



Officers
President: Tammy Flores
Vice President of Administration: Diane Valencia
Vice President of Communications: Maria Silva
Treasurer: Alex Guerrero
Public Relations Coordinator: David M. Rodriguez

SYLMAR NEIGHBORHOOD COUNCIL
JOINT SPECIAL MEETING OF THE EXECUTIVE COMMITTEE AND BOARD – MINUTES
Monday, July 25, 2016
6:00 PM – 8:00 PM
13197 Gladstone Avenue, Sylmar, CA 91342

1. **Call to Order.** President Tammy Flores called the meeting to order at 6:05p.m.
2. **Roll Call.** Present were committee members Alex Guerrero, David M. Rodriguez, and Diane Valencia (arrived at 6:30p.m.). Also present was stakeholder Bonnie Bernard.
3. **Housekeeping: Sign-In Sheets, Speaker Cards for Agenda Items, Recording and Timekeeper.** Speaker cards were not necessary. David Rodriguez agreed to take the minutes.
4. **Public Comment** on matters not appearing on the agenda. None.

Old Business

5. **Discussion and possible action** relative to locating appropriate meeting space for SNC committees. David Rodriguez explained that committee space had been secured for the Emergency Preparedness Committee (Sylmar Library), Outreach Committee (St. Didacus), and Planning and Land Use (El Cariso Park). He explained that ITT Technical Institute has offered its facility for use, as has Discovery Charter Preparatory School. Alex Guerrero said the Budget Committee still needs a meeting space. Tammy Flores said holding committee meetings in different areas of Sylmar is a great way to reach out to the community.

New Business

6. **Discussion and possible action** relative to accepting the Outreach Committee's recommendation that the Executive Committee and Board recognize a business and/or individual at the general board meeting beginning August 25, 2016, and every other month thereafter. David Rodriguez wanted to know whether this item needed approval from the Executive Committee only or the Board. Bonnie Bernard mentioned that if the certificates of recognition are being presented by Tammy Flores on behalf of the Board at the general meetings, then this item needs to come before the full Board for discussion and approval. It was agreed that this item would be moved to the July general board meeting.
7. **Discussion and possible action** relative to setting a date in August for a Sylmar Neighborhood Council Board Member "Precinct Walk/Day of Action." David Rodriguez explained the logic behind this item. Tammy Flores and Diane Valencia wanted to know whether this proposed activity would occur on a monthly basis or quarterly basis. It was agreed that this item would be moved to the July general board meeting for the Board to decide.
8. **Discussion and possible action** relative to the scheduling of and planning for the SNC's town hall/community resource fair scheduled for October 15, 2016. David Rodriguez provided an update on the planning for this event. He said a special meeting would be held on Saturday, July 30, to discuss this item. Diane Valencia suggested that Mr. Rodriguez provide a status update at the upcoming board meeting. Alex Guerrero recommended that the Outreach Committee prepare a budget for this event.

9. **Discussion and possible action** to review the draft agenda for the July 28, 2016, General Board Meeting. Diane Valencia presented a rough draft of the agenda for discussion. The order of some items of the agenda were moved around.
10. **Committee Member Comments** on subject matters within the Committee and Board's jurisdiction. None.
11. **Future Agenda Items:** Please e-mail the Executive Committee at ExecutiveBoard@SylmarNC.org.
12. **Closing Remarks, Announcements, Acknowledgements, and Adjournment.** Meeting adjourned at 7:46p.m.