

SYLMAR NEIGHBORHOOD COUNCIL

PRESIDENT: Ann Job

VICE-PRESIDENTS:

Administration: Diane Valencia

Communications: Kathy Grubert

TREASURER: Patricia Rau

PUBLIC RELATIONS: Maria Silva



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Secretary: David Levin

Minutes of the  
SYLMAR NEIGHBORHOOD COUNCIL (SNC)  
GENERAL BOARD MEETING

Thursday, April 24, 2014

at Sylmar High School, Spartan Hall Auditorium, 13050 Borden Ave., Sylmar, CA 91342

SNC (and all other) Meeting Minutes are a summary, not an exact, verbatim, word-for-word transcript of what was said at a Meeting. The only two exceptions are the Motions shown in italics and quotes shown with quotation marks (" ") at the beginning and ending of a word or words. The Minutes are not, nor were they ever meant to be, a comprehensive record of what was said about an issue or project.

1. Call to Order and Pledge of Allegiance

President Ann Job called the meeting to order at 6:35 p.m. The Pledge of Allegiance was said.

2. Roll Call

Roll Call was taken by the Secretary. Sixteen of the 20 Board Members were present at the beginning of the Meeting: Wally Aguilar, Kathy Bloom, Lucille Floresta, Kathy Grubert, Ann Job, Derek Martin, Jackie Mata, Jeh Meher, Silverio Pelayo, Patricia Rau, Brenda Resendis, Christian Rubalcava, Chris Shows, Maria Silva, Roy Smith and Diane Valencia. Cheri Blose and Laurie Fadness arrived later. Board Members absent: Carlos Lara and Judi Neal (both excused). The SNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is 11 (see <http://empowerla.org/wp-content/uploads/2012/05/Sylmar-NC-Bylaws.pdf>), so the Board could take such votes. Twenty of the 21 Board Seats were filled. One Board Seat (Faith-Based Organizations) was vacant. Also attending: 41 Stakeholders and Guests.

3. Housekeeping, Speaker Cards and Timekeeper. See Item #5.

#### 4. Secretary's Report

The Secretary reported on recent work including helping get the newly-elected Board and Executive Board established through sharing and transferring institutional memory and other information; providing Meeting Agenda posting information; helping renew the SNC website domain names and the e-mail system; setting up e-mail forwardings for new Board Members; Board Members' Ethics Training and Funding Training; providing information for a Board vacancy Candidate; installing the computer system in the new office; communications and arrangements for the March 8th Election; \_\_\_\_\_ Agenda requests; Neighborhood Watch information; community events; the SNC Budget and a Neighborhood Purposes Grant Application; current and former Committee information; public safety concerns and requests; and much more.

#### 5. Welcome, Introduction, and Announcements by Board Meeting Host.

Meeting Host and Board Member Derek Martin welcomed everyone and announced that Sylmar High School is "hiring another five teachers."

*Board Members Cheri Blose and Laurie Fadness arrived at this time, making 18 Board Members present (the SNC quorum is 11).*

Mr. Martin continued that the High School is being considered as one of the 30 schools to get 11 state grants for \$2M per year for 3 years. If they get the grant, they'll be able to hire 10 more teachers, and go to a 7-period day.

#### 6. Approval of the Minutes

*Board Member Laurie Fadness had to leave the room at this time, making 17 Board Members present (the SNC quorum is 11).*

MOTION to TABLE (by Ms. Valencia, seconded by Ms. Silva): Ms. Valencia's motion was based on the fact that the minutes had only been available for 3 hours before this meeting. Not enough time to review them. The Sylmar Neighborhood Council TABLES approval of the Minutes of its March 27, 2014 General Board Meeting.

MOTION PASSED by a roll call vote of the 17 eligible voters present with 12 in favor ("Yes" or "Aye") (Bloom, Blose, Grubert, Job, Martin, Mata, Meher, Pelayo, Rau, Resendis, Silva and Valencia); five opposed ("No" or "Nay") (Aguilar, Floresta, Rubalcava, Shows and Smith). (Ms. Fadness was not at the table to vote.)

#### 7. Public Officials, Community Representative's Announcements & Presentations.

Ms. Job announced that Ms. Tania Soto, representing Councilman Fuentes, has asked to relinquish her time to speak, in order to give more time to Mr. Romero, who will speak during item #10.

*Board Member Laurie Fadness returned to the room around this time, making 18 Board Members present (the SNC quorum is 11).*

[*This Agenda Item was addressed after Item #8.*] Stakeholder Bonnie Bernard announced that SIBL [the Sylmar Independent Baseball League] will hold an election Sunday at their facility and that “over 800 people requested to be Members.” Bart Trevino of the San Fernando Valley Partnership (818.837.7767; [BTrevino@SFVP.org](mailto:BTrevino@SFVP.org); [www.sfvp.org](http://www.sfvp.org)), which is “trying to reduce underage drinking,” distributed copies of a “Town Hall Meeting: Preventing Underage Drinking” flier for the April 29<sup>th</sup> event.

8. Board Member community announcements.

Ms. Valencia reported that sediment will be brought to the May Sediment Placement Site (May SPS) starting April 28<sup>th</sup> for two weeks from the Santa Clarita Debris Basin and starting May 12<sup>th</sup> for three weeks from the Victoria Debris Basin, both on Mondays through Thursdays from 7:00 a.m. – 5:00 p.m. The LA County Department of Public Works anticipates that the scoping meeting for the Pacoima Dam Sediment Debris Clean Out project will not start until late summer or the fall. Ms. Job encouraged Sylmar stakeholders to contact the SNC with questions or concerns regarding the May Sediment Placement Site activities.

9. Reports from the Executive Committee: President; Vice-President Administration; Vice-President Communications; Treasurer; Public Relations Coordinator.

President Job announced that the SNC Office moved from Sylmar Park to a new facility. Also, there will be a Public Hearing May 9<sup>th</sup> at 9:00 a.m. regarding a proposed eldercare facility [a 3-story, 138-unit senior independent / assisted living care housing facility at 13147 Gladstone Ave.], which the SNC previously voted [at its October 24, 2013 General Board Meeting] to oppose; she invited attending the Hearing to oppose the project. Tania Soto, Area Director for L.A. City District Seven Councilman Felipe Fuentes (818-756-8409; [Tania.Soto@LACity.org](mailto:Tania.Soto@LACity.org); <http://CD7.LACity.org>), encouraged contacting CD7 with comments about the project and said they have “already received some letters of opposition.”

Vice-President of Administration Ms. Valencia reported that the Board learned the day after it was Seated that the SNC needed to vacate its office within five days; the SNC has a new facility that “is still a temporary office space.” She encouraged contacting the SNC Executive Board [[ExecutiveBoard@SylmarNC.org](mailto:ExecutiveBoard@SylmarNC.org)] if you know of an office or meeting space. The space must meet City requirements including being ADA-compliant. They also found out the SNC website was going to expire; it has since been renewed.

Vice-President of Communications Ms. Grubert reported that “many back Meeting Minutes from a number of Committees” need to be posted on the SNC website. She encouraged stakeholders to contact her if they want an event to appear on the calendar and if they want to contribute website content. She “drafted some communication protocols” to address the fact that we are being deluged by email. She soon will share and invited SNC Board members to contact her if they would like to be granted permissions to post on Facebook.

Treasurer Ms. Rau reported that the P-Card (Purchase Card) has been transferred from the previous Treasurer and all Monthly Expenditure Reports are ready to be voted on tonight. She reviewed recent expenditures. In the future she said she was going to work to get our budget on the website, so everyone can see it on an ongoing basis...and know where the money goes.

Public Relations Coordinator Ms. Silva reported that she got DONE [the L.A. Dept. of Neighborhood Empowerment] to update their Ethics Training and Funding Training lists. She is monitoring with LAUSD local school enrollment. If enrollment goes down, those classrooms are open to being taken by charter schools. The community needs to be aware of that. She said she is going to try to start a newsletter. She wants to ensure that Spanish-language translations of SNC documents are available.

Ms. Job referred to Ms. Silva's comment about finishing funding and ethics training. She announced that everyone present on the board tonight is eligible to vote.

#### 10. Public Comments

Renee Rodriguez of the Neighborhood Junior Tennis Program will request funds to help pay for equipment, coaches and more.

Stakeholder Peter Postelmeyer lives next to the proposed eldercare facility on Gladstone; he and some neighbors submitted opposition letters to City Council District Seven.

Stakeholder Eugene Hernandez would like to be considered for appointment to the vacant Faith-Based Organizations Seat and described his community service.

The President wrongly called on Stakeholder Pastor Deidre Campbell-Jones, who said that she wants to speak on Item #26, Future Agenda Items.

Stakeholder John Holmes said "they're already hauling debris to the May SPS; trucks are driving through streets that the DPW [L.A. County Dept. of Public Works] had said would not be used."

Stakeholders Dan Feinberg and Les Aisenman announced that there will be a May 1st Hearing at the Braude Center about the proposed Lake View Terrace "solar farms." According to Mr. Feiberg, 5 urban solar farms planned for Sylmar; about 120 for the City of Los Angeles; with Lake View Terrace being the 'poster child project' that our Councilman Felipe Fuentes is working to 'I guess stop'

Ms. Job apologized for not agendizing Ruben Romero, and asked the board to give him 10 minutes. An unknown stakeholder says this is a violation of the Brown Act. Discussion ensues with Ms. Bernard weighing in. Ms. Job goes ahead as planned to allow Mr. Romero more than the 2 minutes allowed during Public Comment.

Mr. Ammond spoke before Mr. Romero. Mr. Robert Ammond, “a land use representative,” distributed copies of images of how the soccer fields could look and said they were “here to dispel the rumor that there’s going to be a bar at the site of the former Pasta Michi [13919 Foothill Blvd.]...We want to make sure that everyone understand that “we were not trying to put anything over on the board.”...It is rather small, it’s a personal soccer field, it is only 63 ft. by 130 ft. There will be (no?— inaudible) bleachers here...the only thing we’re doing here now is to use the existing parking lot to build some bathrooms...’as of now’ there is no commercial development that is planned, when something comes through, we will come back to you to ask you guys...we didn’t need any sort of entitlement” and he said they are “in the process of getting permits.” They displayed a diagram and said, “the soccer field is where the bar used to be in the back.” Mr. Romero, a Sylmar resident and family man, said, “it is mainly to promote the sport” of soccer and will have “classes for kids.” Ms. Job invited them to agendize in the future, if they wish.

Stakeholder Ricardo Benitez, State 18th District Assembly Seat Candidate, encouraged voting in the June 3<sup>rd</sup> primary election and to support the proposed soccer fields project.

*[This Agenda Item was returned to after Item #24.]* Stakeholder David Barron opposes the City’s proposed sales tax increase and “the solar panels . . . they’re eroding our zoning.”

Nina Royal, Publisher, North Valley Reporter, would like the SNC to purchase an ad in the newspaper. The newspaper website “is refurbished” and can accept comments and allow self-posting in the calendar. She encouraged reading its many community-related articles.

Mr. Aisenman called for a ‘point of information: how will stakeholders know about the upcoming Special Meeting? Ms. Job said that the SNC Special Board Meeting Agenda will be posted by 24 hours before that Meeting.

### Old Business

11. Discussion of Item 10 on the March 27, 2014 (last month) agenda: Neighborhood Council Board Orientation slated for the March Board Meeting was conducted on Wednesday, April 23, 2014. Those unable to attend will have opportunities to take the training with other Neighborhood Council Boards.

Ms. Job reported that the Orientation was held last night; she thanked DONE’s Melvin Canas.

12. Discussion of the status of the 3 outstanding Monthly Expense Reports (for January, February, and March of 2014), and discussion of possible action to be taken. Ms. Rau stated that “we’re now up to date” on Monthly Expenditure Reports; she will file them tomorrow with DONE.

Ms. Job recused herself from participating and voting on the following Item due to a possible conflict of interest and left the room. Ms. Valencia became the Presiding Officer.

13. Discussion and possible vote [see below] This issue was last addressed on: Discussion of Item 11 of the February 27, 2014. The Minutes for February 27, 2014 state: “Vote to approve monthly recurring operational expenses and any outstanding ‘Election Expense’ balances.’ Mr. Shows indicated that he is working with DONE [the L.A. Dept. of Neighborhood Empowerment; <http://EmpowerLA.org/Funding>] to account for expenditures, reconcile statements and submit receipts, reconciliations and other documents, past and present.”

FUNDING MOTION (by Ms. Fadness, seconded by Mr. Rubalcava): The Sylmar Neighborhood Council will reimburse the Elections Chair, Ann Job, in the amount of \$1,183.67 (supported by receipts) for the 2014 SNC Board Elections held on March 8, 2014.

DISCUSSION: Ms. Valencia explained that at the time of Ms. Job’s expenditures the P-Card was unavailable for Election expenses, for which \$2,000 was budgeted.

FUNDING MOTION PASSED unanimously by a roll call vote of the 17 eligible voters present with all 17 in favor (“Yes” or “Aye”) (Aguilar, Bloom, Blose, Fadness, Floresta, Grubert, Martin, Mata, Meher, Pelayo, Rau, Resendis, Rubalcava, Shows, Silva, Smith and Valencia).

Ms. Job returned to the room at this time and resumed as Presiding Officer.

14. Discussion and possible vote [see below]. This is an Outreach event for the Sylmar Neighborhood Council. It is an annual fundraising event, showcasing the Los Angeles Mission College (LAMC) Culinary Arts Institute Chefs in Training. The event raises money for scholarships for local youth to attend LA Mission College in any field.

Stakeholders Don Neal and Albert Alvarez presented. Copies of a completed “Request Form for Funding Support” were distributed. LAMC Culinary Arts students “prepare all the foods . . . there has not been one complaint; everybody enjoys themselves . . . all the money goes back to the School . . . we’ve given out over \$100,000 in scholarships . . . the wines are donated.” They passed around a sample wine glass with the event and SNC names on it. Mr. Neal said “it’s good outreach.”

FUNDING MOTION (by Mr. Martin, seconded by Ms. Bloom): The Sylmar Neighborhood Council will contribute SNC funds in the amount of \$1,000 to the 11th Annual SPRINGFEST Food & Wine Festival on May 31, 2014.

DISCUSSION: Mr. Neal said “it’s a commemorative glass” for anyone who wants one. He encouraged allocating the funds so that they are not swept back to the City

at the end of the Fiscal Year. He reminded that this Item was agendaized for and Tabled at the February [27<sup>th</sup>] SNC Board Meeting. Ms. Job noted that a “Request Form for Funding Support” was submitted. Mr. Neal confirmed, “it’s not a donation.” Melvin Canas, Project Coordinator, L.A. Dept. of Neighborhood Empowerment (DONE) (213-978-1551; Melvin.Canas@LACity.org; www.EmpowerLA.org), said “it’s important” to consider whether the allocation is for outreach and to note what the SNC is getting for the allocation. Ms. Bernard was opposed to the allocation as “narrowly focused” on “the Mission College area.” Mr. Meher asked how stakeholders can contribute. Mr. Alvarez said “the SNC will be mentioned on the pamphlet, the website and the banner.” The \$65 per person admission fee is for “all you can eat, all you can drink.” He said “more than 60% of the students who attend there are from this area.” Stakeholder Dan Feinberg asked what funds remain this fiscal Year. Ms. Rau answered that the next fiscal year begins July 1, so we still have this month, May and June in the current fiscal year. Ms. Job said ‘we need to move on,’ and further indicated that what is before us now is that Mission college is asking us to participate in their fund raiser with \$1000. She asked that the Board consider if the outreach is of sufficient value to warrant \$1000 for an event that cost \$65 per person to attend. We need to determine if the money is well-spent. Laurie Fadness asked how many attended last year’s event. Mr. Neal said around 400 people attended last year’s event; Mr. Alvarez said they expect 400-600 people to attend this year. Mr. Neal reminded that the funding request was submitted “60 days ago and there are no other current funding allocation requests.” Mr. Aisenman believed the event was “not for the people of Sylmar at large..There are people in Sylmar who cannot afford \$10.

Ms. Job, wanting to move on, called for the vote, and Mr. Aisenman objected to being ‘cut-off.’ Ms. Job apologized, and asked him to continue. Mr. Aisenman continued by saying that we can figure a way to make this outreach, but wondered how the Board can consider “spending a dime when we have no idea how much money is in the treasury.....Is there anyone here on the board who knows what’s in the treasury?” Ms. Rau stated, “I think it is safe to say we have \$17,346.10, although much of those funds are needed for various operating expenses between now and the end of the fiscal year.

MOTION to CALL FOR THE QUESTION (by Ms. Job); there were no objections.

FUNDING MOTION PASSED by a roll call vote of the 18 eligible voters present with ten in favor (“Yes” or “Aye”) (Aguilar, Bloom, Blose, Fadness, Floresta, Martin, Mata, Meher, Rubalcava and Shows); five opposed (“No” or “Nay”) (Grubert, Job, Rau, Smith and Valencia); three abstained (Pelayo, Resendis and Silva).

### New Business

15. Discussion and possible vote on making Sylmar High School the permanent meeting place for the Sylmar Neighborhood Council General Board Meeting. It was agreed to revise the word “permanent” to “regular.”

MOTION (by Ms. Valencia, seconded by Mr. Martin): The Sylmar Neighborhood Council makes Sylmar High School the regular meeting place for the Sylmar Neighborhood Council General Board Meeting.

DISCUSSION: Ms. Valencia encouraged supporting the Motion to have consistency for the Meeting location. Ms. Job said that when the Meeting cannot be held at the High School, the SNC will reach out to Concordia and other places. Mr. Martin said “possibly the July Meeting” may not be able to be held at the High School because it may not be available.

MOTION PASSED unanimously by a roll call vote of the 18 eligible voters present with all 18 in favor (“Yes” or “Aye”) (Aguilar, Bloom, Blose, Fadness, Floresta, Grubert, Job, Martin, Mata, Meher, Pelayo, Rau, Resendis, Rubalcava, Shows, Silva, Smith and Valencia).

16. Appointment of the Chair of SNC Committees by the President contingent on Board approval.

Ms. Job appointed: Ms. Rau as the Budget Committee Chair, who accepted and there was no objection; Ms. Silva as the Outreach Committee Chair, who accepted and there was no objection (Ms. Job noted that Ms. Silva is bi-lingual English-Spanish); Ms. Blose as the Equestrian Committee Chair, who accepted and there was no objection.

Ms. Bernard objected. She said that Chairs could not be appointed because the only Committees currently existing are the Budget and the Outreach Committees, because all non-Standing Committees dissolved upon the March 8<sup>th</sup> SNC Election. Mr. Canas (of DONE) confirmed that, if previous Standing Committees existed, appointments can be made; if the SNC is not sure, he suggested waiting until the next Board Meeting or having a Special Meeting. There was extensive discussion of what to do. Mr. Canas and Ms. Bernard said there would need to be a Bylaws change. Mr. Canas added that “you do not need to have a Bylaws amendment . . . you can have a Board Motion” to establish Committees. Stakeholder Eugene Hernandez believed that “any Board Member can appoint anyone to a Committee” or “establish a Committee.” Mr. Canas reminded that Committees can only be established by a Board vote. Ms. Fadness asked if the president would be appointing vice-chairs. Ms. Job said that she would not be appointing vice-, nor co-chairs. A discussion about having a Special Meeting, that will have to be posted ensued. \_

*Board Member Laurie Fadness left at this time, making 17 Board Members present (the SNC quorum is 11).*

Ms. Bernard said for a Special Meeting you have to have two items on it: establishing the committees, then appoint the chairs for them.

17. Appointment of additional liaison positions by the President, contingent on Board approval.

Mr. Canas encouraged Tabling this Item and addressing it after the SNC states what kind of liaison positions are being considered. Ms. Job requested Board Members' input about what days they would be available to attend a Special Board Meeting. She requested and it was agreed to not address this Item until the Special Board Meeting.

18. Discussion and possible vote to approve moving unspent funds allocated to certain Budget Categories into other Budget Categories in need of the funds. Budgetary Items for Consideration:

Ms. Rau asked the board to look at specific lines on the budget she provided, and suggested possible funding reallocations, including funding for a new SNC office computer system costing "approximately \$5,000," which would be funded from the "General Office" Budget category.

FUNDING MOTION (by Mr. Aguilar, seconded by Ms. Grubert): The Sylmar Neighborhood Council will move unspent funds allocated to the Budget categories as specified by the Treasurer and to other Budget categories in need of the funds.

DISCUSSION: Mr. Smith noted there have been previous problems with some Board Members' Apple-based computer software not being able to be read by some others' computers. Ms. Rau and others indicated that they have not experienced this problem (as Mac users).

MOTION to CALL FOR THE QUESTION (by Ms. Job); there were no objections.

FUNDING MOTION PASSED by a roll call vote of the 17 eligible voters present with 16 in favor ("Yes" or "Aye") (Aguilar, Bloom, Blose, Fadness, Floresta, Grubert, Job, Martin, Mata, Meher, Pelayo, Rau, Resendis, Rubalcava, Shows, Silva and Valencia); one opposed ("No" or "Nay") (Smith).

19. Discussion and possible vote to approve the purchase a desktop computer, an iPad, a color laser all-in-one printer, an airport for Wi-Fi and updated related software for the SNC office in an amount not to exceed \$4,500.

It was agreed to revise the Motion phrase "not to exceed \$4,500" to "of approximately \$5,000".

FUNDING MOTION (by Ms. Bloom, seconded by Ms. Silva): The Sylmar Neighborhood Council approve the purchase a desktop computer, an iPad, a color laser all-in-one printer, an airport for Wi-Fi and updated related software for the SNC office in an amount of approximately \$5,000.

DISCUSSION: There was discussion that the current computer system is old and not working well. Mr. Smith said we don't have to spend that much money. Ms. Valencia said it is 'up to ' that amount. We are not obliged to spend that amount.

There was debate about the wisdom of using Apple. Ms. Job asserted that Apple is good for protection against viruses, which is a big problem with us because of so much emailing. The Secretary said the current approximately 6 year old computer is very corrupted because of software corruption due to age, and to viruses. Ms. Valencia said the current computer is just not usable.

MOTION to CALL FOR THE QUESTION (by Ms. Job); there were no objections.

FUNDING MOTION PASSED by a roll call vote of the 17 eligible voters present with 15 in favor ("Yes" or "Aye") (Aguilar, Bloom, Blöse, Floresta, Grubert, Job, Martin, Mata, Meher, Pelayo, Rau, Resendis, Rubalcava, Silva and Valencia); two opposed ("No" or "Nay") (Shows and Smith).

20. Discussion and possible vote [see below].

FUNDING MOTION (by Mr. Rubalcava, seconded by Ms. Floresta): The Sylmar Neighborhood Council approves the purchase of a Sylmar Neighborhood Council sign for the window outside our temporary office in an amount not to exceed \$75.00.

DISCUSSION: Ms. Job said the sign will provide "external visibility." Mr. Martin encouraged that the sign be able "to be used for other purposes." Ms Job said it will be stuck to the window and will not be able to be moved. Mr. Aguilar mentioned that we have no signs leading the way to Spartan Hall within Sylmar High School, but said how wonderful that there is a marquee at Sylmar High School announcing our meetings. Ms. Valencia added that the SNC needs many things for outreach.

MOTION to CALL FOR THE QUESTION (by Ms. Job); there were no objections.

FUNDING MOTION PASSED by a roll call vote of the 17 eligible voters present with 13 in favor ("Yes" or "Aye") (Aguilar, Bloom, Blöse, Floresta, Grubert, Job, Martin, Meher, Pelayo, Rau, Rubalcava, Silva and Valencia); three opposed ("No" or "Nay") (Mata, Shows and Smith); one abstained (Resendis).

21. Discussion and possible vote [see below].

FUNDING MOTION (by Mr. Rubalcava, seconded by Mr. Smith): The Sylmar Neighborhood Council approves the purchase of business cards for our current Board Members; in an amount not to exceed \$500.00.

DISCUSSION: Ms. Job encouraged board members to use their cards for outreach. Mr. Aguilar and Ms. Bloom wanted to "encourage the use of local Sylmar vendors." Ms. Job stated that only the City of Los Angeles can print items with the City seal on them.

FUNDING MOTION PASSED unanimously by a roll call vote of the 17 eligible voters present with all 17 in favor ("Yes" or "Aye") (Aguilar, Bloom, Blöse, Floresta,

Grubert, Job, Martin, Mata, Meher, Pelayo, Rau, Resendis, Rubalcava, Shows, Silva, Smith and Valencia).

22. Discussion and possible vote to move the previously voted upon and approved budget item in the amount of \$2,500 for “Make Your Horse Count” from Budget Category 400 (Neighborhood Purpose Grant) to Category 200 (Outreach), as a Sylmar Neighborhood Council outreach event.  
It was agreed to delete the phrase “the previously voted upon and approved budget item in” from the Motion.

FUNDING MOTION (by Ms. Blose, seconded by Ms. Rau): The Sylmar Neighborhood Council reallocates the amount of \$2,500 for “Make Your Horse Count” from Budget Category 400 (Neighborhood Purpose Grant) to Category 200 (Outreach), as a Sylmar Neighborhood Council outreach event.

MOTION to CALL FOR THE QUESTION (by Ms. Job); there were no objections.

FUNDING MOTION PASSED unanimously by a roll call vote of the 17 eligible voters present with all 17 in favor (“Yes” or “Aye”) (Aguilar, Bloom, Blose, Floresta, Grubert, Job, Martin, Mata, Meher, Pelayo, Rau, Resendis, Rubalcava, Shows, Silva, Smith and Valencia).

23. Discussion and possible vote [see below].

FUNDING MOTION (by Ms. Blose, seconded by Mr. Smith): The Sylmar Neighborhood Council approves the 2013-2014 FY budgeted expenditure of not more than of \$2,500 in support of the SNC Equestrian Committee’s outreach event: Make Your Horse Count.

FUNDING MOTION PASSED by a roll call vote of the 17 eligible voters present with 16 in favor (“Yes” or “Aye”) (Aguilar, Bloom, Blose, Floresta, Grubert, Job, Martin, Mata, Meher, Rau, Resendis, Rubalcava, Shows, Silva, Smith and Valencia); one abstained (Pelayo).

24. Discussion and possible vote [see below].

FUNDING MOTION (by Ms. Valencia, seconded by Ms. Rau): The Sylmar Neighborhood Council renews SNC e-mail hosting and accounts service through the service company, GoDaddy, for one year from May 2014 to May 2015 by allocating funding from SNC budget category 100 Operations in an amount not to exceed \$500.

DISCUSSION: Ms. Valencia explained that “this has to do with our e-mail accounts.” Former Board Members’ e-mail accounts are kept to archive e-mails for public records purposes, and to be able to auto-reply to any senders who try to email former board members; those e-mails will be saved and the accounts closed so that fewer accounts will be needed in future years. The funding is to purchase

additional accounts for new Board Members which cannot be set up until these additional email accounts are purchased. Ms. Valencia says we can get a pro-rata refund once we have archived the old accounts.

Ms. Job indicated that many of the new members were not being credited for funding and ethics training, because they did not yet have public emails to enter on the online form after taking the training.

MOTION to CALL FOR THE QUESTION (by Ms. Job); there were no objections.

FUNDING MOTION PASSED unanimously by a roll call vote of the 17 eligible voters present with all 17 in favor ("Yes" or "Aye") (Aguilar, Bloom, Blose, Floresta, Grubert, Job, Martin, Mata, Meher, Pelayo, Rau, Resendis, Rubalcava, Shows, Silva, Smith and Valencia).

#### 25. Board Member Comments

Ms. Job hearing no board members wanting to make comments, she went back to Item #10 for two stakeholders, Mr. Barron and Ms. Royal, who arrived after Public Comment.

Ms. Valencia described the process to apply for the vacant [Faith-Based Organizations] SNC Board Seat. Stakeholder Deidre Campbell-Jones said that a DONE representative indicated that "no application is necessary," then one of them indicated that an application was needed. She wants "to go on the record" asking to be Agendized to be considered for appointment to the Board and described her faith-based view as "non-denominational." Ms. Valencia stated that "the only approved and adopted Bylaws are from 2009, and they require an application." She encouraged posting the candidate requirements and the application on the SNC website "to allow any interested Stakeholders to apply for the Seat." Ms. Job said she will Agendize this item for the next General Board Meeting.

#### 26. Future Agenda Items

Write to Executive Board at [executiveBoard@sylmarnc.org](mailto:executiveBoard@sylmarnc.org), or mail Executive Board c/o Sylmar Neighborhood Council, 13517 Hubbard St., Sylmar, CA 91342.

Appointment of a Board Member to fill the Faith-Based Organization vacant seat by the president contingent on Board approval. Application forms and requirements are on the table. The call for candidates will also be posted on the SNC website with links to the application and requirements for eligibility.

Ms. Job stated that the next General Board meeting will be May 22, 2014. Location: Sylmar High School/Spartan Hall.

#### 27. Closing Remarks, Acknowledgements and Adjournment

Ms. Bernard spoke about physical the distance between the stakeholders and the Board members. In response Ms. Job explained that the current meeting room

setup complies with the Fire Dept. regulation that a clear path between the two main exit doors be maintained. Further she talked of the importance of the board sitting in a horseshoe, so the members can see each other and suggested that the board might buy new shorter tables to enable both the horseshoe and proximity to the stakeholders. Ms. Bernard asks if we can get new microphones. Ms. Valencia added that getting new microphones is “on the list.” Ms. Bernard requested that the Secretary sit between the audience and the Board. The Secretary noted that all other Neighborhood Councils with which he works want him to sit with the Board and that the Executive Boards want him to sit near them so that they can exchange information during the Meetings if the Board Members want to; also, he explained that there were major problems with noise and other distractions when he sat between the audience and the SNC Board.

MOTION to ADJOURN (by Ms. Job, seconded by Mr. Smith).

MOTION PASSED without any objection.

The Meeting ADJOURNED at 9:24 p.m.

Minutes written by DL.