

**CITY OF LOS ANGELES**

California



**SYLMAR NEIGHBORHOOD COUNCIL**

**PRESIDENT:** Christian Rubalcava

**VICE PRESIDENTS:**

Administration: Andres Rubalcava

Communications: David Gonzales

**SECRETARY:** Michelle Underwood

**TREASURER:** George Ortega

**Office:** 13521 Hubbard Street  
Sylmar, CA 91342

**Mailing:** P.O. Box 921023

Sylmar, CA 91392-1023

**Telephone:** (818) 833-8737

**E-mail:** Board@SylmarNC.org

**Website:** www.SylmarNC.org

**Sylmar Neighborhood Council  
Special Board Meeting - Agenda  
Thursday, June 25th, 2020 – 6:30 PM**

**Zoom Meeting Online or By Telephone  
Dial (669) 900-6833 to Join the Meeting  
Then Enter This Webinar ID: 984 8318 4078 and Press #**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte por correo electrónico [board@sylmarnc.org](mailto:board@sylmarnc.org) o por telefono 818-833-8737 para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF SYLMAR NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Board must dial (669) 900-6833 and enter 984 8318 4078 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** The public is requested dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*

- 1. Call to Order and Pledge of Allegiance (2 min)**
- 2. Roll Call (1 min)**
- 3. Housekeeping and Welcome from NC President (2 min)**

4. **Public Official and Community Representative Announcements** (25 min)
5. **General Public Comment** on items not appearing on the agenda that are within the Board's jurisdiction (15 min)
6. **President and Executive Committee Report** (5 min)
7. **Committee Announcements and Reports** (10 min)
8. **Discussion and Possible Action** on approving the May Monthly Expenditure Report (MER) (5 min)
9. **Update** on Sylmar NC Budget for fiscal year 19-20 (5 min)
10. **Discussion and Possible Action** on approving the budget and administrative packet for fiscal year 2020 - 2021 (20 min)
11. **Board Member Comments** (5 min)
12. **Adjournment** (Meeting estimated to end at 8:05pm)

---

**THE AMERICAN WITH DISABILITIES ACT** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the neighborhood council office, at our website [sylmarnc.org](http://sylmarnc.org), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Sylmar NC President Christian Rubalcava at [christian.rubalcava@sylmarnc.org](mailto:christian.rubalcava@sylmarnc.org)

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

- Our office located at 13521 Hubbard St. Sylmar, CA 91342
- [Sylmarnc.org](http://Sylmarnc.org)
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website.