

CITY OF LOS ANGELES

California



SYLMAR NEIGHBORHOOD COUNCIL

PRESIDENT: Christian Rubalcava

VICE PRESIDENTS:

Administration: Andres Rubalcava

Communications: Maria Silva

SECRETARY: Michelle Underwood

TREASURER: George Ortega

Office: 13521 Hubbard Street
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**Sylmar Neighborhood Council
General Board Meeting – Draft Minutes
Thursday, May 23, 2019 – 6:30 PM
Sylmar Charter High School- Spartan Hall
13050 Borden Ave. Sylmar, Ca. 91342**

Board Member	Roll Call	Funding Vote Eligible*	Category
Acevedo, Brielle	Present	Yes	At-Large
Bloom, Kathy	Present	Yes	CBO
Blose, Cheri	Present	Yes	ER
Cabrera, Hector	Present	Yes	At-Large
Floresta, Lucille	Present	Yes	Business
Gonzales, David	Present	Yes	Renter
Lara, Carlos	Present	No	Business
Magana, Veronica	Absent	Yes	CBO
McMillan Penelope	Present	Yes	Senior
Montano, Guadalupe	Present	Yes	Home/Condo
Opperman, Bob	Present	Yes	Home/Condo
Ortega, George	Present	Yes	Recreation
Pacheco, John	Present	Yes	At-Large
Rubalcava, Andres	Present	Yes	Home/Condo
Rubalcava, Christian	Present	Yes	Renter
Silva, Maria	Present	Yes	Home/Condo
Torres, Karina	Absent	Yes	Youth
Torres, Maria	Absent	Yes	At-Large
Underwood, Michelle	Present	Yes	Business
Velasquez, Jose	Present	No	Education
Zelaya, Donald	Present	Yes	At-Large
TOTAL: 21	PRESENT 18 , Absent 03		

- 1. Call to Order, Pledge of Allegiance, and Recognition of Outgoing Board Members-**The meeting was called to order at 6:40 PM by Mr. C. Rubalcava. There were 32 stakeholders present. The Pledge of Allegiance was led by Mr. C. Rubalcava. Arturo Garcia Mendoza from Assemblywoman Luz Rivas office gave Certificates of Recognition to all of the out-going Boardmembers and they posed for a group photo. Mr. Mendoza gave Certificates of Recognition to all of the new Sylmar Neighborhood Council Board Members. A group photo was taken.
A Certificate of Recognition was given to Sylmar Neighborhood Council.

2. **Roll Call-** Roll Call, Installation of Newly Elected Boardmembers and Oath of Office. Mr. Mendoza from Assemblywoman Luz Rivas office gave the Oath of Office and swore in the new Boardmembers. Roll was taken by Ms. Underwood there were 18 Boardmembers present and quorum (11) was met.

SNC ITEM 2 Roll Call	
Present –18	Absent-03
Acevedo, Bloom, Blose, Cabrera, Floresta, Gonzales, Lara, McMillan, Montana, Opperman, Ortega, Pacheco, A. Rubalcava, C. Rubalcava, Silva, Underwood, Velasquez, Zelaya	Magana, K. Torres, M. Torres

3. **Election of Board Officers-** the Election for President was ran by Department of Neighborhood Empowerment Representative Semee Park following Article 6 Section 3 of the Sylmar Neighborhood Council Bylaws. You can nominate someone or nominate yourself.

- a. President

Public comment: no comment

Motion passed

SNC ITEM 3a Ms. Silva Nominated C. Rubalcava for President, No Second -Nomination Accepted				
Yes – 18	No –00	Abstain–00	Not Eligible –00	Absent – 03
Acevedo, Bloom, Blose, Cabrera, Floresta, Gonzales, Lara, McMillan, Montana, Opperman, Ortega, Pacheco, A. Rubalcava, C. Rubalcava, Silva, Underwood, Velasquez, Zelaya	NONE	NONE	NONE	Magana, K. Torres, M. Torres

Mr. C. Rubalcava ran the rest of the Officer Position Elections.

- b. Vice President of Administration

Public comment: no comment

Motion passed

SNC ITEM 3b Mr. C. Rubalcava Nominated Mr. A. Rubalcava, Seconded by Ms. Silva -Nomination Accepted				
Yes – 18	No –00	Abstain–00	Not Eligible-00	Absent – 03
Acevedo, Bloom, Blose, Cabrera, Floresta, Gonzales, Lara, McMillan, Montana, Opperman, Ortega, Pacheco, A. Rubalcava, C. Rubalcava, Silva, Underwood, Velasquez, Zelaya	NONE	NONE	NONE	Magana, K. Torres, M. Torres

- c. Vice President of Communication

Public comment: no comment

Motion passed

SNC ITEM 3c Ms. Underwood Nominated Mr. Gonzales, Seconded by Mr. Opperman-Nomination Accepted				
Yes – 18	No –00	Abstain–00	Not Eligible –00	Absent – 03
Acevedo, Bloom, Blose, Cabrera, Floresta, Gonzales, Lara, McMillan, Montana, Opperman, Ortega, Pacheco, A. Rubalcava, C. Rubalcava, Silva, Underwood, Velasquez, Zelaya	NONE	NONE	NONE	Magana, K. Torres, M. Torres

- d. Secretary

Public comment: no comment

Motion passed

SNC ITEM 3d Mr. Opperman Nominated Ms. Underwood, Seconded by Mr. Gonzales-Nomination Accepted				
Yes – 18	No –00	Abstain–00	Not Eligible –00	Absent – 03
Acevedo, Bloom, Blose, Cabrera, Floresta, Gonzales, Lara, McMillan, Montana, Opperman, Ortega, Pacheco, A. Rubalcava, C. Rubalcava,	NONE	NONE	NONE	Magana, K. Torres,

Silva, Underwood, Velasquez, Zelaya				M. Torres
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e. Treasurer

Public comment: no comment

Motion passed

SNC ITEM 3e Ms. Underwood Nominated Mr. Ortega, Seconded by Ms. Silva-Nomination Accepted				
Yes – 18	No –00	Abstain–00	Not Eligible-00	Absent – 03
Acevedo, Bloom, Blose, Cabrera, Floresta, Gonzales, Lara, McMillan, Montana, Opperman, Ortega, Pacheco, A. Rubalcava, C. Rubalcava, Silva, Underwood, Velasquez, Zelaya	NONE	NONE	NONE	Magana, K. Torres, M. Torres

Mr. C. Rubalcava moved the meeting to Item #5

5. Public Comment on non-agenda items within the Board’s subject matter jurisdiction.

a. Marti Marshall-read from the California Constitution Article 1 Section2A

Every person may freely speak, write and publish his or her sentiments on all subjects being responsible for the abuse of this right. The law may not restrain or abridge liberty of speech or press. The Sylmar Neighborhood Council bylaws Item 6 Section 2 says the duties and powers of the officers are as follows and also includes additional duties as noted in the Board rules and those as maybe adopted by the official actions of the Board. The duties of the President are to prepare agendas with the Executive Committee and to preside at all Board, Director, and Executive Committee Meetings. No Executive Board Meeting was posted which is a violation of the Brown Act. If no meeting was held, that is a direct violation of the bylaws. Christian Rubalcava should be censured and this has all of the earmarks of a Dictatorship. This has happened before. I requested to have the issue of Paul Dumont placed on the agenda. When Mr. Dumont resigned he mentioned his loss of stakeholder status. I looked into this. If he was ineligible as a stakeholder, all of his votes should be reversed from the time he lost his status. If he no longer was involved with Sober Living that relationship ended on Dec 12, 2018. Any Board members who were aware of his loss of status and didn’t report it should be investigated.

b. Tom Stakeholder- let everyone know that the Olive View expansion, draft EIR is out and we were not notified. There is a meeting on June 6, 2019, that is exactly 45 days from its release. The EIR clearly states that the response time for Fire Station 91 is inadequate. It is outside of the MFP response time of 5 minute 20 seconds response time average for all city fire stations. There is a county fire station at Golden Valley and one at Dexter Park. I like the Olive View project but we need to leverage this project to get a new fire station. This is the same fire station that is assigned to respond to emergencies at Mission College. I will fight this project until we get a fire station. They are not meeting the requirements.

c. Joyce Gaynor- Treasurer of the San Fernando Valley Historical Society. She spoke about the Pioneer Cemetery Memorial Day Event. Last year over 400 people attended the event. They lost their volunteer custodian. Ms. Gaynor is hoping to get volunteer help from the

Neighborhood Council. Every third Saturday from 9:00AM to 12:00PM. Ms. Gaynor would like to get people to become part of the work party at the Pioneer Cemetery.

- d. Ann Job- Diane Valencia found that there is the possibility of accessing \$8.5 million dollars. Outreach has not been good. There is a meeting at Sylmar Recreation Center May 24, 2019 from 6:00PM to-7:30PM We need to attend the meeting tomorrow night to learn more about it.

Mr. C Rubalcava returned the meeting to Item #4

4. Public Official and Community Representative Announcements & Presentations:

- a. FD Esmeralda Marcial, LAUSD District 6 – Absent
- b. FD Juan Solario, Councilmember Monica Rodriguez Thanked the outgoing Board for their service and the new Board good wishes and support from the Council Office. They are kicking off the Summer Movie Series. There will be ten films in all. On Friday, June 28, 2019 at Sylmar Recreation Center, with the Movie the Sandlot. SYBYL Baseball has been invited. All children are encouraged to wear Baseball uniforms. They will also be showing Madagascar at Telfair Park on Friday, July 26, 2019. He read the motions that Councilwoman Rodriguez is working on. Following up on PUC School Pedestrian Safety. Maclay Middle School pedestrian safety is also being worked on. There is a Brush Clearance Software Training being done. To make it safer in the high fire danger areas. Several people asked if the Council Office would do E-blasts to keep people informed. The Sylmar office is short staffed. Several people complained that the Councilwoman needs to spend her money to have the office operate normally.

Mr. C Rubalcava returned the Meeting to Item 5.

5. Public Comment on non-agenda items within the Board's subject matter jurisdiction.

- e. Bernie Morro Welcomed the new Board. Local 721 represents Union Members at Olive View Hospital. We have 172 employees making less than \$22.00 dollars an hour. The North East Valley is impacted by a high number of low income people and homeless. The North Valley Health Corporation wants to do layoffs. Mr. Morro wants the Sylmar Neighborhood Council to support them.

Mr. C Rubalcava Recessed the Board Meeting for a Special Meeting Agenda. The Special Meeting was called to order at 7:45PM. The Sylmar Neighborhood Council Regular Board meeting was called back to order at: 7:48PM

Mr. Rubalcava returned the meeting to Item #4

- c. FD Arturo Garcia Mendoza, Assemblymember Luz Rivas-The Spring into Steam Event will be held this Saturday, May 25, 2019. It is a family event with lots of activities. Please contact their

office for more information. Ms. Rivas looks forward to working with the new Board. The office was thanked by a stakeholder for hosting the Senior Scam Event.

- d. Representative East Valley, Office of Mayor Garcetti – Absent
- e. FD Michelle Vergara, Congressman Tony Cardenas- the Congressional Art Competition was held for High School Students and the winner was a young lady from Venice High School. The first place winner won a trip to the Capital in Washington D.C. and their artwork will be displayed in the Capital Building for one year. Hopefully next year a student from Sylmar will win. On May 1, 2019 there was a TPS Immigration Workshop. On June 14, 2019 there will be a Grant Workshop for Non-Profits at The Japanese Garden in Van Nuys, contact the office for more information. With summer coming, the Congressman’s staff is working hard to put on a job fair at Mission College. Ms. Vergara gave the contact information for the Bureau of Street Lighting, for Ms. Silva so that she could follow up on putting up military banners. Ms. Vergara will look into the degradation of the Sylmar Library. They do have a Mobile Congress Office on the first Tuesday of every month from 2:00PM to 4:00PM at the Library. Ms. Vergara will find out what happened to the artwork that was submitted by Sylmar students hopefully to hang them in the Sylmar Neighborhood Council Office. Ms. Vergara fielded questions about failure of the office to respond to constituents.
- f. FD Eveline Bravo-Ayala, Senator Hertzberg’s Office-Absent

Mr. C. Rubalcava Moved the Meeting to Item # 14 Meet and Greet 8:07PM

Meeting was called to order at 8:22PM

Roll was taken by Ms. Underwood

SNC ITEM 14 Roll Call After Break	
Present-18	Absent-03
Acevedo, Bloom, Blose, Cabrera, Floresta, Gonzales, Lara, McMillan, Montana, Opperman, Ortega, Pacheco, A. Rubalcava, C. Rubalcava, Silva, Underwood, Velasquez, Zelaya	Magana, K. Torres, M. Torres

Mr. C. Rubalcava continued the meeting with Item #6

- 6. Discussion and possible action on approving draft minutes from the March 2019 and April 2019 General Board Meetings.-Item Postponed
- 7. Discussion and possible action on approving the April Monthly Expenditure Report (MER).

Public comment: no comment

Motion passed

SNC ITEM 7 Motion to Approve The April Monthly Expenditure Report Moved: Ms. Underwood Second: Mr. Ortega				
Yes –16	No- 00	Abstain–00	Not Eligible-02	Absent – 03
Acevedo, Bloom, Blose, Cabrera, Floresta, Gonzales, McMillan, Montana, Opperman, Ortega, Pacheco, A. Rubalcava, C. Rubalcava, Silva, Underwood, Zelaya	NONE	NONE	Lara, Velasquez	Magana, K. Torres, M. Torres

- 8. Update on the Sylmar NC’s remaining budget for fiscal year 2018-2019.

9. Discussion and possible action on approving an amount not to exceed \$2000 from Operations for operational expenditures that would cover upgrades to the SNC office and onboarding of the new Board. These upgrades include fixing the front door, the office sink, purchasing additional chairs, and replacing overhead panels. The onboarding includes business cards, nametags, and nameplates. The office door needs to be replaced. More tables are also needed.

Public comment: no comment

Motion passed

SNC ITEM 9 Motion to approve up to \$2,000.00 for Operational Expenditures. Moved: Ms. Montano Second: Mr. Ortega				
Yes –16	No- 00	Abstain–00	Not Eligible-02	Absent – 03
Acevedo, Bloom, Blose, Cabrera, Floresta, Gonzales, McMillan, Montana, Opperman, Ortega, Pacheco, A. Rubalcava, C. Rubalcava, Silva, Underwood, Zelaya	NONE	NONE	Lara, Velasquez	Magana, K. Torres, M. Torres

10. Discussion and possible action on transferring \$2000 from Outreach into Operations to cover item 9 above if necessary.

Public comment: no comment

Motion passed

SNC ITEM 10 Motion to transfer up to \$2000.00 from Outreach to Operations. Moved: Montano Second: Pacheco				
Yes –16	No- 00	Abstain–00	Not Eligible-02	Absent – 03
Acevedo, Bloom, Blose, Cabrera, Floresta, Gonzales, McMillan, Montana, Opperman, Ortega, Pacheco, A. Rubalcava, C. Rubalcava, Silva, Underwood, Zelaya	NONE	NONE	Lara, Velasquez	Magana, K. Torres, M. Torres

11. Discussion and possible action on approving an amount not to exceed \$2500 from Outreach for outreach giveaways that would assist Board members at various events in Sylmar. This will include items such as magnets, bumper stickers, phone accessories, and other useful products.

Public comment: no comment

Motion passed

SNC ITEM 11 Motion to approve up to \$2500.00 for outreach giveaways. Moved: A. Rubalcava Second: Silva				
Yes –16	No- 00	Abstain–00	Not Eligible-02	Absent – 03
Acevedo, Bloom, Blose, Cabrera, Floresta, Gonzales, McMillan, Montana, Opperman, Ortega, Pacheco, A. Rubalcava, C. Rubalcava, Silva, Underwood, Zelaya	NONE	NONE	Lara, Velasquez	Magana, K. Torres, M. Torres

12. Discussion and possible action on approving an amount not to exceed \$1000 from Outreach for a Sylmar NC retreat. The retreat shall take place in June and will be organized by the Executive Committee and the Outreach Committee. It will be open to the public and the time and location will be posted a week in advance on the SNC website. The purpose of the retreat will be to further train the incoming Board and develop strategic plans for the two years ahead.

Public comment: no comment

Motion passed

SNC ITEM 12a Motion to Amend and Strike Executive Committee from the motion Moved: Montano Second: A. Rubalcava				
Yes –16	No- 00	Abstain–00	Not Eligible-02	Absent – 03
Acevedo, Bloom, Blose, Cabrera, Floresta, Gonzales, McMillan, Montana, Opperman, Ortega, Pacheco, A. Rubalcava, C. Rubalcava, Silva, Underwood, Zelaya	NONE	NONE	Lara, Velasquez	Magana, K. Torres, M. Torres

Public comment: no comment

Motion passed

SNC ITEM 12 Motion to approve up to \$1,000.00 from Outreach for a Sylmar NC Retreat to be organized by the Outreach Committee Moved: Ortega Second: A. Rubalcava				
Yes –16	No- 00	Abstain–00	Not Eligible-02	Absent – 03
Acevedo, Bloom, Blose, Cabrera, Floresta, Gonzales, McMillan, Montana, Opperman, Ortega, Pacheco, A. Rubalcava, C. Rubalcava, Silva, Underwood, Zelaya	NONE	NONE	Lara, Velasquez	Magana, K. Torres, M. Torres

13. Appointment of Standing Committee Chairs and Financial Officers

- a. Outreach- **Item Postponed**
- b. Planning and Land Use- **Item Postponed**
- c. Bylaws-**Item Postponed**
- d. 2nd Signer

Public comment: no comment

Motion passed

SNC ITEM 13d C. Rubalcava Appointed Kathy Blose as the Second Signer. Ratification by the Board				
Yes –16	No- 00	Abstain–00	Not Eligible-02	Absent – 03
Acevedo, Bloom, Blose, Cabrera, Floresta, Gonzales, McMillan, Montana, Opperman, Ortega, Pacheco, A. Rubalcava, C. Rubalcava, Silva, Underwood, Zelaya	NONE	NONE	Lara, Velasquez	Magana, K. Torres, M. Torres

- e. Bank Cardholder

Public comment: no comment

Motion passed

SNC ITEM 13e C. Rubalcava Appointed Kathy Bloom as the Bank Card Holder. Ratification by the Board				
Yes –16	No- 00	Abstain–00	Not Eligible-02	Absent – 03
Acevedo, Bloom, Blose, Cabrera, Floresta, Gonzales, McMillan, Montana, Opperman, Ortega, Pacheco, A. Rubalcava, C. Rubalcava, Silva, Underwood, Zelaya	NONE	NONE	Lara, Velasquez	Magana, K. Torres, M. Torres

- f. Alternate Signer

Public comment: no comment

Motion passed

SNC ITEM 13f John Pacheco Self-Nominated as the Alternate Signer. Ratification by the Board				
Yes –16	No- 00	Abstain–00	Not Eligible-02	Absent – 03
Acevedo, Bloom, Blose, Cabrera, Floresta, Gonzales, McMillan, Montana, Opperman, Ortega, Pacheco, A. Rubalcava, C. Rubalcava, Silva, Underwood, Zelaya	NONE	NONE	Lara, Velasquez	Magana, K. Torres, M. Torres

14. Item #14 Meet and Greet was held after Item #3.

15. Neighborhood Council Board Orientation conducted by the Department of Neighborhood Empowerment (DONE)-**Item Postponed**

16. Future Agenda Items: Write to Executive Board by email at ExecutiveBoard@SylmarNC.org or mail Executive Board c/o Sylmar Neighborhood Council, P.O. Box 921023, Sylmar, CA 91392-10 (1 minute)-
Item Postponed
17. Board Member Comments / Announcements-No Comments
18. Closing Remarks, Acknowledgements, and Adjournment-There will be Memorial Day Event at the Pioneer Cemetery from 11:00AM to 12:00PM. Councilmember Monica Rodriguez will be in attendance.

Meeting was adjourned at 8:56PM (No vote was taken)

**The Next Sylmar Neighborhood Council Board Meeting Will Be:
June 27, 2019 at 6:30PM
Location: Sylmar Charter High School
13050 Borden Ave. Sylmar, CA 91342**