

CITY OF LOS ANGELES  
CALIFORNIA

Sylmar Neighborhood Council

SYLMAR NEIGHBORHOOD COUNCIL

OFFICERS

**PRESIDENT:** Quyen Vo-Ramirez  
**V.P. ADMINISTRATION:** Tammy Flores  
**V.P. COMMUNICATIONS:** Rick Donnelly  
**TREASURER:** Randall Kelly  
**PUBLIC RELATIONS:** Nick Krall



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SNC Office Administrator:  
David Levin

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OUTREACH COMMITTEE CHAIRS

Jeanne Rowe and Hiral Bhakta

SYLMAR NEIGHBORHOOD COUNCIL  
Outreach Committee

**Sylmar Neighborhood Council Office**  
13515 ½ Hubbard Street, Sylmar, CA 91342  
Thursday November 6, 2008 from 6:30-8:30 pm

1. Call to Order.
2. Self-Introductions of stakeholders and committee members. **Reminder: give us your e-mail address so we may notify you of SNC community meetings and alerts.**
3. Adoption of Minutes from the previous meeting May 13, 2008 & September 9, 2008.
4. Discussion and possible action on preparing Outreach materials such as t-shirts and business cards.
5. Discussion and possible action on preparing community recognition & appreciation awards
6. Discussion and possible action to add new members to the Outreach Committee.
7. Discussion on Planning in the San Fernando Valley Veteran's Day Parade.
8. Discussion and possible action on organizing a SNC Board Retreat.
9. Discussion and possible action on establishing guidelines for Outreach events.
10. Discussion and possible action to have a recognition/not limited to, ceremony for the volunteers of the Sylmar fires on the Mayor's Day of Service.
11. Discussion and possible action on reviving and preparing for a Sylmar Parade.
12. **Comments and requests for future agenda items** from Committee members or Stakeholders.
13. Set next meeting date and adjournment.

Committee meeting notice is posted for public review at: **1)** Sylmar City Library, 14561 Polk Street Sylmar, CA 91342. **2)** Mission College, Office of the President Posting location, 13356 Eldridge St, Sylmar, CA 91342 **3)** Ross Liquor, Corner of Polk & San Fernando Road Sylmar, CA 91342 **4)** Roxford Veterinarian Clinic, 13571 Glenoaks, Sylmar, Ca 91342 **5)** Sylmar Neighborhood Council, 13515 ½ Hubbard Street, Sylmar, Ca. 91342 **6)** Sylmar Park, 13109 Borden Ave, Sylmar, CA 91342

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Project Coordinator, Amelia Herrera-Robles at (818) 374-9895 or e-mail to [Amelia.Herrera-Robles@lacity.org](mailto:Amelia.Herrera-Robles@lacity.org)

All agenda items may include presentations, discussions and actions by the Committee for recommendations to the SNC Board of Directors. The Board of Directors may discuss the recommendations and take action on the item, which could result in a Community Impact Statement to the City and/or a position letter to a City agency.

The Stakeholders may comment on any agenda item, but only when the item comes up for discussion. The Chair/s will determine the length of discussion and comment times. The attending stakeholders may be polled for their opinion on any agenda item before the Committee takes action for a recommendation to the Board.

Any Committee action may be reconsidered following the meeting when the original action occurred. A Committee member makes a Motion for Reconsideration and if approved another vote on the issue takes place based on the reasoning for the reconsideration. The Committee member must have been on the prevailing side of the action/issue.

[Remove after: Friday, November 7, 2008]