



Officers

President: Tammy Flores
Vice President of Administration: Diane Valencia
Vice President of Communications: Maria Silva
Treasurer: Alejandro Guerrero
Public Relations Coordinator: David Rodriguez

**SYLMAR NEIGHBORHOOD COUNCIL
EXECUTIVE COMMITTEE MEETING – MINUTES
June 17, 2016, 6:30 P.M. – 8:30 P.M.
Denny’s Restaurant, 13201 Gladstone Ave., Sylmar, CA 91342
Executive Committee Chair – Tammy Flores**

Sylmar Neighborhood Council Executive Committee Minutes are a summary, not an exact, word-for-word transcript of what was said at the Meeting.

- 1. Call to Order.** The meeting was called to order by Tammy Flores at 6:36 p.m. Present were committee members David Rodriguez, Maria Silva, and Diane Valencia. Alex Guerrero was absent. Stakeholders/Board members present were Ann Job (arrived at 7:00 p.m.), Wilson Bell, Bonnie Bernard and Patti Rau.
- 2. Roll Call.** An informal roll call was taken, as all new each other.
- 3. Housekeeping.** Sign-in Sheet and Speaker Cards were not used; raise your hand and you would be called on.
- 4. Public Comment.** Public Officials and Representatives. None.
- 5. The minutes** of the May 12, 2016, Executive Committee Meeting were approved. 1st by David Rodriguez, 2nd by Maria Silva. The motion passed, 3 Yes, 0 No, 1 Abstaining, and 1 Absent.
- 6. Approval of a regular** monthly Executive Committee Meeting location and time discussed. The motion was made by David Rodriguez; 2nd by Maria Silva, to have the meeting on the 3rd Tuesday of each month. The motion passed; 3 Yes, 0 No, 1 Abstaining, and 1 Absent. Several locations were suggested: Church of the Foothills, Denny’s, and Sylmar Park. It was decided that the location would be looked into further and discussed at the next meeting.
- 7. Diane Valencia** informed the Committee that all but 7 Board members were in compliance with voting eligibility and training requirements.
- 8. Approval of the use** of the City of Los Angeles seal and/or the Sylmar Neighborhood Council logo on SNC documents and materials was discussed. It was agreed that the use of the City Seal would be for agendas and general board meeting minutes, while the Sylmar logo would be used for promotional items and letterhead.
- 9. The location(s) for the committee meetings** was discussed. Discovery Charter School (formerly Concordia), Mission College and El Cariso were discussed and availability reported on. Regarding El Cariso, LA County has not given forms necessary to the City Attorney, and follow-up will be reported on at the next meeting, including an effort to contact Supervisor Kuehl. John Pacheco would be having his committee meetings at Sylmar Library. David Rodriguez said the Outreach Committee would find its own locations.
- 10. Diane Valencia reported** that date for the submission of the 2016/2017 Budget Package would be September 1, 2016. It was decided that a special meeting would be necessary to go over the package due to its length.
- 11. Possible office space** was discussed by Diane Valencia and a further report would be made at the monthly Board Meeting. Diane said that there was currently one location being considered and that it would be available to Board members to inspect after July 1, 2016.
- 12. Maria Silva reported** on the progress of the new website and use of calendar. She is willing to train any of the Committee Chairs to upload their agendas and minutes themselves.
- 13. The draft agenda** was gone over. Item 20 (formation of Committees) would be moved to Item 8, following Eugene Hernandez’s request to have a committee formed to deal with sidewalk and street repairs. Three Committees would be presented to the Board for a vote at this time, along with one Ad Hoc Committee. The possible committees and chairs are: Homelessness, with Peggy Courtney as Chair/Co-Chair; Public Works/Governmental Affairs, with Ann Job as Chair; Emergency Preparedness, with John Pacheco as Chair; and stakeholder Laurie Fadness as Chair of the Ad Hoc Committee on the Sylmar Sign.

14. Future Agenda items. None.

15. Closing Remarks, Announcements, Acknowledgements, and Adjournment.

16. Meeting adjourned at 8:49 p.m.

Next meeting date: To Be Announced

Minutes by Patricia Rau.