

CITY OF LOS ANGELES

SYLMAR NEIGHBORHOOD COUNCIL

CALIFORNIA

SYLMAR NEIGHBORHOOD COUNCIL

OFFICERS

PRESIDENT: Tammy Flores

VICE-PRESIDENT: Bonnie Bernard

TREASURER: Ellie Brooks



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SNC Secretary: Doris Jacobs

SYLMAR NEIGHBORHOOD COUNCIL AGENDA

Thursday, September 28, 2006

6:30 pm – 8:40 pm

Hubbard Street Elementary School
(Auditorium)
13325 Hubbard Street
Sylmar, CA 91342

The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. Agenda is posted for public review at: 1) Sylmar Chamber of Commerce, 13867 Foothill Blvd Sylmar, CA 91342 2) Sylmar City Library, 14561 Polk Street Sylmar, CA 91342. 3) Mission College, Office of the President Posting location, 13356 Eldridge St, Sylmar, CA 91342 4) Ross Liquor, Corner of Polk & San Fernando Road Sylmar, CA 91342 5) Roxford Veterinarian Clinic, 13571 Glenoaks, Sylmar, Ca 91342 6) Sylmar Neighborhood Council Office, 13515 ½ Hubbard Street, Sylmar, Ca. 91342.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Project Coordinator, Leyla Campos at (818) 374-9894 or E-mail to leyla.campos@lacity.org
All agenda items are subject to discussion and possible board action.

- 6:30 – 6:32 p.m. 1. Call to Order and Pledge of Allegiance – President, Tammy Flores (2)
- 6:32 – 6:35 p.m. 2. Roll Call – Secretary (3)
- 6:35 – 6:38 p.m. 3. Adoption of 9/14/06 BOD Meeting Minutes. (3)
- 6:35 – 6:37 p.m. 4. Housekeeping and explanation of Stakeholder comments and Speaker Cards. (2)
- 6:37 – 6:40 p.m. 5. Explanation of procedure regarding motions for reconsideration and SNC grievance process. (3)
- 6:40 – 6:45 p.m. 6. Public Officials & SNC President's announcements and presentations. (5)
- 6:45 – 6:48 p.m. 7. **Tabled – Supplemental II Agenda Item 1 & 2 from 7/13/06 & 8/24/06 & 9/14/06:** 1. Discussion and possible BOD action a request for SNC to join and appoint a Board member to the L.A. Neighborhood Council Congress (LANCC); 2. For discussion and possible BOD action regarding a resolution to the DWP rate hike – Resolution letter to be presented at BOD meeting. (3)
- 6:48 – 7:03 p.m. 8. **Tabled from 8/24/06:** Discussion and possible Board action regarding "closing down Juvenile Hall" – Invitation to Juvenile Hall officials to make a 15 minutes presentation regarding the facility. (15)
- 7:03 – 7:06 p.m. 9. Discussion and possible Board action regarding obtaining an office cleaning service from the City and/or other – Bid submitted by Clean Palace Housekeeping. (3)
- 7:06 – 7:16 p.m. 10. Discussion and possible Board action to approve suggested Committee selection of Land Use, Public Services, Beautification/Grants and Public Safety/Emergency Preparedness, Commercial/Business Interest Committee and additional Committees selected by the Board.
- a. President to appoint Committee Chairs (10)

- 7:16 – 7:19 p.m. 11. Presentation by Nick Krall, SNC's NC Liaison Committee Member, regarding 9/6/06 meeting with Laura Chick on auditing DONE. (3)
- 7:19 – 7:24 p.m. 12. Discussion and possible Board action regarding location of two additional posting locations that will allow posting in window 72 hours prior to meeting. (5)

Recess 7:24 p.m. – 7:34 p.m.

- 7:39 – 7:44 p.m. 14. Discussion and possible Board action regarding office Lease renewal on 10/14/06, including rental amount, manner of rental payment and selection of SNC Board representative authorized to transact business with Mr. Frank Mushmel dba FM Enterprises. (5)
 a. Meeting location Hubbard Street Elementary school vs a church hall.
- 7:44 – 7:47 p.m. 15. President's appointment of Election Committee Chair Melanie McShane and discussion and possible Board action regarding Election Committee recommendations for Bylaw changes. (3)
- 7:47 – 7:52 p.m. 16. The SNC is outraged to find out about the State Parole Board policy to concentrate a large number of paroled sex offenders placed in our community. We call on City, State and County officials to review current laws and procedures and to enact changes on these laws and procedures that will insure that our neighborhood and others do not take on an unfair share of this burden. Further, the SNC will form an Ad Hoc Committee to work with these agencies and report monthly as to the progress and suggestions for a future Resolution. (5)
- 7:52 – 8:12 p.m. 17. **Public Comments** - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. Public comments are limited to **two** minutes per speaker. (20)
- 8:12 – 8:22 p.m. 18. **President Flores request of any specific Reports: (5 Minute each) Reports Only - No discussion or action by the BOD** (10)
Treasurer's Report - Ellie Brooks update on transition from 2005-2006 Treasurer
Secretary's Report – Correspondence
Land Use – Report on Committee meeting.
Outreach - Report on Committee meeting.
Other:
Ad Hoc – DWP Ad Hoc; Senior/Multipurpose Center Ad Hoc; LAMC Ad Hoc
- 8:22 – 8:32 p.m. 19. Board Member Comment - Comments from Board on subject matters within the Board's jurisdiction. (10)
- 8:32 – 8:35 p.m. 20. Next Meeting date 10/12/06; Future Agenda Items: (3)
- 8:35 – 8:40 p.m. 21. Closing Remarks, Announcements; Acknowledgements & Adjournment (5)

GRIEVANCE PROCEDURE

Any grievance by a Stakeholder must be submitted to the Secretary who will forward the grievance to the Board. The Board of Directors shall then refer the matter within fifteen calendar days to an ad hoc grievance panel. The ad hoc grievance panel will be comprised of five Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place for the panel to meet with the person(s) submitting a grievance to discuss ways in which the dispute may be resolved within fifteen calendar days of forwarding the grievance to the panel.

Thereafter, a panel member shall prepare a written report within three days to be forwarded by the Secretary to the Board outlining the panel's collective recommendations for resolving the grievance. The Board of Directors will receive a copy of the panel's report and recommendations within ten (10) days prior to any meeting of the Board. But, the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action by the Board at one of its meetings. Those grievances can be aired at Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and /or State and federal law. In the event that a grievance cannot be resolved through this grievance process then the matter may be referred to the Department of Neighborhood Empowerment for consideration or dispute resolution in accordance with the Plan