

CITY OF LOS ANGELES

California



SYLMAR NEIGHBORHOOD COUNCIL

PRESIDENT: Christian Rubalcava

VICE PRESIDENTS:

Administration: Andres Rubalcava

Communications: David Gonzales

SECRETARY: Michelle Underwood

TREASURER: George Ortega

Office: 13521 Hubbard Street
Sylmar, CA 91342

Mailing: P.O. Box 921023

Sylmar, CA 91392-1023

Telephone: (818) 833-8737

E-mail: Board@SylmarNC.org

Website: www.SylmarNC.org

**Sylmar Neighborhood Council
Special Board Meeting - Agenda
Thursday, May 28th, 2020 – 6:30 PM**

**Zoom Meeting Online or By Telephone
Dial (669) 900-6833 to Join the Meeting
Then Enter This Webinar ID: 923 9749 9430 and Press #**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte por correo electrónico board@sylmarnc.org o por telefono 818-833-8737 para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF SYLMAR NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Board must dial (669) 900-6833 and enter 923 9749 9430 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

- 1. Call to Order and Pledge of Allegiance (2 min)**
- 2. Roll Call (1 min)**
- 3. Housekeeping and Welcome from NC President (2 min)**

- 4. Public Official and Community Representative Announcements** (25 min)
- 5. General Public Comment** on items not appearing on the agenda that are within the Board's jurisdiction (15 min)
- 6. President and Executive Committee Report** (5 min)
- 7. Committee Announcements and Reports** (10 min)
- 8. Report** on an emergency expenditure authorized by the NC President for \$2,500 to Valley Hunger Relief. Funds were used to cover suggested donations for food boxes distributed to the community during the COVID-19 pandemic (5 min)
- 9. Discussion and Possible Action** on approving the following Monthly Expenditure Reports (MER) (10 min)
 - a. January 2020
 - b. February 2020
 - c. March 2020
 - d. April 2020
- 10. Update** on Sylmar NC Budget for fiscal year 19-20 and fiscal year 20-21 (5 min)
- 11. Discussion and Possible Action** on approving all the minutes posted on the Sylmar NC website (5 min)
- 12. Discussion and Possible Action** on approving an amount not to exceed \$5000 to the Los Angeles Fire Foundation in support of our first responders at Fire Station 91. The funds would be used to purchase Personal Protective Equipment (PPE) and would assist firefighters in making improvements to the station not covered by the City Budget (15 min)
- 13. Discussion and Possible Action** on approving an amount not to exceed \$1500 for Olive View Hospital in support of their COVID-19 relief efforts. The funds will be used to purchase PPE and other supporting materials (15 min)

- 14. Discussion and Possible Action** on approving an amount not to exceed \$1000 for the San Fernando LGBT Community Center in support of COVID-19 relief efforts. This organization has organized food drives, food delivery, and currently has a list of 45 Sylmar seniors in need of groceries (15 min)
- 15. Discussion and Possible Action** on approving an amount not to exceed \$500 for North Valley Caring Services in support of COVID-19 relief efforts. North Valley Caring Services serves the Northeast San Fernando Valley through food drives, safe parking, and additional services for individuals experiencing homelessness (15 min)
- 16. Discussion and Possible Action** on approving an amount not to exceed \$1500 for Parents, Educators, Students in Action (PESA) in support of youth services during the COVID-19 pandemic. \$500 were approved earlier in the fiscal year to support Sylmar youth but was canceled because of the pandemic. The new funds would support tutoring, career fairs, mental health counseling, and more to students referred by the LAPD or the District Attorney's Office (15 min)
- 17. Presentation** by Board Member Donald Zelaya on a proposal to reorganize SNC committees and operations (10 min)
- 18. Board Member Comments** (5 min)
- 19. Adjournment** (Meeting estimated to end at 9:30pm)

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the neighborhood council office, at our website sylmarnc.org, or at the scheduled meeting. In addition, if you would

like a copy of any record related to an item on the agenda, please contact Sylmar NC President Christian Rubalcava at christian.rubalcava@sylmarnc.org

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- Our office located at 13521 Hubbard St. Sylmar, CA 91342
- Sylmarnc.org
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the NC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website.