

OFFICERS

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SYLMAR NEIGHBORHOOD COUNCIL

SPECIAL MEETING

AGENDA

Thursday, May 25 - 6:30 pm -7:30 p.m.

Sylmar Neighborhood Council Office

13515 1/2 Hubbard Street

Sylmar, CA 91342

The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. Agenda is posted for public review at: 1) Sylmar Chamber of Commerce, 13867 Foothill Blvd Sylmar, CA 91342 2) Sylmar City Library, 14561 Polk Street Sylmar, CA 91342. 3) Mission College, Office of the President Posting location, 13356 Eldridge St, Sylmar, CA 91342 4) Ross Liquor, Corner of Polk & San Fernando Road Sylmar, CA 91342 5) Roxford Veterinarian Clinic, 13571 Glenoaks, Sylmar, Ca 91342 6) Sylmar Neighborhood Council Office, 13515 1/2 Hubbard Street, Sylmar, Ca. 91342.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Project Coordinator, Leyla Campos at (818) 374-9894 or E-mail to leyla.campos@lacity.org
All agenda items are subject to discussion and possible board action.

- 6:30 – 6:32 p.m. 1. Call to Order – President, Tammy Flores (2)
- 6:32 – 6:35 p.m. 2. Roll Call – Secretary (3)
- 6:35 – 6:40 p.m. 3. Discussion and possible Board action regarding Budget adjustment for a \$2.00 per hour increase in charges by DONE contracted agency, Apple One, for SNC staffing. (5)
- 6:40 – 6:45 p.m. 4. Discussion and possible Board action regarding the selection of two representatives to be part of the pool that will serve on the 912 Commission. (5)
- 6:45 – 7:05 p.m. 5. Public Comment (20)
- 7:05 – 7:10 p.m. 6. Next Meeting date 6/8/06; Future Agenda Items: (5)
- 7:10 – 7:15 p.m. 7. Closing Remarks, Announcements; Acknowledgements & Adjournment (5)

GRIEVANCE PROCEDURE

Any grievance by a Stakeholder must be submitted to the Secretary who will forward the grievance to the Board. The Board of Directors shall then refer the matter within fifteen calendar days to an ad hoc grievance panel. The ad hoc grievance panel will be comprised of five Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place for the panel to meet with the person(s) submitting a grievance to discuss ways in which the dispute may be resolved within fifteen calendar days of forwarding the grievance to the panel.

Thereafter, a panel member shall prepare a written report within three days to be forwarded by the Secretary to the Board outlining the panel's collective recommendations for resolving the grievance. The Board of Directors will receive a copy of the panel's report and recommendations within ten (10) days prior to any meeting of the Board. But, the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action by the Board at one of its meetings. Those grievances can be aired at Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Boards failure to comply with Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and /or State and federal law. In the event that a grievance cannot be resolved through this grievance process then the matter may be referred to the Department of Neighborhood Empowerment for consideration or dispute resolution in accordance with the Plan