

CITY OF LOS ANGELES



SYLMAR NEIGHBORHOOD COUNCIL

PRESIDENT:

VICE PRESIDENTS:

Administration: Andres Rubalcava

Communications: David Gonzales

SECRETARY: Michelle Underwood

TREASURER: George Ortega

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Sylmar Neighborhood Council Regular Board Meeting- Minutes Thursday, April 29th 2021 – 6:30 PM

1. CALL TO ORDER

- a. Meeting Called to Order by Vanessa Serrano, Neighborhood Empowerment Advocate, Department of Neighborhood Empowerment

2. ROLL CALL

- a. Call of the roll and certification of a quorum

3. SPECIAL ORDERS

- a. Installation of newly-elected Board of Directors (Oath of Office)

- b. Election of new Executive Officers:

- i. President- Andres Rubalcava was elected as President
- ii. Vice President of Administration- B. Acevedo was elected as VP of Administration
- iii. Vice President of Communications- D. Zelaya was elected as VP of Communications
- iii. Secretary

- c. Appointment of Financial Officers of the Board

- i. Neighborhood Council Bank Card Holder
- ii. Second Card Holder (optional)
- iii. Second Signer

Iv. Alternate Signer (optional)

5. ELECTED OFFICES/DEPARTMENTS/ORGANIZATION ANNOUNCEMENTS

- a. Presentation by 7 Eleven - By Sheri

6. PRESENTATION BY DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT

- a. Board Affirmation (review content)
- b. Required Board member trainings
- c. Upcoming Orientation Sessions
- d. NEA Contact Information - Vanessa Serrano, NEA (vanessa.serrano@lacity.org)

7. ADMINISTRATIVE MOTIONS -Discussion and Possible Action:

- a. Approval of the Minutes of the Regular Meeting held on 04-08-21
- b. Approval of MERs for March
- c. Review of 2020 - 2021 Budget

8. Discussion and Possible Action: 15206 W Roxford Street – ZA-2020-7049-CUB PLUC Recommends approval of support letter, to allow beer & wine for off-site consumption in conjunction with 2,354 sf 7-Eleven market and operating 24 hours daily, in the C1-1VL-K-CPIO Zone. 24hrs of operation in lieu of commercial corner 7am-11pm daily hours. Cross street Glenoaks. See attached Draft support recommendation. Information presented at the February 10th, 2021 PLUC meeting. **Sherrie Olson is project representative 909-519-1816**, Mr. Meherban Sachdeva applicant 562-382-3180 sachdeva.maan@gmail.com

9. Discussion and Possible Action: Requesting assistance from City to re-negotiate the rent currently at the Sylmar Neighborhood Council Office

10. New Business.

11. ADJOURNMENT (End time is approximately 9:00 p.m. or shortly thereafter)