

CITY OF LOS ANGELES

CALIFORNIA

SYLMAR NEIGHBORHOOD COUNCIL

SYLMAR NEIGHBORHOOD COUNCIL

OFFICERS

PRESIDENT: Tammy Flores

VICE-PRESIDENT: Bonnie Bernard

TREASURER: Richard Yamauchi



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SNC Secretary: Doris Jacobs

SYLMAR NEIGHBORHOOD COUNCIL AGENDA

Thursday, March 9, 2006 - 6:30 pm –8:40 pm

Hubbard Street Elementary School

(Auditorium)

13325 Hubbard Street

Sylmar, CA 91342

The public is requested to fill out a **"Speaker Card"** to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. Agenda is posted for public review at: 1) Sylmar Chamber of Commerce, 13867 Foothill Blvd Sylmar, CA 91342 2) Sylmar City Library, 14561 Polk Street Sylmar, CA 91342. 3) Mission College, Office of the President Posting location, 13356 Eldridge St, Sylmar, CA 91342 4) Ross Liquor, Corner of Polk & San Fernando Road Sylmar, CA 91342 5) Roxford Veterinarian Clinic, 13571 Glenoaks, Sylmar, Ca 91342 6) Sylmar Neighborhood Council Office, 13515 ½ Hubbard Street, Sylmar, Ca. 91342.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Project Coordinator, Manuel Durazo at (818) 374-9896 or E-mail to mdurazo@mailbox.lacity.org

All agenda items are subject to discussion and possible board action.

- 6:30 – 6:32 p.m. 1. Call to Order and Pledge of Allegiance – President, Tammy Flores (2)
- 6:32 – 6:35 p.m. 2. Roll Call – Secretary (3)
- 6:35 – 6:38 p.m. 3. Adoption of 2/9/06 BOD Meeting Minutes. (3)
- 6:35 – 6:37 p.m. 4. Housekeeping and explanation of Stakeholder comments and Speaker Cards. (2)
- 6:37 – 6:40 p.m. 5. Explanation of procedure regarding motions for reconsideration and SNC grievance process. (3)
- 6:40 – 6:43 p.m. 6. President Flores comments and announcements: Committee Chair assignment Beautification Committee and Co-Chair assignment Faith Based committees (3)
- 6:43 – 6:46 p.m. 7. Discussion and possible Board action regarding Report from Patty Hug regarding MOU Planning Department issues. (3)
- 6:46 – 6:49 p.m. 8. Discussion and possible Board action of the Land Use Committee recommendation regarding proposed specialty shopping center at 14117 Hubbard Street, West of Glenoaks Blvd, tentatively known as Hubbard Village. (3)
- 6:49 – 6:52 p.m. 9. Discussion and possible Board action of the Land Use Committee recommendation regarding a Conditional Use Permit, to serve beer & wine and a variance to have pool tables within 500 feet of an A or R Zone at 13031 North Glenoaks Blvd in an existing 2400 sq. ft. restaurant. (3)
- 6:52 – 6:55 p.m. 10. Discussion and possible Board action of the Land Use Committee recommendation regarding a proposal for a small-lot subdivision at 13454 Dronfield Avenue, replacing 1 home in RA-1-K zone with 4-6 RD-6 home-lots. (3)
- 6:55 – 6:58 p.m. 11. Discussion and possible Board action of the Land Use Committee recommendation regarding plans to subdivide approximately 2 acres at 13242 N. Glenoaks Blvd. into 4 equestrian lots. (3)

- 6:58 – 7:01 p.m. 12. Discussion and possible Board action of the Land Use Committee recommendation regarding continued operation of Sunshine Canyon Landfill. (3)
- 7:01 – 7:04 p.m. 13. Discussion and possible Board action for Reconsideration of 2/9/06 Motion to have the election on June 24, 2006 approved by the Board due to time-line issues. (3)
 13 a. Discussion and possible Board action for a Motion to have the election on Saturday, July 22, 2006.
- 7:04 – 7:07 p.m. 14. Discussion and possible Board action for Bylaws Amendment, **Article VII, B. ELECTION:** to read "Elections for the Sylmar Neighborhood Council Board of Directors shall be held annually within the second quarter (May, June or July). During this time, current Board Members will remain seated until the newly elected Board Members are seated." This language to replace "The Board member elections will be held during the month of June each year." (3)
- 7:07 – 7:10 p.m. 15. Discussion and possible Board action of any LAMC Ad Hoc Committee issues. (3)
- 7:10 – 7:15 p.m. 16. Presentation/update regarding Watershed Project specifically Watershed University Tujunga. (5)
- 7:15 – 7:35 p.m. 17. Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. Public comments are limited to **two** minutes per speaker. (20)

Recess 7:35 – 7:45 p.m. (10)

- 7:45 – 8:00 p.m. 18. **Reports: (15) Reports Only - No discussion or action by the BOD (15)**
Treasurer's Report - Report on Budget Committee meeting .
Secretary's Report – Correspondence
Public Service – Report on action taken on requests from Stakeholders.
Beautification –
Public Safety/Preparedness – Report on Committee meeting.
Land Use – Report on Committee meeting
Outreach - Report on Committee meeting
Special Events Reports: Report on Committee Meeting.
Faith-Based:
Business Development: Report on Committee Meeting.
Other:
 Bylaws – Report on Committee Meeting.
 Senior Issues – Report on Committee Meeting.
 School Issues – Report on Committee Meeting.
 Youth Issues – Report on Committee Meeting.
 Election Committee – Report of Committee Meeting
Ad Hoc – CPR; Edison Project; DWP Ad Hoc; Board Rules; Posting Locations; Spanish Translation; LAMC Ad Hoc, Parade Ad Hoc
- 8:00 – 8:10 p.m. 19. Board Member Comment - Comments from Board on subject matters within the Board's jurisdiction. (10)
- 8:10 – 8:13 p.m. 20. Next Meeting date 4/13/06; Future Agenda Items: (3)
- 8:13 – 8:18 p.m. 21. Closing Remarks, Announcements; Acknowledgements & Adjournment (5)

GRIEVANCE PROCEDURE

Any grievance by a Stakeholder must be submitted to the Secretary who will forward the grievance to the Board. The Board of Directors shall then refer the matter within fifteen calendar days to an ad hoc grievance panel. The ad hoc grievance panel will be comprised of five Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place for the panel to meet with the person(s) submitting a grievance to discuss ways in which the dispute may be resolved within fifteen calendar days of forwarding the grievance to the panel.

Thereafter, a panel member shall prepare a written report within three days to be forwarded by the Secretary to the Board outlining the panel's collective recommendations for resolving the grievance. The Board of Directors will receive a copy of the panel's report and recommendations within ten (10) days prior to any meeting of the Board. But, the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action by the Board at one of its meetings. Those grievances can be aired at Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Boards failure to comply with Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and /or State and federal law. In the event that a grievance cannot be resolved through this grievance process then the matter may be referred to the Department of Neighborhood Empowerment for consideration or dispute resolution in accordance with the Plan

(Remove after 3/9/06)

Approved By: BB 22806