



Officers
President: Tammy Flores
Vice President of Administration: Diane Valencia
Vice President of Communications: Maria Silva
Treasurer: Alex Guerrero
Public Relations Coordinator: David M. Rodriguez

Joint Special Meeting of the EMERGENCY PREPAREDNESS COMMITTEE and BOARD - Minutes

Tuesday, November 15, 2016 5:30 pm to 7:30 pm
Sylmar Public Library, Community Room, 14561 Polk St.
Sylmar, CA 91342
John Pacheco, Chairperson

Sylmar Neighborhood Council Emergency preparedness Committee Minutes are a summary, not an exact, word-for-word transcript of what was said at the Meeting.

1. **Call to Order** The meeting was called to order by John Pacheco at 5:37 pm. Present at the meeting were John Pacheco, Tammy Flores, Frank Hughes and Janet Gibson, Greg Hoerner had advised the chair he was unavailable for this meeting do previous commitment.
. Also attending were; Marti Marshall, Teresa Mejia, Sharon Washington, Christy Westphal and Aureila Valenzuela.
2. **Housekeeping, Sign-In Sheets.** Sign-In Sheets, Speaker Cards not necessary. John Pacheco agreed to take the minutes.
3. **Public Comment on non-agendized matters, within the Committee's subject matter jurisdiction.** No requests were received from attendees to comment under this item
4. **Welcome and Introductions.** John Welcomed committee members and other attendees to the meeting. Attendees introduced themselves and shared a brief explanation of what brought them to attend the meeting.
- 5.
6. **Public Comment on non-agendized matters, within the Committee's subject matter jurisdiction.**
7. **Approval of Minutes from previous meeting(s).** Minutes from previous meeting were submitted for approval. Tammy Flores motioned to accept the minutes as presented, Frank Hughes seconded the motion which passed with unanimous voice vote.
8. **Update on our recruitment efforts at the recent Resource Fair.**
 - a. **MAP Your Neighborhood-** Janet Gibson gave a brief update on MAP program. John shared the results of the recent recruitment effort at the October Resource Fair. It was pointed out that we had more sign-ups for the CERT training. John and committee members thanked Janet for the presentation she made at the event. It was noted that several community members came up after the presentation to acknowledge how effective Janet's presentation was. Janet intends to recruit SNC Board Members for the upcoming MAP Training. Janet discussed need to acquire materials for presentation. Cost is \$2.50 per person. Recommendation made to order 100 copies. Tammy suggested a request be made to the SNC for purchase.
 - b. **CERT Training-** The update was deferred for a future meeting when Greg returns.
9. **Update on Board Preparedness Training.** John reported that the first SNC Board Preparedness Training was held on October 22, 2016 at Sylmar Charter High School. Only six members were in attendance. The committee applauded the beginning effort and shared very positive feedback from attendees on the training. John indicated that he would set up an additional training after the holidays.
10. **Update on MAP Your Neighborhood Training for Committee-** Janet agreed to speak with Bill Hopkins to arrange a facilitators training for the committee in January 2017. She will advise when that has been arranged. Members gave Jane some dates for her to present to Bill.
11. **Recess**
12. **Report from Public Safety Liaison.** Deferred to next meeting due Greg's absence.

13. **Guest Speaker. Jeff Edelstein, S.O.S. Emergency Preparedness Company.** John introduced Jeff Edelstein from SOS who provided a talk on basic preparedness supplies. Jeff answered a variety of questions on food and water storage and shared SOS promotional materials about how to order emergency supplies.
14. **Discussion and possible action on plan to conduct a Business Preparedness Seminar in early 2017'** John discussed the possibility of conducting a Business Preparedness Fair for local Sylmar businesses in Spring 2017. John advised committee he would speak to David Rodriguez from Outreach Committee to see if this might be a joint project.
15. **Committee Member Comments on subject matters within the committee's jurisdiction.** No additional items were brought up for discussion.
16. **Future Agenda Items: Please e-mail the EPC Chair at John.Pacheco@sylmarnc.org by the first of the month for that months' meeting.**

Next Meeting; Tuesday, December 20, 2016 Sylmar Public Library-Community Room.

Closing Remarks, Announcements, Acknowledgements and Adjournment. Meeting adjourned at 7:00PM

Reconsideration of Agenda Items - Bylaws (Article VIII)

The Board may reconsider or amend its actions through the following Motion for Reconsideration process:

- A. Before the Board reconsiders any matter, the Board must approve a Motion for Reconsideration. The Motion for Reconsideration must be approved by official action of the Board. After determining that an action should be reconsidered, the Board has the authority to re-hear, continue, or take action on the item that is the subject of reconsideration within any limitations that are stated in the Motion for Reconsideration.
- B. The Motion for Reconsideration must be brought, and the Board's approval of a Motion for Reconsideration must occur, either during the same meeting where the Board initially acted or during the Board's next regularly scheduled meeting or at a special meeting within these specified time frames to address a Motion for Reconsideration.
- C. A Motion for Reconsideration may be proposed only by a Member of the Board who previously voted on the prevailing side of the original action that was taken by the Board (the "Moving Board Member").
- D. The Moving Board Member may make the Motion for Reconsideration orally during the same meeting where the action that is the subject of reconsideration occurred, or by properly placing the Motion for Reconsideration on the agenda of a meeting that occurs within the allowed specified periods of time as stated above.
- E. In order to properly place the Motion for Reconsideration on the agenda of the subsequent meeting, the Moving Board Member shall submit a memorandum to the Executive Committee in advance of the deadline for posting notices for the meeting.
- F. A Motion for Reconsideration that is properly brought before the Board may be seconded by any Member of the Board.
- G. This reconsideration process shall be conducted at all times in accordance with the Brown Act.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all members of the Committee in advance of a meeting, may be viewed at the Neighborhood Council meeting or on the Neighborhood Council website by clicking or visiting www.sylmarnc.org. Any questions and/or comments regarding this agenda may be submitted to Board members via the emails listed on the website (www.sylmarnc.org).

Committee Meeting Minutes are available on the SNC website www.SylmarNC.org