

OFFICERS

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SYLMAR NEIGHBORHOOD COUNCIL
AGENDA

Thursday, November 9, 2006

6:30 pm –9:00 pm

Hubbard Street Elementary School
(Auditorium)
13325 Hubbard Street
Sylmar, CA 91342

The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. Agenda is posted for public review at: 1) Sylmar Chamber of Commerce, 13867 Foothill Blvd Sylmar, CA 91342 2) Sylmar City Library, 14561 Polk Street Sylmar, CA 91342. 3) Mission College, Office of the President Posting location, 13356 Eldridge St, Sylmar, CA 91342 4) Ross Liquor, Corner of Polk & San Fernando Road Sylmar, CA 91342 5) Roxford Veterinarian Clinic, 13571 Glenoaks, Sylmar, Ca 91342 6) Sylmar Neighborhood Council Office, 13515 ½ Hubbard Street, Sylmar, Ca. 91342.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Project Coordinator, Leyla Campos at (818) 374-9894 or E-mail to leyla.campos@lacity.org
All agenda items are subject to discussion and possible board action.

- 6:30 – 6:32 p.m. 1. Call to Order and Pledge of Allegiance – President, Tammy Flores (2)
- 6:32 – 6:35 p.m. 2. Roll Call – Secretary (3)
- 6:35 – 6:38 p.m. 3. Adoption of 10/12/06 BOD Meeting Minutes. (3)
- 6:35 – 6:37 p.m. 4. Housekeeping and explanation of Stakeholder comments and Speaker Cards. (2)
1. Timekeeper
- 6:37 – 6:40 p.m. 5. Explanation of procedure regarding motions for reconsideration and SNC grievance process. (3)
- 6:40 – 6:45 p.m. 6. Public Officials & SNC President's announcements and presentations. (5)
- 6:45 – 7:05 p.m. 7. **Public Comments** - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. Public comments are limited to **two** minutes per speaker. (20)
- 7:05 – 7:07 p.m. 8. **Tabled from 8/24/06 & 9/14/06 & 9/28/06 & 10/12/06:** Discussion and possible Board action regarding "closing down Juvenile Hall" – Invitation to Juvenile Hall officials to make a 15 minutes presentation regarding the facility. – Kathleen Clement (2)
- 7:07 – 7:12 p.m. 9. **Tabled from 10/12/06:** Discussion and possible board action regarding an SNC recommendation to the L.A. City Council as presented by Eugene Hernandez: "Whereas, Neighborhood Councils were created by the City Charter to give a voice to residents throughout the City of Los Angeles" and "Whereas, as Neighborhood Council Directors, are elected by the Stakeholders as representatives of the neighborhood" and "Whereas, as elected Neighborhood Council Directors representing a constituency of the elected voters of the City of Los Angeles, such Neighborhood Council Directors should be accorded the same rights and privileges accorded other elected officials when addressing the Los Angeles City Council during Public Comment periods and in Special Hearings,

whereby the Los Angeles City Council President suspending the one minute rule for Neighborhood Council Board Members during the public comment period." – Eugene Hernandez (5)

- 7:12 – 7:14 p.m. 10. **Tabled from 10/12/06:** Discussion and possible Board action regarding obtaining an office cleaning service from the City and/or other – Bid submitted by Mission Carpet Care. (2)
- 7:14 – 7:16 p.m. 11. **Tabled from 10/12/06:** President's appointment of Rental/Manufactured Homes Protection Committee Chair(s) (2)
- 7:16 – 7:21 p.m. 12. **Tabled from 10/12/06:** Discussion and possible Board action regarding the Election Committee recommendations for Bylaw changes. – Melanie McShane (5)
- 7:21 – 7:24 p.m. 13. Discussion and possible Board action regarding the selection of two representatives to participate in discussion about the Mayors Budget to be submitted by 11/15/06. (3)

Recess 7:24 – 7:34 p.m.

- 7:34 – 7:54 p.m. 14. Discussion and possible Board action regarding the following Land Use Committee recommendations: (20)
- (1) Requested for 15766 Roxford Street(corner of La Mesa), Zone Change from RA-1 to R-1 to build 4 single family homes and Variance for 4995 sq ft lots instead of required 5000 sq ft lots. **Recommend support** for reduction to 3 homes..
 - (2) Proposed at 15900 Olden St. & 15840-853 Monte St., 60 commercial units (188,000 sq ft commercial) and 388 parking spaces on 410,000 sq ft site in [Q]MR1-1VL zone. Includes traffic signal improvements on Roxford from San Fernando Rd to I-5. **Recommend support** subject to guarantees of no retail, no wholesale to public, explore western wall design, and submit final design to Architecture Design Committee.
 - (3) Requested by Foothill Village, LLC, at 15151 Foothill Bl., a Zoning Administrator's Adjustment for construction of a block-wall and wrought-iron fence of varying heights within the front yard setback. Hearing was Fri. October 20, 2006. **Recommend support.**
 - (4) Requested by D+S Homes, at 13280 Dronfield. A fencing variance. **Recommend support.**
 - (5) Recommend OPPOSE the development of a 60 unit family apartment complex at 12129 North El Dorado Avenue.
 - (6) Recommend OPPOSE: Requested at 11550 N. Laurel Canyon Bl.: A conditional use permit to permit installation of an illuminated dual pole sign, height of 30 feet and two illuminated pole signs, heights of 6 feet, in lieu of the two free-standing signs permitted under Section 12.24-W,2(h)(i), in conjunction removal of an existing pole at an existing mini-mart/fuel service station with specified deviations from the requirements to permit pole signs.
 - (7) Has not presented project to Land-Use Committee: 24 condominium units on 29,256 sq-ft. at 12739, 12745 & 12751 Bradley Avenue, by Civil Land Engineers of Downey. Project requires a Zone Change. Recommend oppose until properly presented, and CC Planning Dept., Council Ofc. And Zoning Admin.
 - (8) Has not presented project to Land-Use Committee: by Oscar Ensafi, a possible project on 16,500 sq-ft R1-1 lot at 12659 n. Bradley Ave, between Oro Grande & Astoria, through-lot to Florentine St. Recommend oppose until properly presented, and CC Planning Dept., Council Ofc. And Zoning Admin
- 7:54 – 7:59 p.m. 15. Discussion and possible Board action to determine if the Board would want a Board of Directors Potluck Christmas Party this year – If "yes", selection of one of the following dates: Saturday 12/2, 12/9 or 12/16 at 6:00 p.m. (5)
- 7:59 – 8:04 p.m. 16. Selection of up to five individuals to be the SNC's official representatives to make transmission of official and authorized Community Impact Statements to D.O.N.E. to submit to the City Clerk for the L.A. City Council pertaining to an agenda item on the L.A. City Council Meeting Agenda. – Board approval. (5)
- 8:04 – 8:14 p.m. 17. Discussion and possible Board action regarding LAMC Ad Hoc Committee finding regarding the Draft Environmental Impact Report (DEIR). (10)

- 8:14 – 8:24 p.m. 18. Report on police, fire & emergency services versus current & future density, population and development – Discussion of possible remedies. (10)
- 8:24– 8:27p.m. 19. Discussion and possible Board action regarding re-affirming the SNC's position involving the Edison project. – Next PLUM hearing Nov. 28th. (3)
- 8:27– 8:42 p.m. 20. **President Flores request if any Standing Committee Reports:**
(1 Minute each) Reports Only - No discussion or action by the BOD (15)
Treasurer's Report - Ellie Brooks update on transition from 2005-2006 Treasurer
Secretary's Report – Correspondence
Beautification/Grants – Report on Committee meeting.
Commercial/Business Interests – Report on Committee meeting.
Education – Report on Committee meeting.
Land Use – Report on Committee meeting.
Outreach - Report on Committee meeting.
Public Safety/Emergency Preparedness – Report on Committee meeting.
Public Services – Report on Committee meeting.
Rental/Manufactured Homes Protection – Chair needed
- Other:**
- President Flores request if any Ad Hoc Committee Reports:**
(1 Minute each) Reports Only
- Ad Hoc** – DWP Ad Hoc; Senior/Multipurpose Center Ad Hoc; LAMC Ad Hoc; Paroled Sex Offender Ad Hoc. Street Vendor Ad Hoc.
- 8:42 – 8:52 p.m. 19. Board Member Comment - Comments from Board on subject matters within the Board's jurisdiction. (10)
- 8:52 – 8:55 p.m. 20. Next Meeting date 12/14/06; Future Agenda Items: (3)
- 8:55 – 9:00 p.m. 21. Closing Remarks, Announcements; Acknowledgements & Adjournment (5)

GRIEVANCE PROCEDURE

Any grievance by a Stakeholder must be submitted to the Secretary who will forward the grievance to the Board. The Board of Directors shall then refer the matter within fifteen calendar days to an ad hoc grievance panel. The ad hoc grievance panel will be comprised of five Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place for the panel to meet with the person(s) submitting a grievance to discuss ways in which the dispute may be resolved within fifteen calendar days of forwarding the grievance to the panel.

Thereafter, a panel member shall prepare a written report within three days to be forwarded by the Secretary to the Board outlining the panel's collective recommendations for resolving the grievance. The Board of Directors will receive a copy of the panel's report and recommendations within ten (10) days prior to any meeting of the Board. But, the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action by the Board at one of its meetings. Those grievances can be aired at Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and /or State and federal law. In the event that a grievance cannot be resolved through this grievance process then the matter may be referred to the Department of Neighborhood Empowerment for consideration or dispute resolution in accordance with the Plan

Bylaws ARTICLE VIII MEETINGS

C-4. Reconsidering of agenda items: The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall (1) make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a [Proposed] Action should the motion to reconsider be approved. For a Board member to submit a motion for reconsideration the Board member must have previously voted on the prevailing side of the original action taken. If a motion for reconsideration is not made on the date the action was taken, then the board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.