

CITY OF LOS ANGELES
CALIFORNIA

SYLMAR NEIGHBORHOOD COUNCIL

PRESIDENT: Tammy Flores

VICE PRESIDENTS:

Administration: Diane Valencia

Communications: Maria Silva

TREASURER: Wilson Bell

PUBLIC RELATIONS: David M. Rodriguez



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GENERAL BOARD MEETING – Minutes
Thursday, August 25, 2016; 6:30 P.M.
Sylmar Charter High School, 13050 Borden Avenue, Sylmar, CA 91342

Sylmar Neighborhood Council Meeting Minutes are a summary, not an exact, verbatim, word-for-word transcript of what was said at a Meeting. The only two exceptions are the Motions shown in italics and quotes shown with quotation marks (“ ”) at the beginning and ending of a word or words. The Minutes are not, nor were they ever meant to be, a comprehensive record of what was said about an issue or project.

1. Call to Order and Pledge of Allegiance

President Tammy Flores called the meeting to order at 6:35 PM.

2. Roll Call

Tammy Flores took the roll. Present were Wilson Bell, Kathy Bloom, Hector F. Cabrera, Kurt Cabrera-Miller, Lucille Floresta, Kathy Grubert, Alex Guerrero, Gregory Hoerner, Frank Hughes, Ann Job, Derek Martin, John Pacheco, Peter Postlmayr, David Rodriguez, Diana Rodriguez, Christian Rubalcava, Emily Rubalcava, Maria Silva and Diane Valencia. Cheri Blose was absent. Quorum was met.

3. Housekeeping: Sign-In Sheets, etc. Diane Valencia explained Housekeeping, the location of Speaker Cards, Meeting Rules. Kathy Bloom will be Timekeeper.

4. Welcome and Announcements by Board Meeting Facility Host, Derek Martin. Mr. Martin welcomed all to Sylmar Charter High School; reported that the school teams were practicing, and, explained the need for the SNC meeting to end on time and Spartan Hall to be vacated by 10 PM.

5. Public Officials and Community Representatives Announcement and Presentations. Nancy Pearlman stated she was running for Community College the Board of Trustees, seat 6. She stated that she wants to see more students enrolled and that LAMC was accredited. Ricardo Benitez, from Patty López' office, expressed her desire to recognize Tammy Flores and Kelly Land for their work during the Sand Fire. On behalf of Ms. López, Mr. Benitez recognized Christian Rubalcava for being appointed by Gov. Jerry Brown to the California Student Aid Commission. Bill Ulmer spoke on the film bill that Gov. Brown signed into legislation. He also spoke on those waiting to be signed and those still in the Senate. Brian Gavidia, the East Valley Area Representative for Mayor Garcetti, reminded those present of the Clean Street program's deadline of September 15, 2016. He explained the Mayor's Youth Council to go on throughout the school year. Mr. Gavidia also presented, on behalf of the Mayor, a certificate to Christian Rubalcava for being appointed by Gov. Brown to the California Student Aid Commission. Jacqueline Serrano, from Congressman Tony Cárdenas' office, reminded stakeholders of the Mobile Office to be at the Sylmar Library on September 10, 2016, for 12 noon – 4 p.m. She also spoke on the Jobs Fair to be held at El Cariso Park on October 6, 2016, and the LAMC Manufacturing Event to help build connections between students and manufacturers. Ruby Chavez, from Monica Ratliff's office, reminded all that school was starting very soon. She said the test results for LAUSD students were in and generally increased.

6. Public Comments on non-agendized items. Linda Wolleford, from Oakridge Manufactured Community, spoke about concerns regarding the homeless in their area. Nancy Woodruff spoke about the solar farm going in at 13333 Glenoaks Blvd. Eugene Hernandez was concerned about there being no notice about the Board Meeting. He also spoke about the lack of cleanup by the golf course and is against item 18 on this agenda. John Holmes addressed the need for the SNC to have an office in conjunction with the police at the Sylmar Shopping Center; he feels it will help deter crime. Michael Long, from the Boys and Girls Club of North Valley announced that on September 9, 2016, there would be a cleanup between Astoria and Sayre. Juan Salas announced is running for CD 7. He is on the Pacoima NC as their Treasurer, has been a community organizer for 10 years and helped organize the El Cariso garden. Jaime Harrerra announced the San Fernando Chili Festival to be at the San Fernando Mall on October 1st and

2nd. Marti Marshall read the Preamble of the Constitution of California and Article II. Michael Carpenter invited all to the Barbecue on September 9th, from 6 – 9 p.m. at the McCurdy Ranch, located at 10025 1/2 Foothill Blvd, in Lakeview Terrace.

New Business

7. **Certificates of Recognition.** Diana Rodriguez and Diane Valencia presented Certificates of Recognition to Janet Gibson, for organizing Emergency Preparedness efforts at Santiago Estates and neighboring communities, and Vivian Hartman, for her many years of business at Buffalo Bruce's Mercantile.
8. **Announcements/discussion regarding the weekly Tasty Tuesday food truck event in Sylmar.** Kurt Cabrera-Miller handed out cards and invited all to come. He also announced Movie Nights in the Park.
9. **Committee Reports**
 - Budget Committee:** Alex Guerrero stated he is stepping down and Wilson Bell would be taking over. Wilson Bell had nothing to add.
 - Bylaws Committee:** Diane Valencia announced the meeting to be the 4th Tuesday of each month and that there might be 2 additional individuals joining the committee.
 - Outreach Committee:** David Rodriguez said that the meeting places for the Outreach Committee will vary and ask all to participate in the cleanup and beautification events, the community walks and the meet-&-greet events.
 - Planning & Land Use Committee:** Peter Postlmayr announced that the committee would meet on the 2nd Wednesday at El Cariso (in the big building) and they taken up the solar farm issue.
 - Ad Hoc Committee:** Laurie Fadness was absent.
 - Government Affairs:** Ann Job stated that the City Council was back in session and that, for now, she was going to a lot of meetings.
 - Homeless Committee:** Peggy Courtney was absent.
 - Emergency Preparedness Committee:** John Pacheco stated that until a final plan is put in place that Board members should call in if another disaster occurs. He said that the committee will be offering free training, first aid and CPR and will continue sharing information on the website. Additional information was placed on the table in the back.
 - Equestrian Committee:** Cheri Blose was absent.
10. **City Liaison and Representatives Reports**
 - Animal Services:** Kelly Land reminded all that on October 9th The LUCY Pet Foundation would be in the parking lot at Vallarta Supermarket on Foothill Blvd.
 - Budget:** Christian Rubalcava explained the Representatives relationship to the Budget Advocates.
 - City Attorney:** Nothing to report.
 - Planning:** Ann Job had nothing to report.
 - Public Safety:** Diane Valencia announced the Business Watch meeting at Denny's to discuss the issue of cleaning the area behind Sylmar Shopping Center with Edison. Greg Hoerner said that there was an increase in violent crime, that LAPD Party Cars were in the area, and that we would get extra officers when they are available.
 - Transportation:** Wilson Bell had nothing to report.
 - Budget Advocate Report:** Ann Job stated that she is one of three advocates for Region 1. The Budget Advocates start by forming committees and she has joined several – Animal Services, Homelessness and Government Services.
11. **Approval of Minutes of July 28, 2016, Special Board Meeting.** Motion: 1st by Christian Rubalcava; 2nd by Wilson Bell. The motion passed on a reverse vote with 19 Yes, 0 No, 1 Abstain and 1 Absent.
12. **Approval of Minutes of July 30, 2016, Special Board Meeting.** Motion: 1st Christian Rubalcava; 2nd by Greg Hoerner. Discussion: Item 4 – The wording “Discussion and update” was incorrect since this was the 1st time it had been brought up. Also, Lucille Floresta was present. The motion was amended to read “Approval of the Minutes of the July 30, 2016, Special Board Meeting as amended”. 1st by Kurt Cabrera-Miller; 2nd by Derek Martin. The motion passed on a reverse vote with 15 Yes, 0 No, 5 Abstain and 1 Absent.
13. **Adoption of a resolution in support of double tracking between Sylmar and Burbank and the addition or reactivation of public bathrooms located at all train stations with the San Fernando Valley.** Mr. Bart Reed from the Transit Coalition made the presentation and explained how double tracking would decrease the number of hours the tracks were used each and, thus, the noise. After much discussion by Board members and stakeholders, the matter was referred to the Planning & Land Use Committee.

- 16. Discussion related to various Neighborhood Training topics.** Diane Valencia explained the difference between a General and a Special Board Meeting, the use of the template for agendas, that minutes were missing and needed to be submitted and that all Directors should be on at least one committee.
- 17. Approve the SNC's Neighborhood Council Strategic Plan for Fiscal Year 2016-2017, including the SNC's Neighborhood Council Outreach Survey for Fiscal Year 2016-2017, the SNC's Neighborhood Council Budget for Fiscal Year 2016-2017 and the SNC's Neighborhood Council Self-Assessment for Fiscal Year 2015-2016.** As some of the documents for this item were not available at this time, the Board decided to table this until a special meeting on August 30, 2016.
- 18. Approval of an amount not to exceed \$700.00 per month in rent for SNC office space at 13521 Hubbard Street, with the intended use as an office space for the SNC.** Motion: 1st by Diane Valencia; 2nd by Wilson Bell.
Discussion: Diane Valencia stated that the owner had come down by half in rent to \$700 per month, the space was move-in ready, ADA approved. After much discussion by Board members and stakeholders, the vote was taken.
Vote: 10 Yes (Wilson Bell, Lucille Floresta, Kathy Grubert, Alex Guerrero, Frank Hughes, Derek Martin, Peter Postlmayr, Diana Rodriguez, Christian Rubalcava and Diane Valencia), 8 No (Kathy Bloom, Hector Cabrera, Kurt Cabrera-Miller, Gregory Hoerner, Ann Job, John Pacheco, David Rodriguez and Maria Silva), 1 Abstain (Tammy Flores), 1 Absent (Cheri Blose), and 1 Ineligible (Emily Rubalcava).
- 19. Approval of the use of the Sylmar Neighborhood Council's logo promotional materials for a voter registration training and information session at Sylmar Public Library on Thursday, September 15, 2016, from 5:30 p.m. to 7:30 p.m., organized by the Los Angeles County Registrar-Recorder Clerk's Office.** Motion: 1st David Rodriguez; 2nd by Derek Martin. The motion passed on a reverse vote with 19 Yes, 0 No, 1 Abstain and 1 Absent.
- 20. Approval of an amount not to exceed \$475.00 for the purchase of 25 green Harrington Knit Polo Shirts with embroidered SNC logo from Spots & Dots Etc. (Sylmar). Each Board member (21 in all) will receive a polo shirt. The remainder (4) will be given to members of the SNC Outreach Committee.** There was much discussion by Board members and stakeholders. The motion was amended to read: Discussion and possible action to approve an amount not to exceed \$475.00 for the purchase of 21 green Harrington Knit Polo Shirts with embroidered SNC logo from Spots & Dots Etc. (Sylmar). Each Board member (21 in all) will receive a polo shirt. Motion: 1st by David Rodriguez; 2nd by Ann Job. Vote: 17 Yes (Wilson Bell, Kathy Bloom, Hector Cabrera, Lucille Floresta, Kathy Grubert, Alex Guerrero, Gregory Hoerner, Frank Hughes, Ann Job, Derek Martin, John Pacheco, Peter Postlmayr, David Rodriguez, Diana Rodriguez, Christian Rubalcava, Maria Silva and Diane Valencia), 1 No (Kurt Cabrera-Miller), 1 Abstain (Tammy Flores), 1 Absent (Cheri Blose) and 1 Ineligible (Emily Rubalcava).
- 21. Approval of two letters by Vice President of Communications Maria Silva for distribution to Sylmar students and teachers in grades 3 to 5. The first letter (letter to teachers) provides information on the Sylmar Neighborhood Council, as well as information on the SNC pencils and brochures that the students in said grades will be receiving. The second letter (letter to the parents) also provides general information on the Sylmar Neighborhood Council, as well as information on how students and parents can get involved with the Council.** Motion: 1st by David Rodriguez; 2nd by Peter Postlmayr. There was no discussion. The motion passed on a reverse vote with 19 Yes, 0 No, 1 Abstain and 1 Absent.
- 22. Approval of an amount not to exceed \$215.00 for the printing of 3,500 letters, in black and white, for distribution to students in grades 3 - 5, from C & M Printing (Tujunga). These letters will accompany SNC pens, pencils, and brochures (purchased previously) that will, in turn, be distributed to both students and teachers in September.** There was no discussion. The motion passed on a reverse vote with 19 Yes, 0 No, 1 Abstain and 1 Absent.
- 23. Approval of holding a Sylmar Town Hall/Resource Fair on Saturday, October 15, 2016, from 10 a.m. to 1 p.m. at Sylmar Charter High School.** The goal of the Sylmar Town Hall/Resource Fair is threefold: 1.) to provide Sylmar residents with the opportunity to hear from City representatives on issues related to crime & safety, emergency preparedness, and connecting with City Hall; 2.) to provide attendees with the opportunity to ask City representatives questions, as well as to share their concerns with appropriate City agencies and departments; 3.) to allow stakeholders to solicit information and gather resources from various local, state, and federal offices. There was no discussion. The motion passed on a reverse vote with 19 Yes, 0 No, 1 Abstain and 1 Absent.

24. **Approval of an amount not to exceed \$1,200.00 for promotional materials related to the Sylmar Neighborhood Council's Town Hall/Resource Fair scheduled for October 15, 2016. This includes, but is not limited to, 8 1/2 x 11 flyers, half-sheet flyers, posters, and lawn signs.** Item was tabled.
 25. **Approval of an amount not to exceed \$3,500.00 for items necessary to promote the Sylmar Neighborhood Council's Town Hall/Resource Fair, such as promotional materials (8 1/2 x 11 flyers, half-sheet flyers, posters, and lawn signs), SNC tote bags, snacks and refreshments, translation services, and facility costs.** Submitted were the Neighborhood Council Event Approval Form, Funding Request Form, and itemized, detailed Event Budget. Motion: 1st by David Rodriguez; 2nd by Maria Silva. Discussion: David Rodriguez resent the budget for the event along with Funding Request Forms to be sent to DONE for approval. Vote: 18 Yes (Wilson Bell, Kathy Bloom, Hector Cabrera, Kurt Cabrera-Miller, Lucille Floresta, Kathy Grubert, Alex Guerrero, Gregory Hoerner, Frank Hughes, Ann Job, Derek Martin, John Pacheco, Peter Postlmayr, David Rodriguez, Diana Rodriguez, Christian Rubalcava, Maria Silva and Diane Valencia), 0, 1 Abstain (Tammy Flores) and 1 Absent (Cheri Blose).
 26. **Treasurer's Report.** Wilson Bell had nothing to report.
 27. **Approval of the appointment of Ann Job as 2nd Signer/Card Holder for the Sylmar Neighborhood Council.** 1st by Kurt Cabrera-Miller; 2nd by Maria Silva. There was no discussion. Vote: 18 Yes (Wilson Bell, Kathy Bloom, Hector Cabrera, Kurt Cabrera-Miller, Lucille Floresta, Kathy Grubert, Alex Guerrero, Gregory Hoerner, Frank Hughes, Ann Job, Derek Martin, John Pacheco, Peter Postlmayr, David Rodriguez, Diana Rodriguez, Christian Rubalcava, Maria Silva and Diane Valencia), 0, 1 Abstain (Tammy Flores) and 1 Absent (Cheri Blose).
 28. **Approval of the July, 2016, Monthly Expenditure Report (MER).** 1st by Alex Guerrero; 2nd by Peter Postlmayr. There was no discussion. Vote: 18 Yes (Wilson Bell, Kathy Bloom, Hector Cabrera, Kurt Cabrera-Miller, Lucille Floresta, Kathy Grubert, Alex Guerrero, Gregory Hoerner, Frank Hughes, Ann Job, Derek Martin, John Pacheco, Peter Postlmayr, David Rodriguez, Diana Rodriguez, Christian Rubalcava, Maria Silva and Diane Valencia), 0, 1 Abstain (Tammy Flores) and 1 Absent (Cheri Blose).
 29. **Approval to submit a Community Impact Statement relative to City Council File 16-0298 (Shared Spaces/Neighborhood Councils).** This motion was tabled to the upcoming Special Meeting.
 30. **Approval to submit a Community Impact Statement relative to City Council File 16-0917. Last day to take action on this Council File is September 23, 2016. (Eve Sinclair/Board of Neighborhood Commissioners/Appointment).** This motion was tabled to the upcoming Special Meeting.
 31. **Board Member Comments/Announcements.** None.
 32. **President Tammy Flores adjourned the meeting at 9:59.** 1st by David Rodriguez; 2nd by Diane Valencia.
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