

**CITY OF LOS ANGELES**  
**California**

**PRESIDENT:** Christian Rubalcava  
**VICE PRESIDENTS:**  
    **Administration:** Andres Rubalcava  
    **Communications:** David Gonzales  
**TREASURER:** George Ortega  
**SECRETARY:** Michelle Underwood

**SYLMAR NEIGHBORHOOD COUNCIL**  
P.O. Box 921023  
Sylmar, CA 91392-1023  
Telephone: (818) 833-8737  
E-mail: Board@SylmarNC.org  
Website: www.SylmarNC.org

---

**SYLMAR NEIGHBORHOOD COUNCIL PLANNING & LAND USE COMMITTEE**  
**SPECIAL MEETING APPROVED MINUTES**  
**Wednesday, January 13, 2021 6:30 pm to 9:00 pm**  
**Peter Postlmayr, Chairperson**

The Agenda is posted for public review at the Sylmar Neighborhood Council Office, 13521 Hubbard Street, Sylmar, CA 91342. Agendas may also be found on the SNC website at [www.SylmarNC.org](http://www.SylmarNC.org). You may also subscribe to receive them via email through the City's Early Notification System (ENS) at the following link: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting Peter Postlmayr by phone (818) 833-8737 or email: [Peter.Postlmayr@SylmarNC.org](mailto:Peter.Postlmayr@SylmarNC.org).**

1. **Call to Order** The meeting was called to order at 6:38 p.m.
2. **Roll Call:** Present - Peter Postlmayr, Cheri Blose, Patty Hug, Lucille Floresta, George Ortega and Patti Rau. The meeting is also being recorded.
3. **Housekeeping:** Sign-in Sheets, Speaker Cards for public comments, Recording and Timekeeper, facilities information.
4. **Public Comment on matters not appearing on the agenda.** None.
5. **Discussion and Possible Action to approve** November 11, 2020 Planning & Land Use Committee Meeting Minutes. Approve with corrections: 1<sup>st</sup> by Patti Hug; 2<sup>nd</sup> by George Ortega. Vote: 5 Yes, 0 No, 0 Abstain.
6. **Public Official and Community Representative Announcements & Presentations followed by Public Announcements.** None.
7. **Discussion and Possible Action: 13655 Foothill Boulevard, City of San Fernando** Upper Reservoir Replacement Project. The most recent draft concepts and updated landscape plan for comments and feedback. John Robinson, project leader, and David DePinto, project representative, were present and provided outreach information. David can be reached at [ddepinto@depintomoraes.com](mailto:ddepinto@depintomoraes.com). David thanked the committee for the time given to the project regarding design and landscaping. John R. went over the details of the latest drawings. Peter P. suggested drafting a support letter and having it on the February agenda. Peter stated that he thought the Board would like one or both gentlemen to be available for the February General Board Meeting. Motion to draft support letter: 1<sup>st</sup> by George Ortega; 2<sup>nd</sup> by Lucille Floresta. Vote: 5 Yes, 0 No, 0 Abstain.
8. **Discussion:** Sara Houghton and Michelle Bennett, representing In-N-Out Burger, were available. The new drive-thru and restaurant will be located at 13864 Foothill Blvd, between Astoria and Sayre. They estimate 30 cars can be in the queue, eliminating traffic congestion on the street. Orders can be filled faster due to modern equipment. Landscaping was also discussed. Timeline — they are looking at an opening in September 2022, reliant on city approval. Peter would like to get on next month's agenda for "Action." Sara Houghton is the project representative from three6ixty and can be reached at [Sara@three6ixty.net](mailto:Sara@three6ixty.net) 310-204-3500 x312

9. **Discussion: 14955 W. Roxford Street – ZA-2001-2765-CU-ZV-PA3** Co-location of a wireless telecommunication facility on the rooftop of an existing Travel Lodge motel building. Peter has no contact information; no follow-up.
10. **Discussion: 15206 W. Roxford Street – ZA-2020-7049-CUB** To allow beer & wine for off-site consumption in conjunction with 2,354 sf market and operating 24 hours daily, in the C1-1VL-K-CPIO Zone. 24hrs of operation in lieu of commercial corner 7am-11pm daily hours. Cross Street Glenoaks. Sherrie Olson is project representative 909-519-1816. Peter will try to contact Sherrie for more information.
11. **Discussion: 12680 Bradley Avenue – VTT-74518-CN-EXT** This has already been built; the apartments are to be changed to condos, with no exceptions.
12. **Follow Up on Past Discussions: Past Projects.**
  - a. 13217 Gladstone – Orchard’s Market Update — They are not prepared to open yet.
13. **City Planning Information:** Project review process; Planning 101 Training Flyer; Project planning Acronyms; and Common Project Planning Definitions. (Error — left on from last month’s meeting.)
14. **Committee Member Comments** on subject matters within Committee’s jurisdiction. Foothill at 210 Freeway — considered by Fire Department for new station but no longer meets requirements.
15. **Future Agenda Items:** Please e-mail the PLUC Chair at [Peter.Postlmayr@SylmarNC.org](mailto:Peter.Postlmayr@SylmarNC.org) by the first of the month for that month’s meeting. No.
16. **Closing Remarks, Announcements, Acknowledgements and Adjournment.** The meeting adjourned at 8:00 p.m.

---

All Agenda items may include presentations, discussions and actions by the Committee for recommendations to the SNC Board of Directors. The Board of Directors may discuss the recommendations and take action on the item, which could result in a Community Impact Statement to the City and/or a position letter to a City agency.

The Stakeholders may comment on any Agenda item only when the item comes up for discussion. The Committee will determine the length of discussion and comment times. The attending stakeholders may be polled for their opinion on any Agenda item before the Committee takes action for a recommendation to the Board. Comments from the stakeholders on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a stakeholder may become the subject of a future Board meeting.

Any Committee action may be reconsidered following the Meeting when the original action occurred. A Committee Member makes a Motion for Reconsideration and if approved another vote on the issue takes place based on the reasoning for the reconsideration. The Committee Member must have been on the prevailing side of the action/issue.

\*PUBLIC ACCESS OF RECORDS - In compliance with Government Code section 54957.5 non-exempt writings that are distributed to a majority or all of the committee in advance of a meeting, may be viewed by visiting our website at <http://www.SylmarNC.org> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact committee Chair Peter Postlmayr at 818-833-8737 or email: [Peter.Postlmayr@SylmarNC.org](mailto:Peter.Postlmayr@SylmarNC.org).

Committee Meeting Minutes are available on the SNC website [www.SylmarNC.org](http://www.SylmarNC.org)