

CITY OF LOS ANGELES
California

SYLMAR NEIGHBORHOOD COUNCIL

PRESIDENT: Kurt Cabrera-Miller

VICE PRESIDENTS:

Administration: Andres Rubalcava

Communications: Jose Velasquez

TREASURER: George Ortega

SECRETARY: Kathy Bloom



Office: 13521 Hubbard Street

Sylmar Ca. 91342

Telephone: (818) 833-8737

E-mail: Board@SylmarNC.org

Website: www.SylmarNC.org

**SYLMAR NEIGHBORHOOD COUNCIL
GENERAL BOARD
MEETING AGENDA
EXECUTIVE COMMITTEE
MINUTES**

**Thursday, October 26th 2023, 6:30 pm
14940 Osceola St. Sylmar, CA 91342**

Meeting may be attended virtually

Please use the link <https://us02web.zoom.us/j/89155441515> to join webinar;

and/or, Dial (669) 900-6833 enter 891 5544 1515

and Press # to join the Meeting via Phone

The Agenda is posted for public review at the Sylmar Neighborhood Council Office, 13521 Hubbard Street, Sylmar, CA 91342. Agendas may also be found on the SNC website at www.SylmarNC.org. You may also subscribe to receive them via email through the City's Early Notification System (ENS) at the following link: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte por correo electrónico board@sylmarnc.org o por telefono 818-833-8737 para avisar al Concejo Vecinal.

Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Every person wishing to address the Board must dial (669) 900-6833 and enter 891 5544 1515 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an

advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

- 1. Call to Order**
- 2. Roll Call**
- 3. Housekeeping:** Sign-in Sheets, Speaker Cards for public comments, Recording and Timekeeper notification, and facilities information.
- 4. Pledge of Allegiance.**
- 5. Public Comment on matters not appearing on the agenda. (2 minutes per person)**
- 6. Public Official & Community Representative announcements and presentations followed by public announcements. Up to (5) minutes per report.**
 - A. California Congressional District 29 / Congressman Tony Cardenas
Field Deputy: Lilia Monterrosa, lilia.monterrosa@mail.house.gov**
 - B. Los Angeles City Council District 7 / Councilwoman Monica Rodriguez
Field Representative: Jose Hernandez (or) Anthony Espinoza
jose.h.hernandez@lacity.org , anthony.espinoza@lacity.org**
 - C. Los Angeles Police Department (Mission Division)
Senior Lead Officers: Keith Crawford or Joseph Carter
Crawford - 38491@lapd.online , Carter - 38835@lapd.online**
 - D. Los Angeles City Fire Department
Battalion Chief: Andrew J. Wordin**
 - E. Department of Neighborhood Empowerment
Advocate: Raul Preciado, raul.preciado@lacity.org**
 - F. California State Assembly District 39 / Assemblywoman Luz Rivas
Field Rep: Salvador Manriquez, salvador.manriquez@asm.ca.gov**
 - G. Los Angeles Mayor / Karen Bass
Field Deputy: Michelle Vergara, michelle.vergara@lacity.org**
 - H. Los Angeles County Board Of Supervisors 3rd District / Lindsey Horvath
Field Deputy:Savannah Portillo, sheap@bos.lacounty.gov**
 - I. California State Senate District 20 / Caroline Menjivar
District Rep: Katherine Castrejon, katherine.castrejon@sen.ca.gov**

J. LAUSD Board of Education Board Member / Kelly Gomez
Field Deputy: Maria Flores, m.d.flores@lausd.net

K. Region-1 Budget Advocate: Kevin Davis, kevin.davis@budgetadvocates.org

L. Department of Health Services Olive View UCLA Medical Center
Community Relations Lead: Brenda Yanez Zamora,
byanezzamora@dhs.lacounty.gov

- 7. Discussion and Possible Action:** To approve an amount not to exceed \$100.00 for SNC Volunteer Certificates and frames.
- 8. Discussion and Possible Action:** SNC to hold it's annual December "Holiday Party" Thursday, December 14th. 6:00pm - 9:00pm at Discovery Charter Preparatory School (13570 Eldridge Ave. Sylmar, CA 91342 (Corner of Eldridge Ave. & Sayre St.))
- 9. Discussion:** SNC Normally does not hold meetings in November or December due to the holidays and peak family travel time.
- 10. Discussion & Possible Action:** SNC President has appointed Sylmar Stakeholder Rebecca Sanchez on to the Sylmar Neighborhood Council to fulfill an At-Large Seat. (Action-SNC Board to ratify the appointment)
- 11. Notification:** Announcement of Board Seat vacancies. There are (3) seats available on the SNC Board. If interested email Kurt Cabrera-Miller kurt.cabrera-miller@sylmarnc.org and fill out an application at: <https://www.sylmarneighborhoodcouncil.org/assets/photos/13/page650e169fd352c.pdf>
- 12. Meeting Break (10 minutes)**
- 13. Discussion and Possible Action:** Treasurer's Report.
- 14. Discussion and Possible Action:** The approval of the **September/23** Monthly Expenditure Report (MER)
- 15. Discussion and Possible Action: SNC Committee Chair Reports**
 - Budget - George Ortega
 - Bylaws - Maria Strmsek
 - Education - Jose Velasquez
 - Equestrian - Cheri Blose
 - Executive - V.P. Andres Rubalcava
 - Planning & Land Use - Peter Postlmayr
 - Public Safety - Jay Palmer

Sylmar Sign - Juliana Simon
Transportation - Jeremy Steinert
Outreach - Committee Member

“Bark-Tober/Event” recap & debriefing will be held at the next SNC Outreach Committee meeting. November 7th 6:30 pm at the SNC office.

16. Discussion and Possible Action: To disestablish Sylmar Sign Committee (Non-active, need).

17. Board Member updates and announcements.

18. President’s closing remarks, acknowledgments and adjournment.

All Agenda items may include presentations, discussions and actions by the Committee for recommendations to the SNC Board of Directors. The Board of Directors may discuss the recommendations and take action on the item, which could result in a Community Impact Statement to the City and/or a position letter to a City agency.

The Stakeholders may comment on any Agenda item only when the item comes up for discussion. The Committee will determine the length of discussion and comment times. The attending stakeholders may be polled for their opinion on any Agenda item before the Committee takes action for a recommendation to the Board. Comments from the stakeholders on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a stakeholder may become the subject of a future Board meeting.

Any Committee action may be reconsidered following the Meeting when the original action occurred. A Committee Member makes a Motion for Reconsideration and if approved another vote on the issue takes place based on the reasoning for the reconsideration. The Committee Member must have been on the prevailing side of the action/issue.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

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- (List your physical posting location here)
- <http://www.SylmarNC.org>
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System (ENS)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records - In compliance with Government Code section 54957.5 non-exempt writings that are distributed to a majority or all of the committee in advance of a meeting, may be viewed by visiting our website at <http://www.SylmarNC.org> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact SNC President Kurt Cabrera-Miller at 818-833-8737 or email:

kurt.cabrera-miller@sylmarnc.org

Reconsideration and Grievance Process -

For information on the NC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.SylmarNC.org>. Committee Meeting Minutes are available on the SNC website www.SylmarNC.org