc.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Sylmar Executive Board Members: executiveboard@sylmarnc.org

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows: • Our office located at 13521 Hubbard St. Sylmar, CA 91342 • Sylmarnc.org • You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://empowerla.org/councils/>

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website.

Neighborhood Council Funding Program**APPLICATION for Neighborhood Purposes Grant (NPG)**

This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Sylmar Neighborhood Council

SECTION I - APPLICANT INFORMATION

- 1a) NORTH VALLEY CARING SERVICES 95-444561 CA 02/1996
Organization Name **Federal I.D. # (EIN#)** **State of Incorporation** **Date of 501(c)(3) Status (if applicable)**
- 1b) 15453 RAYEN STREET NORTH HILLS CA 91343
Organization Mailing Address **City** **State** **Zip Code**
- 1c) _____
Business Address (if different) **City** **State** **Zip Code**
- 1d) **PRIMARY CONTACT INFORMATION:**
- LAURA RATHBONE 818-534-6059 LRATHBONE@NVCSINC.ORG
Name **Phone** **Email**
- 2) **Type of Organization- Please select one:**
 Public School *(not to include private schools)* **or** 501(c)(3) Non-Profit *(other than religious institutions)*
Attach Signed letter on School Letterhead **Attach IRS Determination Letter**
- 3) _____
Name / Address of Affiliated Organization (if applicable) **City** **State** **Zip Code**

SECTION II - PROJECT DESCRIPTION**4) Please describe the purpose and intent of the grant.**

North Valley Caring Services will be bringing holiday cheer throughout the community once again this year and we need your help! Grants will be used to purchase and distribute holiday food, gifts, and cheer to NVCS food pantry recipients, the unhoused community, and families living in motels (2 that are located in Sylmar).

With the help from NC's last year, NVCS was able to provide over 3000 households with gifts, meals and holiday cheer. We decorated our truck, asked Santa to hop in, and hand delivered gifts and meals to families living in motels and on the streets.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

This grant will be used to support the community who struggles with financial hardships during the holiday season. A portion of the funding received will cover printing costs of promotional materials that will include the SNC logo

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Food, conainers, wrapping paper, hygiene supplies, printing	\$	\$ 2,000
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: At this time no other request have been submitted as of yet

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 2,000

10a) Start date: 11 / 15 / 21 10b) Date Funds Required: 11 / 15 / 21 10c) Expected Completion Date: 01 / 01 / 22
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - **REQUIRED***
 Manuel Flores Executive Director Manuel Flores 10/21/2021
0BA4E40E37D2425
PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - **REQUIRED***
 Martha Nava Secretary Martha Nava 10/21/2021
813449AB5E314B7...
PRINT Name Title Signature Date

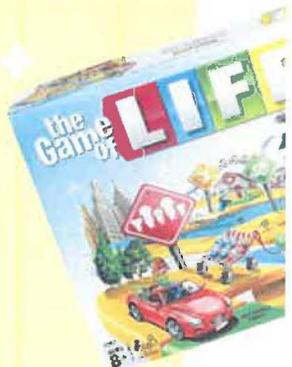
* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



UNION RESCUE MISSION CHRISTMAS STORE



TOY DRIVE



collecting NEW unwrapped toys for local children
Suggested gifts for this year:



Board games,
Bluetooth Speakers
Headphones, Dolls
(Different Ethnicities),
Lego Sets, Gift Cards,
New Clothing for Teens
Sports Jerseys



Drop off your donations at :

URM Distribution and Donation Center
1250 S. Rio Vista Ave, Los Angeles CA 90023
(Hours M-F 7AM-3:30PM Closed 11-12N Lunch)

LAST DAY FOR DONATIONS IS DEC 9th

Phone (213)316-2779

email : REBEKAM@URM.ORG

- COMMUNITY IMPACT STATEMENT -

Council File: [21-0773](#)

Title: Wire Basket Trash Receptacles / Homeless Encampments / Sanitation Crisis / Public Spaces

Position: Support

Summary:

The Sylmar Neighborhood Council supports this motion to provide a valuable service, trash receptacles, and collection, to unhoused Angelenos.

While housed residents of the city may take garbage collection for granted, disposing of trash is harder for unhoused individuals when there are no bins nearby or when bins are not regularly emptied and cleaned. Without bins, unhoused Angelenos must often pile refuse in areas that may become unsanitary and overfull and may draw illegal dumping from elsewhere as well.

We, therefore, back this proposal to make regularly serviced receptacles available at every encampment in Los Angeles. Doing so will improve sanitation, cleanliness, access, and quality of life and reduce the risk of fire and disease for both those who live in encampments and their neighbors, visitors, and passersby. This motion is a humane and necessary immediate response to the much larger structural crisis of homelessness in Los Angeles.

We especially applaud the motion's commitment to regularly servicing the receptacles through a formal program. We hope that the end result is not a one-time dispersal of bins that are abandoned by the City thereafter but rather a program that, unobtrusively to people nearby, keeps bins clean and empty, replaces broken ones, and adds new ones at new locations as needed. We also encourage the City to add recycling bins in the same locations.

MOTION

Along with an increase in the number of people experiencing homelessness in Los Angeles, a corresponding sanitation crisis has unfolded in public spaces across our city—a direct result of insufficient sanitation services available to people experiencing homelessness.

Many individuals experiencing homelessness, including at some large encampments, do not have access to nearby trash receptacles where waste can be thrown away. Informal trash piles are created for lack of other options—sometimes attracting illegal dumping from outside an encampment, which further worsen sanitation issues.

A lack of regularly-serviced receptacles creates dangerous, unsanitary conditions for pedestrians, neighbors, and especially for residents of encampments, who are put at risk of fires and disease due to the presence of large quantities of refuse and hazardous waste nearby.

Currently, there are approximately 400 regularly serviced, wire-bin trash receptacles dedicated to homeless encampments around the City. The coming fiscal year’s budget has allocated funding to the Bureau of Sanitation to place 1000 additional standalone trash receptacles on our streets, but it is unclear how many of these will be wire bins specifically installed for the benefit of persons experiencing homelessness.

Prioritizing trash disposal resources at as many encampments as possible will make our public spaces healthier, safer, and cleaner for all—and it will help facilitate the building of trust between unhoused residents and City workers, which is essential for helping navigate people into safe and stable housing options.

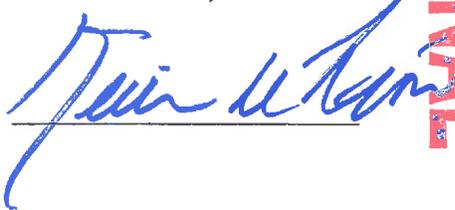
Public spaces all across Los Angeles will benefit from the presence of adequate trash receptacles easily accessible by persons experiencing homelessness. As our City develops sufficient housing and treatment resources to bring people into stability and care, we have an obligation to provide regular services that will improve the conditions for all.

I THEREFORE MOVE that the City Council direct the Bureau of Sanitation to report back within 60 days laying out the resources—including, but not limited to, personnel, equipment, and materials—that would be required to place wire basket trash receptacles at all homeless encampments in the City of Los Angeles made up of three or more tents and to regularly service those receptacles every three to four days. The report should also include recommendations for the implementation of a homeless encampment trash receptacle program that will accomplish these goals.

PRESENTED BY:


NITHYA RAMAN
Councilmember, 4th District

SECONDED BY:



JUL 01 2021

JUL 01 2021



ORIGINAL

CITY OF LOS ANGELES

California



SYLMAR NEIGHBORHOOD COUNCIL

PRESIDENT: Andres Rubalcava

VICE PRESIDENTS:

Administration: Brielle Acevedo

Communications: Donald Zelaya

SECRETARY: vacant

TREASURER: George Ortega

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Sylmar, CA 91342

Mailing: P.O. Box 921023

Sylmar, CA 91392-1023

Telephone: (818) 833-8737

E-mail: Board@SylmarNC.org

**Sylmar Neighborhood Council
Application for Consideration of Appointment**

Name:

Occupation:

Home Address:

City, State, Zip Code:

Home Phone:

Work Address:

City, State, Zip Code:

Work Phone Number:

Mobile Phone Number:

Preferred Email address:

Vacant Board Seat you are applying for:

Stakeholder Qualification – Please provide a brief statement as to how you qualify as a community stakeholder for this Board seat:

(Please also provide documentation that substantiates your status as a Sylmar stakeholder. “Stakeholders” shall be defined as those who live, work or own property in the neighborhood and to those who declare a stake in the neighborhood as a community interest stakeholder, defined as a person who affirms a substantial and ongoing participation within the Neighborhood Council’s boundaries and who may be in a community organization such as, but not limited to, educational, nonprofit and/or religious organizations (Ordinance No. 182830 effective January 26, 2014).)

Please answer the following questions:

- 1. Why do you wish to participate on the SNC Board?**

2. What are your goals for the community?

3. What areas of community service particularly interest you?

4. Do you have any special interests that might conflict with Neighborhood Council responsibilities?

5. Please return this form by email to: Andres.Rubalcava@SylmarNC.org and ExecutiveBoard@SylmarNC.org

If you have any questions, please do not hesitate to call us at (818) 833-8737. Thank you for your interest in the Sylmar Neighborhood Council! Sylmar Neighborhood Council Board Member Application Revised 6-21-21