

CITY OF LOS  
ANGELES

California



**SYLMAR NEIGHBORHOOD COUNCIL**

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**VICE PRESIDENTS:**

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Communications: Maria Silva

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**Sylmar Neighborhood Council  
Special Elections Committee Meeting Minutes  
Saturday, January 26<sup>th</sup> 2019 – 3:00 PM**

**Sylmar NC Office  
13521 Hubbard St.  
Sylmar, CA 91342  
(Next to Flower Shop)**

The Agenda is posted for public review at the Los Angeles Public Library (Sylmar Branch), 14561 Polk Street, Sylmar, CA 91342. Agendas AND Minutes may also be found on the SNC website at [www.SylmarNC.org](http://www.SylmarNC.org). You may also subscribe to receive them via email through the City's Early Notification System (ENS) at the following link: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

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SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (818) 833-8737.

The public is requested to fill out a "Speaker Card" to address the Committee on any agenda item before the Committee takes an action. Public comment is limited to 2 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Comments from the public on agenda items will only be heard when the respective item is being considered. Comments on other matters, not appearing on the agenda that are within the Board's subject matter jurisdiction, will be heard during the Public Comment on Non-Agendized Items period.

**1. Call to Order – 3pm – 4pm**

**2. Roll Call** – Christian Rubalcava, Bonnie Bernard, David Gonzales, Pat Rau Marti Marshall (quorum)

**3. Housekeeping:** Sign-In Sheets

**4. Public Comment** on matters not appearing on the agenda

**5. Discussion** on current election progress and plans moving forward

1. Agreement to meet on Mondays – 7pm. Next meeting will be Feb 2 from 12-1pm

2. Election IEA – [Robertino.Salgado@lacity.org](mailto:Robertino.Salgado@lacity.org)
3. Christian and Carlos Lara (Outreach Chair) will attend the Valley wide NC 101 Workshop on Feb 9<sup>th</sup> and set up a SNC table.
4. The committee focused on the timeline and action items for the Candidate filing only for this hour meeting.
5. The committee will host a Sylmar NC 101 workshop on Jan 31 from 7pm to 8pm and Feb 2 from 11-12pm. Christian will present. We will have snacks available.
5. Method of Outreach will be through Facebook, SNC website, Constant Contact, Daily News (Carlos Lara), SF Sun, La Opinion, Nextdoor..
6. Committee set a goal of 50 candidates
7. FB ad will have link to the SNC website with CR email and office phone number. Christian will set up an email for BB for contact.
8. Facebook ad cost = \$15 per day. Total cost of FB ad = \$225. Ad will read: “Are you passionate about Sylmar? Have you ever wanted to be involved? Here’s your opportunity to serve.”
- 9 Christian will send via email the NC 101 information to committee members.
9. Christian will post the NC 101 classes on Nextdoor.

**6. Discussion** on the SNC Elections Budget. Moved to next meeting.

**7. Board Member Comments** on subject matters within the committee’s jurisdiction.

Adjourned at 4pm. **Next meeting Feb 2, 12-1pm**

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All Agenda items may include presentations, discussions and actions by the Committee for recommendations to the SNC Board of Directors. The Board of Directors may discuss the recommendations and take action on the item, which could result in a Community Impact Statement to the City and/or a position letter to a City agency.

The Stakeholders may comment on any Agenda item only when the item comes up for discussion. The Committee will determine the length of discussion and comment times. The attending stakeholders may be polled for their opinion on any Agenda item before the Committee takes action for a recommendation to the Board. Comments from the stakeholders on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a stakeholder may become the subject of a future Board meeting.

Any Committee action may be reconsidered following the Meeting when the original action occurred. A Committee Member makes a Motion for Reconsideration and if approved another vote on the issue takes place based on the reasoning for the reconsideration. The Committee Member must have been on the prevailing side of the action/issue.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all members of the Board in advance of a meeting, may be viewed at the Neighborhood Council meeting or on the Neighborhood Council website by clicking or visiting [www.sylmarnc.org](http://www.sylmarnc.org). Any questions and/or comments regarding this agenda may be submitted to Board members via the emails listed on the website ([www.sylmarnc.org](http://www.sylmarnc.org)). In addition , if you would like a copy of any record related to an item on the agenda please contact Christian Rubalcava at 818-833-8737 or email [christian.rubalcava@sylmarnc.org](mailto:christian.rubalcava@sylmarnc.org) .

Si requiere servicios de traduccion, favor de notificar a la oficina 3 días de trabajo (72 horas) antes del evento. Si necesita asistencia con esta notificacion, por favor llame a nuestra oficina al (818) 833-8737.

Committee Meeting Minutes are available on the SNC website [www.SylmarNC.org](http://www.SylmarNC.org)

(Remove after January 26th, 2019)

BB – minutes submitted Jan 29, 2019