

CITY OF LOS ANGELES
California

SYLMAR NEIGHBORHOOD COUNCIL

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**SYLMAR NEIGHBORHOOD COUNCIL
OUTREACH COMMITTEE MEETING AGENDA
• MINUTES •**

**Tuesday, February 7th, 2023,
6:00 pm to 8:00 pm**

Zoom Meeting Online or By Telephone

Please use the link <https://us02web.zoom.us/j/85489680964> to join webinar; and/or,
Dial **(669) 900-6833** enter **ID 854 8968 0964** and **Press #** to join the Meeting via Phone

Kurt Cabrera-Miller, Chairperson

The Agenda is posted for public review at the Sylmar Neighborhood Council Office, 13521 Hubbard Street, Sylmar, CA 91342. Agendas may also be found on the SNC website at www.SylmarNC.org. You may also subscribe to receive them via email through the City's Early Notification System (ENS) at the following link: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte por correo electrónico board@sylmarnc.org o por telefono 818-833-8737 para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE SYLMAR NEIGHBORHOOD COUNCIL PLANNING AND LAND USE COMMITTEE MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Every person wishing to address the Board must dial **(669) 900-6833** and enter **854 8968 0964** and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an

advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

1. **Call to Order** (1)
2. **Roll Call** (1) Present - Kurt Cabrera-Miller, Ann Job, George Ortega, Maria Strmsek, Jose Valesquez.
3. **Housekeeping:** Sign-in Sheets, Speaker Cards for public comments, Recording and Timekeeper, facilities information. (2) (Meeting is zoom recorded)
4. **Public Comment on matters not appearing on the agenda.** (10) (No Comments)
5. **Discussion and Possible Action:** to approve January Meeting Minutes: (10) Motion made by Jose, Seconded by George, all in favor - Kurt , Ann, Maria.
6. **Public Official and Community Representative Announcements & Presentations followed by Public Announcements** (5) Representative Council District 6 shared events Cielavia, and North SFV Metro Light Rail new system and public meetings
7. **Discussion** on upcoming Neighborhood Council Election dates and outreach for the election. (5) Candidate filing dates election date and discussed all promotion that Outreach has don't on website and social media thus far. Will look for Local groups to help distribute information.
8. **Discussion** / General Board approved funds (\$1,000.) for SNC "Merch" pens, stickers, magnets etc. input on actual items to be ordered (5) ***FUNDING REQUEST OF \$1000.00***. Current estimate for just pens is approx \$800 that is a huge increase of previous SNC cost of approx \$500. In 2019. Will continue to look for best price however this current amount is the least expensive by far. Requesting further funds of (\$1000.) for other outreach items Sticketts, Tri-Fold Brochure, Magnet, etc.
9. **Discussion** on the SNC website items and or pages that need to be corrected, updated or removed. Update on the usage of SNC Facebook & Nextdoor social Media pages. (5) Discussed items that have been removed from website (Pet Gallery), updated postings and the current metrics of SNC use on Nextdoor and on Facebook.
10. Discussion and possible action in the funding of and scheduling of in-person community trainings/classes on "Stop the Bleed", "First Aid", "C.P.R.- infant, child, and adult" to be held at the Sylmar Neighborhood Council office. (10) ***FUNDING REQUEST OF \$1500.00***. Have been in talks with a trainer that is willing to do some training as a volunteer will continue to explore availability and all associated. Will be requesting \$1500 to provide Emergency Preparedness Class (First Aid / CPR) free of charge to stakeholders
11. **Discussion & Possible Action:** In setting the dates for any public activities involving the Outreach Committee for the Months of February, March, and April. (5) Discussed how to reach

out to other local agencies in sharing calendars and events. Maria will reach out to Olive View, Jose will explore options of Parent Groups, Kurt will talk with LAPD

12. Committee Member Comments on subject matters within Committee's jurisdiction. (5)
Stakeholder presented issue of possible animal abuse. Suggested that they report to Full SNC Board as authorities are aware and Kurt will reach out to them after meeting.

13. Future Agenda Items: (5) None

14. Closing Remarks, Announcements, Acknowledgements and Adjournment (5)

All Agenda items may include presentations, discussions and actions by the Committee for recommendations to the SNC Board of Directors. The Board of Directors may discuss the recommendations and take action on the item, which could result in a Community Impact Statement to the City and/or a position letter to a City agency.

The Stakeholders may comment on any Agenda item only when the item comes up for discussion. The Committee will determine the length of discussion and comment times. The attending stakeholders may be polled for their opinion on any Agenda item before the Committee takes action for a recommendation to the Board. Comments from the stakeholders on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a stakeholder may become the subject of a future Board meeting.

Any Committee action may be reconsidered following the Meeting when the original action occurred. A Committee Member makes a Motion for Reconsideration and if approved another vote on the issue takes place based on the reasoning for the reconsideration. The Committee Member must have been on the prevailing side of the action/issue.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- (List your physical posting location here)
- <http://www.SylmarNC.org>
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records - In compliance with Government Code section 54957.5 non-exempt writings that are distributed to a majority or all of the committee in advance of a meeting, may be viewed by visiting our website at <http://www.SylmarNC.org> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact committee Chair Kurt Cabrera-Miller at 818-833-8737 or email: kurt.cabrera-miller@gmail.com.

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.SylmarNC.org>.

Committee Meeting Minutes are available on the SNC website www.SylmarNC.org

(Remove after February 7, 2023)