

OFFICERS

PRESIDENT: Tammy Flores

VICE-PRESIDENT: Bonnie Bernard

TREASURER: Ellie Brooks



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**SYLMAR NEIGHBORHOOD COUNCIL
MONTHLY BOARD OF DIRECTORS MEETING**

AGENDA

Thursday, February 8, 2007

6:30 pm –8:34 p.m.

Hubbard Street Elementary School

(Auditorium)

13325 Hubbard Street

Sylmar, CA 91342

The public is requested to fill out a “**Speaker Card**” to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. Agenda is posted for public review at: 1) Sylmar Chamber of Commerce, 13867 Foothill Blvd Sylmar, CA 91342 2) Sylmar City Library, 14561 Polk Street Sylmar, CA 91342. 3) Mission College, Office of the President Posting location, 13356 Eldridge St, Sylmar, CA 91342 4) Ross Liquor, Corner of Polk & San Fernando Road Sylmar, CA 91342 5) Roxford Veterinarian Clinic, 13571 Glenoaks, Sylmar, Ca 91342 6) Sylmar Neighborhood Council Office, 13515 ½ Hubbard Street, Sylmar, Ca. 91342.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Project Coordinator, Leyla Campos at (818) 374-9894 or E-mail to leyla.campos@lacity.org

All agenda items are subject to discussion and possible board action.

- 6:30 – 6:32 p.m. 1. Call to Order and Pledge of Allegiance – President, Tammy Flores (2)
- 6:32 – 6:35 p.m. 2. Roll Call – Secretary (3)
- 6:35 – 6:38 p.m. 3. Adoption of 1/11/07 BOD Meeting Minutes. (3)
- 6:35 – 6:37 p.m. 4. Housekeeping and explanation of Stakeholder comments and Speaker Cards. (2)
1. Timekeeper
- 6:37 – 6:42 p.m. 5. Public Officials & SNC President's announcements and presentations. (5)
- 6:42 – 6:57 p.m. 6. **President Flores request if any Standing Committee Reports:**
(1 Minute each) Reports Only - No discussion or action by the BOD (15)
- Treasurer’s Report - Ellie Brooks
- Secretary’s Report – Correspondence
- Beautification/Grants – Quyen Vo-Ramirez
- Commercial/Business Interests – Bonnie Bernard
- Education – Fidel Ramirez
- Land Use – Nick Krall or Cheri Blose
- Outreach - Ellie Brooks
- Public Safety/Emergency Preparedness – Rodolfo Lopez or Hector Cabrera
- Public Services – Louis Perry
- Rental/Manufactured Homes Protection – Chair needed
- Election Committee – Melanie McShane

Other:

President Flores request if any Ad Hoc Committee Reports:
(1 Minute each) Reports Only

Ad Hoc – DWP Ad Hoc; Senior/Multipurpose Center Ad Hoc; LAMC Ad Hoc; Paroled Sex Offender Ad Hoc. Street Vendor Ad Hoc.

- 6:57 – 7:17 p.m. 7. **Public Comments** - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. Public comments are limited to **two** minutes per speaker. (20)
- 7:17 – 7:22 p.m. 8. Nominations for Board Vacancy in Youth & Senior Categories. (5)
- 7:22 – 7:23 p.m. 9. **Tabled from 12/14/06 & 1/11/07:** Discussion and possible Board action regarding D.O.N.E.'s relationship with the SNC and encourage D.O.N.E. to set up meetings in the San Fernando Valley with enough notice to clear our calendars. – Ellie Brooks (1) **To be removed from Agenda**
- 7:23 – 7:24 p.m. 10. **Tabled from 12/14/06 & 1/11/07:** Discussion and possible Board action regarding City Election Clean Campaign Money Ordinance. – Ellie Brooks (1) **To be removed from Agenda**
- 7:24 – 7:25 p.m. 11. **Tabled from 12/14/06 & 1/11/07:** Discussion and possible Board action regarding the Sex Offender Program issue with possible Impact Statement to be submitted. – Tammy Flores (1) – **To be removed from Agenda**
- 7:25 – 7:26 p.m. 12. **Tabled from 1/11/07:** Discussion of possible remedies on police, fire & emergency services versus current & future density, population and development. (1) **To go to Committee**
- Recess 7:26 – 7:36 p.m.**
- 7:36 – 7:41 p.m. 13. **Tabled from 1/11/07:** Discussion and possible Board action regarding issues relevant to Barry J. Nidorf Juvenile Hall - Superintendent Dave Evans. (5) **To go to Committee**
- 7:41 – 7:44 p.m. 14. Discussion and possible Board action regarding SNC participating in LANCC and Board to designate point person. (3)
- 7:44 – 7:47 p.m. 15. Discussion and possible Board action regarding the selection of two (2) representatives for the Neighborhood Council Partnership Task Force through the City Planning Department. (3)
- 7:47 – 7:50 p.m. 16. Discussion and possible Board action regarding the selection of two (2) representatives for the Neighborhood Council Youth Taskforce. – Rudy Lopez & Fidel Ramirez. (3)
- 7:50– 7:55 p.m. 17. Discussion and possible Board action regarding SNC sponsoring the Sylmar Parade through the Outreach Committee. (5)
- 7:55 – 7:58 p.m. 18. Discussion and possible Board action regarding the selection of Directors of Animals Welfare Board Representative. (3)
- 7:58 – 8:01 p.m. 19. Presentation by Belinda Arredondo, Volunteer Coordinator for Tree People regarding the community greening workshop March 3, 2007 in Sun Valley. (3)
- 8:01 – 8:06 p.m. 20. Presentation by LAUSD representatives Al Grazioli and Edmundo Delgadillo re status of new school: Valley Region Span K-8 #1 (5)
- 8:06 – 8:09 p.m. 21. Discussion and possible Board action regarding formation of a Sylmar Community Patrol – Nick Krall (3)
- 8:09 – 8:14 p.m. 22. City Planning Commission should allow the proposed expansion of Providence Holy Cross Medical Center in Mission Hills to proceed only if preceded by an Environmental Impact Report. – Nick Krall (5)
- 8:14 – 8:24 p.m. 23. Board Member Comment - Comments from Board on subject matters within the Board's jurisdiction. (10)
- 8:24 – 8:29 p.m. 24. Next Meeting date 3/8/07; Future Agenda Items: (5)
- 8:29 – 8:34 p.m. 25. Closing Remarks, Announcements; Acknowledgements & Adjournment (5)

GRIEVANCE PROCEDURE

Any grievance by a Stakeholder must be submitted to the Secretary who will forward the grievance to the Board. The Board of Directors shall then refer the matter within fifteen calendar days to an ad hoc grievance panel. The ad hoc grievance panel will be comprised of five Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place for the panel to meet with the person(s) submitting a grievance to discuss ways in which the dispute may be resolved within fifteen calendar days of forwarding the grievance to the panel.

Thereafter, a panel member shall prepare a written report within three days to be forwarded by the Secretary to the Board outlining the panel's collective recommendations for resolving the grievance. The Board of Directors will receive a copy of the panel's report and recommendations within ten (10) days prior to any meeting of the Board. But, the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action by the Board at one of its meetings. Those grievances can be aired at Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and /or State and federal law. In the event that a grievance cannot be resolved through this grievance process then the matter may be referred to the Department of Neighborhood Empowerment for consideration or dispute resolution in accordance with the Plan

Bylaws ARTICLE VIII MEETINGS

C-4. Reconsidering of agenda items: The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall (1) make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a [Proposed] Action should the motion to reconsider be approved. For a Board member to submit a motion for reconsideration the Board member must have previously voted on the prevailing side of the original action taken. If a motion for reconsideration is not made on the date the action was taken, then the board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

(Remove after 2/8/07; (Draft 1/25/07 & 2/1/07 by DJ)

Approved By: TF&EB020507